Town of Corinth
Board of Selectmen
PO Box 461
Corinth, VT 05039

Unapproved Minutes of the Select Board Meeting
January 11, 2021

Meeting conducted on Zoom.

Present for the Select Board: Chris Groschner, Steve Long, Rick Cawley
Catherine Tudish, select board clerk
Others present: Lee Porter, road commissioner; Gary Apfel, town moderator; Dick Kelley, town treasurer; Michael Pittman, fire department treasurer; Raymond Moulton and Norm Collette, cemetery commission; Alex Nuti-de-Biasi, editor, Journal Opinion

The meeting was called to order at 7:00 PM.
Groschner read a notice authorizing this public meeting to be conducted by remote access, in accordance with a special provision of Vermont's Open Meeting Law.

Minutes of the regular Select Board meeting of December 14, 2020 and the financial meeting of January 7, 2021 were unanimously approved

Road Report
Porter said there had been a few issues with snow plowed across town roadways and vehicles parked too close to the roadway, and those had been addressed.
Porter noted that the hood of one town truck had been damaged because a welded connection gave way. The vehicle insurance will cover the cost of $6,000 to replace the hood, Porter added.
Groschner asked if there was a possibility of hiring a new member of the road crew, in light of Billy Eastman's approaching retirement.
Porter said they would be looking for a capable person who could be trained as part of the crew.

Fire Station Update
Long said he was still waiting for the final bill from Hazen Hill Construction.
Pittman said the company that installed the bay doors still has to replace a damaged door panel, but the replacement panel has not yet arrived.
Pittman reported that he had repaired and repositioned the clothes washer and that it should be up and running by the weekend.
Pittman noted that there were a few minor problems with interior finishing work, such as sagging framework of the ceiling grid in the meeting room and trim around the shower stall. He said John Haney would present these issues to Hazen Hill for repairs.
Pittman said the door facing Fairground Road needs a panic bar/pin pad system. He reported that he got an estimate of $4500 for installation of the system. He noted that each individual who uses the door will choose their own four-digit code and that the system will keep track of who enters and leaves.
Groschner asked how the door could be opened in the event of both a power and generator failure.
Pittman said the door would still be accessible with a key.
Pittman asked if the town would be willing to contribute to the cost of the door opener system.
Long replied that there may be funds left for a contribution, depending on the amount of the final Hazen Hill invoice.
Long thanked Pittman for all the work he has been doing at the fire station.

Annual Meeting Format
Groschner said that the state legislature may allow postponement of annual town meetings in 2021 due to the COVID pandemic, and/or authorize use of Australian ballot.
Groschner noted that the select board has favored postponement of the meeting in previous discussions.
In the event of postponement, Cawley proposed the second Tuesday of May, given that the school meeting will be held on the first Monday of May.
Apfel asked if the meeting would be outdoors.
Groschner said the meeting could be held outdoor by tenting an area on the ball field.
Apfel expressed concern that the weather might not be comfortably warm by May 11.
Cawley asked how an Australian ballot vote could be conducted if the meeting were held on the ball field.

Moulton suggested that the Australian ballot could happen in March, even if the rest of the meeting was postponed.
Cawley noted that the terms of town officers would hold until the annual meeting.
Collette suggested that voting booths could be set up outside Town Hall.
Groschner asked if some towns hold voting and the floor meeting on separate days.
Apfel said his understanding is that separate meetings are informational, not voting meetings.
Groschner suggested having the floor meeting during the day and voting at night.
Long proposed May 18 as the day for the meeting.
Apfel said he would not be available to moderate on the 18th, but would be available on May 4 and May 25.
Long moved to postpone the meeting until May 25, if the legislature authorizes postponing.
Cawley added to the motion that the meeting would be held outdoors.
Long seconded the motion with Cawley's addition.
Moulton asked if the select board would consider an early evening meeting to achieve more participation.
Apfel said a long-term objective is to increase participation.
Groschner called the vote on a May 25 outdoor meeting, and the board voted unanimously to approve.
Long pointed out that the select board still needs to prepare the warning by February 1. He noted that there has been one new request for an appropriation that has to go on the warning: a request from the Vermont Family Network for $250.
Long said he will draft the warning and send it to other members of the board.
Cawley said the board could delay printing of the report and would have to consider how to warn about time and location.

