Town of Corinth Selectboard
PO Box 461
Corinth, VT 05039

Unapproved Minutes of Selectboard Meeting
Tuesday, May 5, 2026

Attending for the Board: Chair Holly Groschner, Carl Demrow, and Stephen Devoto. Anne Rosten, Selectboard Clerk. Lee Porter, Road Commissioner: Joe Blodgett, Road Foreman; Kelly Ann Donahue, Head Lister and Interim Assistant Town Treasurer; Marsha Blake, Lister; Jennifer Locke, and Jon Ruggles. Via Zoon: Mike Tagliavia, State Representative
Board Chair Groschner called the meeting to order at 6:35 PM.

Welcome and approval of the Agenda
Groschner welcomed all and asked the board to approve the agenda. Demrow made a motion to approve the agenda. Devoto seconded and the motion passed unanimously.

Approval of SB minutes of 4/7/2026
Devoto made a motion to approve the SB meeting minutes from 4/7/2026. Demrow seconded and the motion passed unanimously.

Highway Dept Report
Road Commissioner Porter reported that it has been a good mud season with little trouble. He also stated that Saturday was a successful Greenup Day and has noticed how clean the roadsides are currently. Road Foreman Blodgett said there are grants coming; one for the Better Back Roads Program and a possible paving grant for $200,000. Groschner asked about the progress on the Turkey Hill resident complaint. Blodgett reported that the fill taken from the Turkey Hill Bridge project is piled at the Transfer Station and has been offered to the Turkey Hill resident. Blodgett then said the 2018 Western Star Dump truck is for sale and he believes he has a buyer. He then updated the board on the status of the three outstanding equipment loans.

Public Concerns
Jon Ruggles requested that the Board would contact the owner of the burnt down house on Village Rd and ask when he is intending to clean up the site. The Board replied that they would contact the owner.

Lister Marsha Blake stated her concern that as a lister working in the Town Hall, she and others were not asked for their input on the ALL ACCESS computer upgrade. Groschner said it would be discussed later in the meeting on Item 6.

Corinth's State Representative Mike Tagliavia thanked the Board for their letter to the state legislature stating their concerns about Act 181's Road Rule and Tier Three regulations. He said it and letters from other VT towns made a difference.

Selectboard Financial Policies for Approval-required by grant
First the Board went over the Debt Management draft. Groschner stated that the draft was created for a much larger community than Corinth. Groschner read from the draft and discussed line by line the modifications for the other board members to peruse and comment on. They deleted a number of phrases and added others that pertained more to a small town. The Board discussed debt limits and grand list percentages. Demrow made a motion to adopt the Debt Management Draft with the agreed upon changes. Devoto seconded and the motion passed unanimously.

Financial Reporting: The Board again went over line by line and struck out and added certain phrases. Demrow made a motion to adopt the amended Financial Reporting Policy. Devoto seconded and the motion passed unanimously.

Fraud Prevention Draft: Again changes were made. Demrow made a motion to adopt the draft policy with changes. Devoto seconded and the motion passed unanimously.

Fund Balance Policy Draft: The Board made changes to the draft. Demrow made a motion to adopt the Fund Balance Policy draft with the changes. Devoto seconded and the motion passed unanimously.

Demrow will bring the revised draft policies to the next financial meeting on Monday night for signing.

Ratification of All Access Bid Acceptance

Groschner explained that she had asked the bidder to extend the due date and within two days the cost went up $350 so acceptance is timely. Groschner went through the quote process and the minimum amounts for the hardware and maintenance costs. She noted that the vendor is known to do his best to serve the customer and he's fair.

First the hardware: Seven Lenovo computers in all. Desktops: one for the Town Clerk, one for the Assistant Town Clerk, two for the lister's office, one for the Treasurer, and one with a printer for the Town Garage. Also a laptop for Committees and the Selectboard.

Lister Marsha Blake's concern was that one computer is designated for the Assistant Town clerk who is only in the office one day a week while the listers need three for their work. She said that all three go out on site inspections and when back in the office need to collaborate together on their notes. Groschner noted that the computer designated for the Assistant Town Clerk would be better suited to be located in the Listers Office as the Assistant Town Clerk does not work on the same day as the Listers.

Groschner continued that each desktop would have a webcam installed and Microsoft 365.

The quote for the hardware (computers, network, and handset equipment is $30,000 with an initial deposit of $14,980.71.

The phone/handset component is $2494.25 which is a one time cost and then $199.65 monthly.

Cyber Security one time cost is $1400 and $1087 monthly. Groschner recommended the Board to accept the quote from ALL ACCESS INFO TECH LLC. Demrow made a motion to accept the quote from ALL ACCESS INFO TECH LLC to come out of the Computer Reserve Fund and the balance from the Operating Fund. and pay $1550 monthly which is above what is budgeted. Devoto seconded and the motion passed unanimously.

Acceptance of Loan Proposal

Groschner requested that item seven: Acceptance of Loan Proposal be tabled until Monday night's financial meeting. All agreed.

Town of Corinth Selectboard Facebook Page

The Board was informed that there is an old town FB page which they will talk to Luke Campbell about.

Old East Corinth Store-Dilapidated Building-status report

Devoto said the attorney who is handling this problen needs all documented mailings, ordinance procedures and updates, all return receipts, etc. Dilapidated Building Officer Catherine Lea has all the required paperwork. Devoto is waiting to hear back from the attorney. Groschner asked if Devoto could obtain from the attorney an emergency cleanup which the town can execute as the parts of the building are falling into the stream.

Jon Ruggles asked when the conversation with the attorney will begin. Devoto stated that it will be before the next Selectboard meeting.

Other Business that comes before the board

Assistant Interim Treasurer Donahue brought up the issue of prepaid taxes which causes an accounting problem. Delinquent Tax Collector Raymond Moulton will be at Monday night's financial meeting to discuss it more. Demrow said that the town should have a policy to not accept checks before the due date. Groschner said the issue could be tabled until Monday night's financial meeting. Donahue stated her preference for the Board to devise a policy now instead of Monday. Groschner made a motion that the Treasurer not accept tax payments more than thirty days before the first installment due date. Demrow seconded and the motion passed unanimously.

Town Hall Grant: Demrow updated the Board on the progress of the Town Hall porch. There is a meeting on Thursday at 1 pm to open bids on the Town Hall roof replacement. Demrow said there is also a meeting on May 26th to open bids on the town hall HVAC project.

Groschner informed the Board that she will be absent from the June 2nd Selectboard meeting so Demrow will chair the meeting. Groschner requested that June's financial meeting be changed to Thursday June 11th at 6:30 PM.

Demrow motioned to adjourn the meeting. Devoto seconded and the meeting adjourned at 8:30 PM.