Town of Corinth Selectboard
PO Box 461 Corinth, VT 05039

Approved Minutes of Selectboard Meeting
Tuesday April 1, 2025

Attending for the board: Carl Demrow, acting Chair and Stephen Devoto. Anne Rosten Selectboard Clerk; Lee Porter, Road Commissioner: Kelly Ann Donahue, Head Lister and Interim Treasurer: Jennifer Locke, Jon Ruggles, Brenda Salomaa, Ron Covey, Jessica Adams, Jeremy Goodrich, and Miranda Moody. Attending via Zoom: Mike Tagliavia and Gary Apfel, Town Meeting Moderator. Board Chair Holly Groschner was not in attendance.

Acting Board chair Carl Demrow called the meeting to order at 7:15 PM.

Welcome and Agenda Approval
Demrow welcomed all attendees and read the agenda. Chair Holly Groschner had requested to add to the agenda the board's approval to spend up to $1000 to research filling the open treasurer position. Devoto made a motion to approve the agenda with the addition of Groschner's request of $1000 as modified for item #8. Demrow seconded and the motion passed unanimously.

Approval of Minutes from 3/11/25 SB Meeting
Devoto made a motion to approve the SB minutes of March 11, 2025.. Demrow seconded and the motion passed unanimously.

Public Concerns
Jon Ruggles requested the board to contact Kristen Carlson, President of Green Mountain Power, about placing flags on GMP power poles in East Corinth Village. Demrow said he would contact Carlson.

Brenda Salomaa submitted to the board about damage to her house foundation due to the EPA equipment working on Richardson Rd. The EPA has denied responsibility for the damage and relayed via written communication to Salomaa that there is no evidence. Salomaa said that the repair is estimated to cost $3450. Unfortunately EPA's contact Ed Hathaway has passed away. Demrow replied that the board would help her find out what the appeal process is. Lister Kelly Ann Donahue said she would look at 2017 pictures which were taken for parcel reappraisal to compare with the current damage.

Miranda Moody, who represents the Barra School Summer Camp, requested help from the board to secure a grant for an acquisition of an available parcel of land for conservation and public use. The deadline for the grant application is 4/4/25. Demrow said that the process for board review is too involved to be addressed tonight. Devoto suggested that Moody request a month extension for the application.

Road Commissioner's Report / Highway Dept
Road Commissioner Lee Porter reported that the road crew has been keeping up with seasonal maintenance and this year's mud season has so far been good. He said that the certified letter sent to Desmond was returned as he has not responded to three notices, the first being a knock on the door. Porter said there are grants to be applied for. Porter also said that there is a job opening for help at the Transfer Station on Saturdays and there may be need for a platform to help residents dispose of heavy refuse into a tall container.

FEMA Buyout - South America Rd
Devoto explained the history of the FEMA buyout of the 1 acre parcel at 82 South America Road, along the Meadow Brook which has flooded when there is heavy rain. The state will pay for the property, removal of buildings and clean up. The parcel will then belong to the town and come off the tax rolls.

FY 2025 Expenditures and FY 2026 Generator Purchase
Demrow and Town Hall Facilities Manager, Norm Collette, will work together on an RFP for a FY 2026 purchase of a new generator for the Town Hall and Cookeville Fire Station.

Demrow stated that the representatives from MERP will be looking at the Town Hall and Town Garage requests for a change in scope to include electrical updates to accommodate heat pumps at Town Hall and insulated garage doors for the town garage among other changes..

Administrative Officer (AO) and Planning Commission

Devoto wrote a job description draft for the AO that will support the Planning Commission in all their duties. The draft has been circulated and suggestions accepted and is now ready for a selectboard vote for approval. Devoto made a motion to approve the job description as circulated with changes subject to further comments and suggestions from the Planning Commission. Demrow seconded and the motion passed unanimously.

The next Planning Commission Meeting will take place this Thursday night 4/3/25. They will elect the chair for the next year and consider needs for the next 12 months. Changes to the Subdivision Regulations will be reviewed and processed forward and require select board review, considering approval options, and meetings before the public. Devoto said he will be attending the April 3 meeting; all Selectboard members by state statute are non-voting Ex Officio members of the Planning Commission.

Correspondence and Other Business

The board received three liquor and tobacco license applications from East Corinth General Store for board approval. Second Class liquor license, Tobacco license, and Tobacco Substitute Endorsement license. Demrow made a motion to approve if needed the three license applications from ECGS. Devoto seconded and the motion passed unanimously.

Devoto made a motion to approve spending up to $1000 for services to find a new Town Treasurer. Demrow seconded and the motion passed unanimously.

Town Administrative Update

Demrow relayed that there will be a public hearing on Monday April 7th at 5:30 PM to discuss the Community Block Grant for the Town Hall access project held by the Town Hall Building Committee.

Interim Treasurer Donahue reported that she received $5000 from VT Preservation Trust through MTAP to pay for the Town Hall plan architect

Calendar for the SB's next two meetings

The next Financial Meeting will take place on Monday 4/7/25 at 6:30 PM and the next regular SB meeting will take place on Tuesday 5/6/25 at 6:30 PM.

Devoto made a motion to adjourn. Demrow seconded and the meeting adjourned at 8:15 PM.