History books, plates and negatives

Collette reported that he is in possession of the original photographic plates and negatives of the *History of Corinth, Vermont, 1764-1964*. All are in good shape, Collette said, and have been valued at $1200.
Collette suggested that these items be placed in the Town Hall vault for safekeeping.
Cawley said he was in favor of moving them to the vault.
Groschner said they were certainly worth protecting and asked if Collette was going to add to the town history past 1964.
Collette said there was no plan at the moment for the historical society to do that.
Groschner said it was up to town clerk Nancy Ertle to decide if she wanted to place the materials in the vault and that Collette should let the select board know if she declines to do so.

Washington Electric Company right of way on Goose Green Road

Groschner said he has received a request from Washington Electric Company to change the position of a service line in the area near Bear Notch Road. Groschner asked if the select board would sign off on the permit.
Cawley made a motion to approve the permit, which could be signed by Groschner for the select board.
Long seconded, and the motion passed unanimously.

Committees

Kelley reported that the internet committee has set up an informational web blog with an email address and links.
Kelley said the blog would be accessible through a separate internet entry to be added to the town web site.

Correspondence

Cawley said the sheriff's department had sent a request seeking an appropriation for a special victims unit, but that it had come too late, as the budget for the next fiscal year has already been finalized.

Other business

Cawley said Karen Galayda has requested approval for payment of employee state tax withholding, which is due by the end of the month.
Cawley made a motion to approve the expenditure and Long seconded. The motion passed unanimously.
The select board received a notice from Northeast Kingdom Waste Management District as a reminder that their budget is voted on a separate ballot.
Long asked it the timing would matter if the annual meeting were delayed until May.
Cawley said NEKWMD should propose a separate path if the meeting date affects them.
Groschner said he would call Paul Tomasi of NEKWMD to him inform of the later date of the annual meeting.
Long said he received an email from the stewardship director at Upper Valley Land Trust responding to a request for a Zoom call the week of January 18, regarding green burials in the Town Forest.
Long said he would suggest January 20 at 9AM for the call and would notify both town forester Ginny Barlow and cemetery commission member Geoffrey Hoots.
Collette said he would like to be included on the call.
Moulton said the cemetery commission has no objections to green burials in the Town Forest, and Collette agreed.

The meeting adjourned at 8:25 PM.

Town of Corinth
Board of Selectmen
P.O. Box 461
Corinth, VT 05039

Minutes of the Special Meeting
January 25, 2021

Attending for the Board: Chris Groschner, Steve Long, Rick Cawley.
Others Attending: Mike Pittman, fire department treasurer.

The meeting was held as a Zoom call. Groschner read a notice authorizing this public meeting to be conducted by remote access, in accordance with a special provision of Vermont's Open Meeting Law. It was called to order at 7:02 p.m.

Solar installation at fire station

Long presented bids from O'Meara Solar and Integrity Energy to construct a solar net metering system on the roof of the new fire station on Fairgrounds Rd. O'Meara's bid proposed installing 9,450 watts for $28,539. Integrity proposed installing 12,740 watts for $29,768. Cawley noted that the 425 watt panels proposed by Integrity were the most output in a panel that he knew of. The board approved the proposal from Integrity and directed Long to sign the contract and return it to Integrity. The board also approved the paying of a $1,000 deposit to Integrity in the quickest fashion, whether by credit card or check.

Long will discuss the payment method with assistant treasurer Karen Galayda.

Mike Pitman reported that things were working out well with the new fire station. He noted that the contractor had been notified of some problems, and that they were scheduled to come to rectify them.

New members had joined the department, with others expressing interest.

The board discussed the placement of the solar panels on the southwest facing roof. Long asked Pittman to discuss with Chief Pospisil whether the department would grant a variance to place the panels closer to the roofline than the four-foot setback that is standard for commercial buildings. The narrower setback would be to allow snow to fall from the panels off the roof and not form a pile below the panels.

Executive session

Groschner requested that the board enter executive session to discuss a personnel matter. The board did so at 7:40. At 7:50, the board exited executive session, having taken no action.

The meeting adjourned at 7:50.

Town of Corinth
Board of Selectmen
PO Box 461
Corinth, VT 05039

Unapproved Minutes of the Select Board Meeting
February 8, 2021

Meeting conducted on Zoom.

