APPROVED
MEETING MINUTES
CORINTH TOWN HALL BUILDING COMMITTEE

MEETING DATE: July15
TIME: 7 PM.
LOCATION: Corinth Town Hall

Carl Demrow called the meeting to order at 7:03 PM.

Attendees: *Carl Demrow (Chair), Chris Groschner, Dan Wing, John Haney, Norm Collette (Secretary)*

1. Approve minutes to the last meeting of May 20th.

Chris Groschner moved to accept the minutes of May 20th as written. John Haney seconded. All in favor so carried.

2. Zoom Meeting with Jackson Evans from Preservation Trust of Vermont on financial options for the town hall project/MTAP Update & Energy Audit Results.

Zoom conference with Jackson Evans confirmed the available grants that could work for us on the back wall restoration and ADA access:

A. *The up to 20k Division of Historic Preservation 50/50 Matching Grant that comes out in August and is due in early October for 2025 project.*

B. *The Vermont Arts Council's Cultural Facilities Grant up to 30k – 50/50 matching that funds new ADA access projects. Application due in May for approval in late August 2025 for funding in 2026. Michelle Bailey runs the program.*

C. *The VT Community Development Program. These are HUD Funds that range 5k to 150k.*

Grants are funded by the federal community development block grant program.

VCDP Pre - applications are due no later than July 15, 2024, for a full application to be eligible to seek funding at their November Community Development Board meeting.

D. *VT Community Foundation has funding that can be hit or miss and it was advised to call them to ask what is available.*

E. *The Paul Bruhn fund was not discussed at this meeting and Carl will ask Jackson Evans for details on that grant.*

Energy Audit: *Carl Demrow reported that we still do not have an energy audit. Audits are apparently held up by the contractor.*

Norm suggested reading over the 2009 energy audit to see what it states about heat loss through that back wall to help us determine if we need to add insulation under the clapboards or not and will resend it to the committee.

3. Update Info on state grants/Caitlin Corkins/VT Division of Historic Preservation Grants up to 20k matching with application due in early Oct for possibly a March determination/Cultural Facilities Grant up to 30k matching. Application due in May for approval in late August 2025.

Norm reported that Caitlin suggested writing this up to 20K Historic Preservation Grant for the vinyl siding removal, eave rebuild, clapboards, trim work & painting aspect of the project. New attic windows or a new ADA entrance would not qualify. We should have enough info on this from Ryan Edwards and with what we already have to be able to write this grant on time. Funding for this grant if granted is for 2025.

The Cultural Facilities grant of up to 30k is a May grant application for funding in 2026 and this grant is a perfect fit for the new ADA entrance.

Caitlin Corkins believed that we can apply for both of these if timing works out for us.

4. Update on gas tanks relocation from under the vault eave near the air exchange unit.

Norm reported that he met with Chad an Irving Oil Tech to discuss and estimate the cost of removing the two 100 pound propane tanks from under the vaults eave and upgrade to a 500 gallon underground tank placed across the driveway on the bank. (propane deliveries have been every two weeks so the 500 gallon tank would save money for all involved and be safer for the office and for our town records once we accomplish this changeover.

The problem has been the propane smell in the office every time they fill the tank because of its location under the eave.

The estimate for Irving is $1,066 to $1,195.00 to come out of Capital Improvements or Special Projects funds.

We will have to dig the 120 foot ditch with sand for back-fill and supply the electrical conduit.

This project would be scheduled so that the ditch & tank to go in at the same time.

Discussion followed about who owns the tank and how they are set up to sell them to other fuel dealers if we change dealers. We also discussed doing it ourselves with the

town backhoe versus hiring out the excavation part of the project. Norm to contact Joe to see how the old backhoe is running and if we could use it for this project.

Chris made the motion that we advise the Select Board that it would be good to get this done soon ahead of other projects on this side of the building. John Haney seconded. All in favor so carried.

5. Update on Generator/Underground propane tank to generator/EC Fiber.

This was discussed and it was noted that there is still no site plan from EC Fiber and that having the cement pad out back of the building in the drainage ditch was not the best location due to snow and access issues. The ideal location would be under the shed with the generator.

Carl looked up the contract and it says that we would have to keep access to the EC Fiber pod open year round and that is too far and difficult to shovel.

Carl said the contract is presently being looked at by counsel.

Carl will get Norm a copy of the contract to review, and will tell the Select Board how important it is to have a site plan in hand before signing this contract.

The general consensus of the building committee present is that the contract with EC Fiber should not be signed without first agreeing to the site plan.

6. Update on building maintenance projects.

Norm noted that the office key project is done and new keys are getting distributed by Clerk Martha Rosten. Keys are stamped and numbered and issue forms are being filled out.

Propane tank relocation project is in the works.

The high tinsel fence on two side of the boundary out back owned by Loftus's is broken and has fallen onto the town property side of the boundary, making it so that we could not brush hog up to the boundary to help eradicate the chervil & burdock.

Norm stated he talked with Brandon Loftus and he was fine with Norm taking it down, but the question was brought up as to why should the town pay for this?

Discussion followed and it might be decided to ask the Select Board to write a letter to the Loftus's asking them to remove or repair their fences.

Other work on the east porch & Lister office to start soon.

7. Any other business that may come before the committee.

No other business.

8. Set a meeting date for the next meeting.

Date was set for Sept 16th 7PM at the town hall for the next meeting.

Chris moved that we adjourn at 8:30. Norm seconded. All in favor so carried.

Written by Norm Collette Secretary