Town of Corinth Selectboard Meeting minutes, approved
September 8, 2026 6:30 p.m.

Attending for the Selectboard: Carl Demrow, Stephen Devoto, Holly Groschner
KellyAnn Donahue, Treasurer Office
Members of the Public: Kendall Gendron, Jennifer Locke, Brian Kirkpatrick

Groschner called the meeting to order at 6:36PM

Demrow made a motion to amend the agenda to consider the application from Kendall Gendron for a liquor license (DLL application 81438) for a Halloween fundraiser at Miss Shannon's Schoolhouse, from 7PM, October 31st to 1AM November 1st. Devoto seconded and the motion passed unanimously

The approval of Minutes of August 10th, 2026 was tabled.

Audit Status -FY25; FY26. Groschner reported that the FY25 Audit is complete, ready to be posted. NEMRC is working on reconciling the NERC accounts to the audit.

Delinquent Tax Collection and Tax Sale Schedule. There was no discussion as the Delinquent Tax Collector was not present. The selectboard agreed that the DTC should be notified that his absence can affect approval of payments for services.

Review of Financial Work Sheet:

- Revenues – Delinquent Tax Receipts and Penalties payable to DTC.
  As of September 4, 2026. $18,910 was collected in August; $369,122.30 still to be collected.
- Revenues - Grant Reimbursements – August – Sept. No grant reimbursements were posted in August. The town is awaiting state payment of $23,000, MERP reimbursement of $57,000. The CDBG provided $43,000, there will be one more billing on CDBG. The Historic Preservation grant of $20,000 will come in September or October.
- Revenues – Other revenue received August. $194.40 interest on bank account. M&T line of credit is $115,000. $403 Homestead payment. $150 current use payment from state. Taxes collected in August $544,525.36
- Review of Payroll – update on FY27 (John Sutton). There was discussion of whether to withhold the pay of Raymond Moulton because SB had not received requested information.
- Demrow motioned to approve $28,507.40 payroll warrant, seconded by Devoto, passed unanimously..
- Balance: Checking Account Reconciliation and Balance as of September 7th, $715,091. Uncleared checks of $4,555.97
- Demrow motioned to approve Check Warrant as presented, for $170,136.57, Devoto 2nd, passed unanimously.

- There was discussion of whether to withhold appropriations that were authorized by the voters. The SB agreed to continue the funding due to the relatively small portion of the budget that they constitute, and the importance of the appropriations for local services.

Short Term Liquidity and Note Administration as required. There was discussion of whether the account balance would cover the October school payment, which last year was $1,018,844. Demrow motioned to recess this meeting at the end of the agenda, to hold a continuation of this meeting on September 23rd at 5:30, in order to discuss this after taxes have been collected.

Setting the interest rate on delinquent taxes. There was discussion of whether the current interest rate on delinquent taxes of 0.5% per month creates an incentive to avoid paying property tax. Demrow motioned to recommend an increase to the delinquent tax interest rate to 0.75% per month. Groschner seconded, and the motion passed unanimously. The rate has to be approved by the voters.

Dates of next meeting: October Financial Meeting 12, Regular on 10/6

Executive Session. Devoto motioned to enter into executive session pursuant to1 VSA 313 (a)(6). Groschner seconded and the motion passed unanimously.

The SB came out of Executive Session and made no decisions.

The meeting was recessed at 9:00.

Meeting continued on September 23rd, at 5:30PM.

Attending for the Selectboard: Carl Demrow, Stephen Devoto, Holly Groschner
KellyAnn Donahue and John Sutton, Treasurer Office
Members of the Public: Jennifer Locke, Mike Pittman, Brian Kirkpatrick, Liz Davis

Groschner reported that the auditors have finalized FY25 audit, and it has been posted on-line. BUT … NEMREC numbers don't match what is in the audit, which will throw off the audit of FY26. NEMREC is taking care of that. Sutton will interface with NEMREC to get numbers in alignment. FY26 engagement letter has been signed. The audit will not be done before end of the year, perhaps by town meeting. But budget committee will not have benefit of that audit.

There was discussion of the current status of delinquent taxes. The delinquent tax collector has sent a list of properties delinquent to attorney. Tax sale will be in January.

Checking account reconciliation.

School payment total: $2,321,165.30. Half in October, quarter in March, quarter in April. First payment: $1,160,582.65. The SB agreed that there is no need to draw from line of credit this month, probably also not for October.

The Town Clerk reported that the supply of town receipts is nearly empty, and recommended purchasing a new supply. These are part of a customized receipt system that allows faithful recording of payments made by residents to the town. Demrow motioned to approve Safeguard quote of $1505.60 for a new receipt system. Devoto seconded and the motion passed unanimously.

Deb Kingsbury has been providing consulting help for the Listers and for the Town Clerk, and does not have a contract that specifies the rate. Demrow volunteered to use a template from an existing contract to create one for her. The contract would have an end date of June 30, 2027. The funding will come from savings created by the approximately $1000 saved by recent reduction in lister hours: 10h/week for 3 weeks. $18.75/hr. About $1000.

Demrow summarized the status of the budget for town hall renovations. There is $56,000 left from MERP award, but some work remains. He expects the total remaining work to be about $40,000. This will leave about $16,000 remaining in the grant after all the work is done. The state has authorized the town to use this money for a generator, which would require substantially more money from another source (generator will be about $40,000). Demrow agreed to get quotes and bring them to the October Selectboard meeting.

Groschner suggested that the town should review its insurance to ensure that it is appropriate in scale and cost. This review will be initiated by Demrow after building contracts are done.

The SB agreed to meet with Town Hall staff on Tuesday, October 13 to meet with staff.

Demrow moved to adjourn. Devoto seconded and the motion passed unanimously.

The meeting adjourned at 6:30PM

Respectfully submitted by Stephen Devoto.