Present for the Select Board: Chris Groschner, Steve Long, Rick Cawley
Catherine Tudish, select board clerk
Others present: Lee Porter, road commissioner; Gary Apfel, town moderator; Dick Kelley, town treasurer; Michael Pittman, fire department treasurer; Raymond Moulton, cemetery commission; Carl Demrow, Samantha Lefebvre

The meeting was called to order at 7:00 PM.
Groschner read a notice authorizing this public meeting to be conducted by remote access, in accordance with a special provision of Vermont's Open Meeting Law.

Minutes of the regular Select Board meeting of January 11, 2021 and the financial meeting of February 4, 2021 were unanimously approved

Road Report
Porter requested the select board's approval for posting roads between March 1 and March 15 limiting access during mud season.
Groschner made a motion to approve the request. Cawley seconded, and the motion was unanimously approved.
Groschner said he has received emails about sending the town's mileage certificate to the state, noting that Blodgett has been copied on them.
Porter said he has not received the emails, and Groschner said he would forward them.
Cawley noted that the deadline for filing mileage certificates is in two weeks.
Porter said that Billy Eastman is now working part-time for the road crew and plans to retire on November 1.
Porter said they have been looking for a capable person to fill the vacancy and recommended that the new employee be offered a competitive wage.
Porter added that he and Blodgett have been gathering data on wages in towns around the state.
Groschner stated that the select board would schedule a special meeting to discuss the road crew's pay structure once Porter has the statewide information.
Cawley said the town clerk had forwarded an email to him from the spouse of a highway employee, asking for clarification about health insurance coverage.
Kelley said that this was in regard to an employee who recently got married and that Kelley has enrolled the spouse.
Porter confirmed that if a highway employee is married, the spouse is eligible for health insurance, unless they have coverage through their own employer.

Fire Station Update
Pittman reported that a number of small repairs have been completed by Hazen Hill Construction.
Pittman said that over a recent cold snap, multiple cold temperature alarms went off inside the station, although the inside temperature remained above freezing. He said that they might have to rework where sensors are placed in the ductwork and noted that he had to reset the supplemental heat controls.
Pittman said they are now keeping a log of outside and inside temperatures and that on cold nights the temperature in the bays has remained at 52 degrees.
Pittman said the electric bill is going to be a little higher for January and February.
"Fortunately, we've signed a contract to install photovoltaic panels on the roof," Cawley observed.
Pittman said he has completed work on the second bathroom and is still waiting for kitchen cabinets to arrive.
Groschner asked if the department had gone out on any fire calls.
Pittman said they have responded to a few carbon monoxide calls, a car accident, and as mutual aid on a Bradford garage fire. He said the department also rescued a person involved in a logging accident on Page Hill Road.
Long said the last Hazen Hill invoice has been paid, and he has sent a final accounting to the fire department.
Pittman noted that he has put a deposit on the security door, and Long said he should let the select board know the final cost because construction funds might cover it.
The board thanked Pittman for all the work he has done on the new station.

Annual Meeting Format

Cawley suggested that the select board post a formal notice of the May 25 outdoor meeting at the usual posting sites.
Long agreed that it was important to get the word out, noting that town clerk Nancy Ertle sends town information to the Journal Opinion.
Groschner said the date will also be printed on the back of the town report.
Apfel suggested putting notices on the lrn, and Cawley agreed to do so.
The board discussed the feasibility of holding the annual meeting on the Academy grounds in Cookeville and determined that there would be more than enough space if they close off the road in front of the building and perhaps use a portion of the green as well.

Internet Coalition blog on town website

Kelley said he has reviewed what the select board had initially asked the Corinth Fiber Initiative to do and believes that those requests have been met. He asked the board for direction going forward, specifically about what the blog on the town web site should contain.
Kelley raised the question of whether the group should try to be balanced in terms of information about providers, or whether they should advocate for the provider they think is best.
Groschner said the select board is not in a position to advocate for one provider over another, noting that Topsham Telephone has not consulted with the board about their plans for fiber optic service and that EC Fiber plans to offer service to Corinth within the year.
Groschner said town residents should have the best information to make a decision for their own households.
The question of whether the Fiber Initiative has met its original charge from the select board will be taken up at a later meeting once Kelley has completed further review.

