CORINTH TOWN HALL BUILDING COMMITTEE
MEETING MINUTES
Draft

MEETING DATE: January 13th
TIME: 7 PM.

7:01PM Chairman Carl Demrow brought the meeting to order.

Those Present: Carl Demrow (chair) Norm Collette (sec) John Haney, Dan Wing, Nick Thiltgen (HVAC Dubois & King).

1. Approve minutes to the last meeting of November 6 2025.

Norm moved that we table this agenda item to another meeting. John second the motion. No further conversation. All in favor, so carried.

2. HVAC engineering study.

Norm presented the committee with a break down of costs & cost estimates for the various town hall projects to aid in the discussion.

Nick Thiltgen on HVAC from Dubois & King presented his findings.

Nick Asked if we could get Efficiency VT to do inferred testing since the second audit did not address inferred testing.

Nick said the building is an average heat loss building.

He is suggesting 2 heat pumps in offices with 1 mini split. Serve the boiler by the generator not the heat pumps. And 1 heat pump coil off of the boiler for the forced hot air system.

Nick said he wants to regroup and get us more details on equipment and costs and a fully re-engineered heat system.

Norm made a motion that we budget 12K to engage Dubois & King to add additional analysis for the design, Dan Second, no further discussion, all in favor so carried

3. South wall restoration and new ADA access porch project.

Ari Lattanzi from Two Rivers met with Carl today 1/13/26, and was present for this meeting.

Norm Reported that presently, we have one appointment with George Wright of Kingdom Construction, Inc. out of Newport VT at 9:00 AM on Jan 20th, and one at 10:30 AM with Project Manager Keagon Leighton from Pierce Electric and Construction out of St.

Johnsbury, VT. John Calhoun & Steve Placey at Oake's Lumber, Mark Rienhiemer, Received Bid Packages.
Need to send to Lajeunesse Construction, House-wright Construction etc. Shilo Gregory Construction,
Devoto's contractor, Eric Gross & Coulter Savage. Ari will try looking for more potential bidders as well.

Norm stated he is including Ari in every email scheduling correspondence so that she can compile info for us as is needed.

Completion date of VCDG grant discussed.

Ari suggested an after Bid pre-construction meeting with Agenda, sign up sheet, meeting minutes.

4. Other ongoing town hall projects. Roof, Storm Windows, Appliances Lighting were discussed.

5. Other business that may come before the committee.

Carl will get in touch with BGS to make sure they would be OK with the engineers suggested plan to remove the oil furnace, adding a coil to the heat pump for the new forced hot air system, changing out the hot water storage tank to the propane boiler and replacing with an electric hot water heater to serve the restrooms and kitchen, and improving the duct-work to include better heat to the restrooms. The question is would we need an amendment, or does the current amendment cover these changes.

The additional costs for this system will most likely take funds away from some of the other energy improving projects we hoped to have done. However, we should still be able to put new storms on the south wall, upgrade ceiling lighting in the offices, meeting room & kitchen, improve pipe insulation etc.

Dan moved we adjourn the meeting, John seconded the motion, no further discussion. All in favor so carried. Meeting adjourned at 8:30PM.