Corinth Vermont Cemetery Commission
Meeting Minutes
~ DRAFT ~

Meeting Date: June 1st 2026
Time: 6:00 PM
Location: Corinth Town Hall
Present: Norm Collette (sec), Raymound Moulton (chair), Luke Campbell.
Raymond called the meeting to order at 6:10PM

1. Approve the minutes to our last meeting of 7/22/25
Raymond moved that we accept the minutes of 7/22/25. Luke Second. No Further Discussion.
All in favor so moved.

2. Election of Officers.
Norm thought that after 28 years or so, that he would like to be chairman for awhile, and made the motion to nominate Norm as chairman. Luke seconded the motion.
Discussion: Raymond thought that Norm was chairman back 20 years or so ago when Ben Eilertson was on the commission. Norm vaguely recalled that and out of curiosity will look that up.
The roll of chairman and secretary were discussed. No further discussion.
All voted in favor so move Norm as chairman.

Norm moved to vote Luke in as secretary. Raymond seconded the motion. Luke asked that if we could carry on the process of making sure all are good with his notes before we moved onto a different agenda item, and Norm & Raymond are fine with that as it works well. All in favor so move Luke as Secretary.

3. Corner Erosion & Restoration Report (Norm)/Any Other Cemetery Issues.
Norm reported on progress to date and that Ricker Excavation Co is planing to start on June 15th.
We discussed the various things we have to do to make it work smoothly at the cemetery to include invoicing & reporting to FEMA in a timely manor, so that the town can be done with this last round of FEMA projects. This cemetery project is the final project to be completed.
Luke wanted to make sure that things were fine with the neighbor Penny Atherton who decided that she no longer wants us to use the edge of her property for the restoration project as planned. Norm said yes, and he will keep her in the loop. No further discussion.

4. Finances, Accounts, Bookkeeping Costs & Allotment/Financial Management Policy/ Bi-laws/State Historic Sites Listings.
The commission read over the financial report that he and Shirley Montagne our bookkeeper collaborated on. This included all of the funds that the Cemetery Commission is responsible for. We discussed how the funds & the two checking accounts are managed

to include the separation of Perpetual Care Funds (PCF's) from their income & General Fund monies. We also discussed income from the 5 PCF's and how the income is spent and accounted, for work done on those individual cemeteries. It was noted that all the cemetery accounts are working well and as they should, with the exception of the Meadow account held in trust by the town for the care of that cemetery, of which the PCF and Bequest Contributions are not separated out from the income & general fund monies. We touched lightly on the need to get the financial management policy updated to align with they way our Fidelity accounts work, like Shirley is going to do with the towns accounting system NEMRC.
Bi-Laws: We discussed the need to fine tune the bi-laws to reflect currant pricing etc. No further discussion.

5. Veteran's Markers.
Options were discussed for marking veterans grave markers, and how Connie Longo for the town and for the historical society, has been listing & finding our Revolutionary War Veterans graves & other wars that have lost their markers over time. The old marker-holders were made of wood and few remain. We have been counting on flags to keep the graves marked. With the cost of Veterans markers high and their cheap construction, we decided to try white ½" PVC piping as flag holder & markers as Topsham has done.

6. Review any correspondence or any other business that may come before the commission.
Other Business: The cemetery commission does not presently own any equipment. We discussed equipment needs and how a small tractor with a backhoe and storage shed to house it and trailer to move it would be a big help in the cemeteries, and that though this would be costly, we could afford it. We would want to study this further to make sure we still had enough income after to pay for the yearly maintenance of the cemeteries. Otherwise we will be back asking the taxpayers for extra cemetery maintenance funds every year.

Luke moved that we adjourn the meeting, Raymond seconded the motion. No further discussion. All in favor so moved. Meeting was adjourned at 8:30 PM.