Appointment to fill select board vacancy

Long confirmed that he is resigning from the select board, adding that he will be available to answer questions going forward. He said he would pass along his fire department records to Cawley.
Groschner said he accepts Long's resignation "with regret and massive thanks for all of his work over the years."
Cawley said he was sorry to lose Long as a select board member, noting that he has done important work for the town.
Moulton also thanked Long for his time on the board, saying he appreciated his level-headed approach.
Groschner said the board must appoint a temporary successor and moved that Carl Demrow be appointed to finish Long's term until the May 25 meeting.
Cawley seconded, and the motion passed unanimously.
Groschner welcomed Demrow with thanks for his willingness to step in and noted that he needs to be sworn in by the town clerk.

Other business

Groschner noted that Tudish will be stepping down as select board clerk within the next two months and said the board would need to advertise for a replacement.
Demrow said he would put a notice on the lrn, and Tudish said she would send him a job description.

The meeting adjourned at 8:20 PM.

Town of Corinth
Board of Selectmen
PO Box 461
Corinth, VT 05039

Unapproved Minutes of the Select Board Meeting
March 8, 2021

Meeting conducted on Zoom.

Present for the Select Board: Chris Groschner, Rick Cawley, Carl Demrow
Catherine Tudish, select board clerk
Others present: Lee Porter, road commissioner; Joe Blodgett, road foreman; Gary Apfel, town moderator; Michael Pittman, fire department; Raymond Moulton, cemetery commission; Kerry DeWolfe, planning commission; Miranda Miller, interim library director

The meeting was called to order at 7:00 PM.
Groschner read a notice authorizing this public meeting to be conducted by remote access, in accordance with a special provision of Vermont's Open Meeting Law.

Minutes of the regular Select Board meeting of February 8, 2021 and the financial meeting of March 4, 2021 were unanimously approved

Public Hearing: Blake Memorial Library Grant
Cawley read aloud the Notice of Final Public Hearing re the Blake Memorial Library state grant in the amount of $92,400. Grant funds have been expended for renovations to make the library building handicapped accessible and energy efficient. With no further comments, the hearing was closed.

Blake Memorial Library request for letter of support
Interim library director Miranda Miller submitted a draft letter of support from the select board for continued anti-racism programming.
Miller said the library was seeking support from the select board, looking ahead to further grant funding. She said that the library has been unable to carry out many of its normal fund-raising activities during the past year, which makes grant funding especially important now.
Demrow noted that he is currently a library trustee.
All board members had reviewed the draft letter and agreed to approve it as submitted.
Cawley moved that Groschner be authorized to sign the letter of support on behalf of the board. Demrow seconded, and the motion passed unanimously.

Road Report
In advance of hiring a fourth person, Blodgett presented information he has gathered so far on the pay structure for road crews in other Vermont towns.
Thetford pays the foreman $24/hour, while the lowest paid employee earns $20/hour, Blodgett reported. The Bradford foreman earns $31/hour, but pays some of his own benefits. Bridgewater, which offers a very generous benefit package, has been advertising for a new employee at $20/hour, but is having trouble finding candidates.
"If we want to get somebody halfway decent," Blodgett said, "we have to be prepared to pay more."
Groschner suggested bringing up the pay structure at Town Meeting, as well budget meetings.
Porter said it should definitely involve a discussion with the townspeople.
Porter said the road crew's part-time employee would be leaving November 1.
Blodgett noted that he has the equipment to keep four employees working.
Porter said that when Blodgett retires in six years, there should be someone in training to replace him.
Blodgett said he hopes to hire someone full-time to groom for his position.
Blodgett reported that the roads are posted and that he is working with loggers in town.
Blodgett said he had received a bill for $20,721 for repair of the damaged town truck. Insurance will cover the cost, except for the $1,000 deductible.
Apfel recommended a separate warrant article for the highway discussion at Town Meeting, because that would bring more attention to it.

Fire Station Update
Pittman reported that Hazen Hill has replaced a panel damaged during construction.

