Town of Corinth Selectboard
PO Box 461
Corinth, VT 05039

Unapproved Minutes of Selectboard Finance Meeting
Monday, September 8, 2025

Attending for the Board, Carl Demrow and Stephen Devoto; Anne Rosten, Selectboard Clerk; Shirley Montagne, Selectboard Financial Clerk; Interim Assistant Treasurer and Head Lister Kelly Ann Donahue; and Payroll Clerk John Sutton. VIA ZOOM: Mike Tagliavia

Welcome/Agenda Approval
Acting Chair Demrow welcomed all and asked for a motion to approve the agenda. Devoto made the motion and Demrow seconded. The motion passed unanimously.

Approval of SBF minutes from 8/11/25
Devoto made a motion to approve the minutes from the August 11, 2025 financial meeting. Demrow seconded and the motion passed unanimously.

.Dashboard and Audit Update
Financial Clerk Montagne reported that Batchelder Associates have finished the last four items for the FY 2023 Audit and will be moving on to the FY 2024 Audit.
Montagne then said that we are now one sixth through this fiscal year and Demrow added that a little less than one sixth of the budget has been spent.
Montagne will have a current Disbursement Calendar for the next financial meeting. Devoto asked some questions about the Hedgehog Bridge expenditures which Montagne answered. Payroll Clerk Sutton added that $1.89 million has come in so far for tax revenue and that the final $425,000 is due tomorrow. Tree Warden Ginny Barlow informed the board that no new projects for the Emerald Ash Borer tree removal have been scheduled but work should continue. There is a question about the balance in the reserve fund.

Warrant, Payroll, Accounts Payable
Warrant: After adding a couple of late invoices the total on the Warrant was amended to total $178,229.13. Devoto made a motion to approve the warrant with the amended total of $178,229.13. Demrow seconded and the motion passed unanimously.

Last Warrant for FY 2025: Devoto made a motion to approve the warrant for FY 2025 for $777.84. Demrow seconded and the motion passed unanimously

Payroll: Few questions. Demrow made a motion to approve the Payroll from August 12th to September 5th: two pay periods. Devoto seconded and the motion passed unanimously.

Accounts Payable: There was some discussion about the MERP grant for the Town Garage heating boiler and insulated doors. Those invoices will need to be submitted for reimbursement. Devoto made a motion to approve the accounts payable.. Demrow seconded and the motion passed unanimously.

FEMA Buyout Travis Property
Devoto brought all up to speed on the process of the South America Rd FEMA buyout so far. Presently the existing dwelling has to be demolished according to VT Emergency Management (VEM) and FEMA. Mike Tagliavia asked if there was any way to remove the building for further use since it is not damaged. Devoto explained that there is a process

but is quite lengthy,  very restrictive, and highly unlikely to be approved by VEM or FEMA.  Devoto's recommendation was due to the improbability, town liability, and the reported drug activity at the site to move forward with the demolition. He will email VEM and ask to proceed with demolition.

Warrant Approval Timing

Payroll Clerk Sutton stated his concern about the late date for the next financial meeting in October which will delay invoice payments and payroll. He requested that next month the Selectboard switch the meetings to SB financial the first Tuesday and Regular SB the following Monday. Demrow asked if approving the Warrant at the regular SB meeting would alleviate the timing problem. Sutton agreed it would. Sutton will bring the next warrant to the regular October SB meeting.

Posting Tax Bills on The Wedsite

Devoto made a motion to approve posting the tax bills on the town website. Demrow seconded and the motion passed unanimously.

Resolution to change names on the M & T credit card account

Devoto made a motion to add Shirley Montagne's name to the M & T credit card account and remove former Treasurer Dick Kelley's name. Demrow seconded and the motion passed unanimously

Other Business

None

Devoto made a motion to adjourn. Demrow seconded and the motion passed unanimously. The meeting ended at 7:42 PM.