Town of Corinth

Board of Listers Organizational Meeting Minutes

March 9, 2026 12PM Listers Office at Town Hall

Present: KellyAnn Donahue, Marsha Blake, Mary Brockway Martin

1. Meeting called order at 12PM by Kelly, Board of Listers Chair 2025

2. Attendance (as above)

3. Election of officers
    a. Motion to nominate Kelly to the position of Chair for 2026. Made by Mary and seconded by Marsha. Motion passed.
    b. Motion to nominate Mary as Recording Secretary for 2026. Made by Marsha and seconded by Kelly. Motion passed.

4. Office hours
    a. Pre Re-Appraisal: Discussion about our current hours. All three Listers work Monday and Tuesday, from 8AM to 1PM. We need to update our town website, phone busy message and email signature to reflect these hours. These minutes will serve as notification to Anne McKinsey to change the town website. Kelly will make the other changes.
    b. During Re Appraisal: Discussion about coordinating our hours with the NEMRC appraisal consultants. Discussion about staying within our Lister payroll budget during the re-appraisal

contract period of two fiscal years. Kelly will use the monthly Select Board Financial Meeting reports to monitor payroll costs.

5. Listers Calendar review: Reviewed the Lister's Calendar provided by PVR (Property Valuation and Review, VT Dept. of Taxes). We discussed the training and workflow dates in Jan, Feb, Mar, and Apr. We have two choices to lodge our Grand List. The early lodge date is June 4. The extension date is July 2. Our intent is to lodge on June 4.

6. Next meeting dates: We will hold Grievance Information Sessions and Formal Grievance Hearings based on when we can send out our Change of Appraisal (COA) notices. If we send them in Apr. the sessions and hearings will be in May. If we send the COA notices in May the sessions and hearings will be in June.

7. The meeting was adjourned at 12:56PM. The motion was made by Mary and seconded by Marsha. The motion passed.

Respectfully submitted,

KellyAnn Donahue, Chair Board of Listers