The heating issues are being addressed, Pittman said. One change is moving the thermostats down from a height of 15 feet to 4 feet.
There has been concern about the heat pumps shutting off in very cold weather, Pittman said, adding that the electric back-up heat will come on automatically if the heat pumps go off.
Cawley said the heat pumps should operate down to 13 below zero.
Pittman said the department, working with the contractors, is still fine-tuning the heating system.
Groschner asked if this was a solvable problem over time.
Pittman said it was, but required more research.
Cawley said the solar installer has configured the array and wants to get input from the department before setting an installation date.
Pittman said interior work at the station is proceeding, including installation of kitchen cabinets. He added that Bill Peberdy built a table for the meeting room.
Pittman told Miller the department wants to check out the alarm system and the elevator in the library. She agreed to arrange a time for that.
Finally, Pittman noted that a veterinarian would be present for a rabies clinic in the fire station parking lot on Wednesday.
The board once again thanked Pittman for all the work he is doing on the new station.

Planning Commission request for in-person meetings

De Wolfe said the planning commission wants to resume in-person meetings at the Town Hall. She said stopping in-person meetings in November was a group decision based on increasing COVID numbers.
They have six members, De Wolfe said, and everyone would be masked and maintain distance.
She said they were concerned that not all townspeople have internet connectivity and that remote meetings presented other challenges, such as the use of maps.
Groschner asked if there would likely be more than 10 people attending a given meeting.
De Wolfe said no major issues were coming up that would draw a lot of people, noting that the next meeting was scheduled for April 1.
Cawley said he doesn't know where state guidelines stand regarding gatherings and suggested the change might be premature.
Groschner decided to table the request and look at the current state mandates before going ahead.
De Wolfe said she would study the governor's mandates and get back to the select board.
Cawley said he had no objection, if the in-person meetings would be in compliance.

Annual Meeting

Cawley reported that he had looked into tent sizes that would accommodate social distancing, and that he and Groschner had measured the space around the Academy building. That space may not be large enough, after all, but the Town Hall parking lot would be.
Cawley said the tent rental company would send someone out to look at the sites and advise.
Cawley noted that voting would take place inside Town Hall.
Groschner asked about the timing of the warning.
Cawley said the select board should start the process, because they have to sign the warning at their April meeting.
Moulton asked if the town has to use tabulating machines for local elections. If not, he suggested that voting booths could be set up in the fire station if the ball field becomes the meeting site.
Cawley said that town clerk Nancy Ertle, the election officer, would be at Town Hall.
Cawley asked Pittman if using the ball field would be a problem.
Pittman said the fire department wouldn't object, but the town would have to bring in port-a-pots.

Liquor license request from Crossmolina Farm

Groschner reported that Crossmolina Farm has requested a Class 2 liquor license to sell packaged beer at their farm store in Cookeville. It would be for take-out, not consumption on the premises.
Cawley moved to approve the license.
Groschner recused himself from the vote, because he is the farm store's landlord.
Demrow and Cawley voted to approve the license and authorized Groschner to sign for all select board members.

The meeting adjourned at 8:17 PM.

Town of Corinth
Board of Selectmen
PO Box 461
Corinth, VT 05039

Unapproved Minutes of the Select Board Meeting
April 12, 2021

Meeting conducted on Zoom.

Present for the Select Board: Chris Groschner, Rick Cawley, Carl Demrow
Catherine Tudish, outgoing select board clerk; Anne Rosten, incoming select board clerk
Others present: Lee Porter, road commissioner; Joe Blodgett, road foreman; Dick Kelley, town treasurer; Gary Apfel, town moderator; Michael Pittman, fire department treasurer; Jeff Spiegel; Nick Kramer

The meeting was called to order at 7:03 PM.
Groschner summarized the notice authorizing this public meeting to be conducted by remote access, in accordance with a special provision of Vermont's Open Meeting Law.

Minutes of the regular Select Board meeting of March 8, 2021 and the financial meeting of April 1, 2021 were unanimously approved

Update: Corinth Community Coalition
Jeff Spiegel, coalition coordinator, gave a report on the group's first year. He noted that the coalition meets every third Tuesday, with generally 8 or 9 people attending.
Among other activities, Spiegel noted the following:
Collaborating with the Little Rivers clinics to make food deliveries to their clients in need.
Calling seniors in Corinth to check on their well-being during the pandemic.
Collaborating with the Mentoring Project of the Upper Valley to organize an apprentice program for students at Waits River School. This program pairs talented apprentice teachers with students interested in acquiring such skills as making stained glass, baking, and logging. The Mentoring Project of the Upper Valley will fund background checks and insurance for the apprentice teachers. The program is slated to begin as a pilot project in the fall of 2021 with five teachers and five students.
Spiegel said he has been working with 211 responders and that 211 trainings would be offered remotely.
Spiegel added that the coalition has been looking at the positions of town Health Officer and town Service Officer and is working on refining job descriptions to be presented to the select board.
Groschner said he had heard from Jen Brooks-Wooding, who would like to stay on in the position of Service Officer.
Groschner noted that the job description in an early draft presented by Spiegel "seems quite challenging" and also overlaps with the position of 211 coordinator.
Spiegel responded that each town should have a point person who can field various concerns, such as health and safety issues, when they come up. He said that Brian Carroll is working on a poster to identify available resources for particular issues.
Regarding the town Health Officer, Spiegel said state statutes are clear on the duties and authority of that position regarding issues of personal safety and environmental concerns. He noted that the Health Officer in Newbury is paid a stipend of $1200 annually, and requested that the select board add stipends for both Health Officer and Service Officer to the next fiscal year budget.
Demrow pointed out that Corinth will get money from the CARES Act and that the only limitation would be that it not be used to lower taxes.
Kramer said the CARES money is intended for infrastructure investment.
Groschner asked when the town would receive that money.
Demrow said it would be sometime after July 1.
Spiegel asked if the select board was open to receiving job descriptions drafted by his group.
Groschner said the board would review them.
Blodgett said that looking forward, he believes more positions would have to be paid, rather than relying on volunteers. "If we want to keep up with the times, people will need to be paid for their work," he said.
Spiegel said upgrading town positions also raises issues of qualifications and supervision.
Cawley noted that the use of CCC for the coalition is confusing, as that acronym has been in use for many years by the Corinth Conservation Commission.
Spiegel said they would consider that at their next meeting.

Road Report
Blodgett reported that the town roads are in good shape, given that mud season has been relatively mild this year.
Blodgett said that state grant funds of $44,000 must be spent by the end of the current budget year. He said he has given Karen Galayda the account numbers of where he wants the money to go. Most of it, he said, would be used to repave a section of Cookeville Road and the remainder for culverts, gravel, and other road materials.
Blodgett noted that he had state forms for select board members to sign to confirm grant compliance.
He said that one of the town trucks is temporarily out of commission and is being repaired. The cost of repairs will be covered by insurance.

Fire Station Update
Pittman reported that Hazen Hill has hooked up thermostats for the Modine heaters and has also repaired the ceiling in the meeting room.
Pittman said when the fire department responded to a recent brush fire on Flanders Brook Road, the larger tanker truck had a leak in the piping, which has since been repaired.
Cawley said that Pittman had signed a letter on his behalf regarding the solar panels, which should be installed this spring.
Pittman said Washington Electric has updated the meters in preparation for the solar installation.
Pittman noted that the parts for the entry system have come in and that the job is scheduled for April 28.

Office phone system
Kelley said he had received a quote from Key Communications of $2,732 for installation of a new system that would include five handsets.
Groschner asked if that included a phone in the kitchen.
Kelley said no, but an extra handset would cost only $156.
Groschner said he believes it is necessary to have a phone in the kitchen in case of an emergency; other board members agreed.
Cawley asked if the Key Communications system would work with broadband.
Kelley said yes, the system would be compatible with high speed internet.
Cawley asked if there was money in the budget for this.
Groschner said there was an account for office equipment.
Kelley added that they have been building up funds in both the computer reserve fund and the fund for general office equipment.
Demrow noted that the cost of materials is going up rapidly and suggested making a decision soon.
Kelley said the quote is good for 30 days.
Groschner said he supports going ahead with the installation and asked Kelley to send an email to the select board about where the funds are coming from.
Cawley said it would be the fund for infrastructure of the Town Hall.
Demrow made a motion to fund the installation of a new system by Key Communications in the amount of $2,888, which includes a phone for the kitchen.
Cawley seconded, and the motion passed unanimously.

Office cleaning
Groschner reported that the current cleaner is no longer able to work on weekends and will have to leave the position.
Groschner said Nancy Ertle had suggested Olivia Sayers as a replacement. He noted that Olivia is 17 and wondered if she is too young to be hired by the town.
Cawley said her age would not be a problem, but there may be a limit on the number of hours she would be allowed to work.
Groschner said he would look into it further.

Warning for 2021 Town Meeting/approval and publication
Groschner said that by state law, the select board could send out the warning with the town report, but it could also be posted instead.
Cawley noted that the town report, which has already been printed, refers to an enclosed insert.
Members of the select board and Gary Apfel agreed to share the work of folding and inserting the warning in the report.
Cawley read aloud the wording of the articles of the warning.
Groschner moved to accept the wording as presented.
Demrow seconded, and the motion passed unanimously.
Groschner said he had asked the historical society if they wanted to serve lunch at this year's town meeting, but they declined, given COVID concerns.
Cawley said he would print out the warning, to be signed by all members of the select board and the town clerk.

Annual Meeting: location and tent rental
Cawley reported that given the tent size, the meeting would be held in the main parking lot of Town Hall.
Apfel said he strongly recommends using a sound system for the meeting.
Cawley said he needed select board approval of the contract with Undercover Tent in the amount of $1,675.
Cawley moved to approve the contract, with authorization for him to sign on behalf of all board members.
Demrow asked for confirmation of the tent size of 30'x75'.
Cawley said that was correct. He said chairs would be set up according to the social distancing guidelines in place on May 25.
Groschner seconded Cawley's motion, and the motion passed unanimously.
Cawley then made a motion to reconsider item 6 on the select board meeting agenda, regarding the office phone system, so that Kelley could sign the phone contract on behalf of the board.
Groschner seconded, and the motion passed unanimously.

Office dynamics
In light of a recent incident in the Town Hall, Cawley made a motion that the select board make it clear that there is to be no cursing, yelling, threatening, or similar behavior by town employees in Town Hall.
Groschner seconded, and the motion passed unanimously.

Office access by town officers
Cawley said that although the Town Hall is closed to the public, town officers should have access in order to carry out their duties.
Groschner said that the town clerk is in a position to make appointments for anyone who needs to access records, as long as they comply with COVID guidelines.
Cawley emphasized that people in an official capacity are not the same as the general public.

Liquor license: East Corinth General Store, Crossmolina Farm (clarification)
Cawley requested approval for renewal of the class 2 liquor license for the East Corinth General Store. He noted that a class 2 license authorizes the sale of "malt and vinous beverages" (beer and wine).
Groschner said he was in favor of signing for the renewal.
Cawley made a motion to approve; Demrow seconded, and the motion passed unanimously.
Cawley clarified that the license approved at the March select board meeting for the Crossmolina Farm Store was also a class 2 license, but was described as a license for the sale of beer only. It should be stated that their license authorizes sale of both beer and wine.
Demrow moved to approve the clarified class 2 license for the Crossmolina Farm Store.
Groschner seconded, and the motion was unanimously approved.

Washington Electric Company (WEC) right of way request, Goose Green Road
Cawley reported that he had received a request from WEC to reroute lines in the right of way near the Bradford town line.
Groschner asked if trees would be removed, and if so, should the tree warden be involved?
Cawley said WEC would be responsible for getting easements if needed. He added that the work would involve four poles on the Corinth end.
Demrow asked Porter if he thought there would be a problem about tree removal.
Porter said if the lines crisscrossed the road, trees might have to be trimmed, but unlikely they would need to be cut down.
Groschner said he would consult with Corinth's tree warden, Ginny Barlow. He then made a motion to approve the WEC request conditionally if Barlow had no objection.
Cawley seconded, and the motion passed unanimously.

Other business
Board members thanked Catherine Tudish for her service as select board clerk and welcomed Anne Rosten, who will take over that position.

The meeting adjourned at 9:05 PM.

Town of Corinth
Board of Selectmen
PO Box 461
Corinth, VT 05039

Unapproved Minutes Of Selectboard Meeting
Meeting
Monday June 14,, 2021

Attending for the Board: Rick Cawley, Carl Demrow, Nick Kramer. Anne Rosten, select board clerk.
Others attending: Dick Kelley, Treasurer; Lee Porter, Road Commissioner; Joe Blodgett, Road Foreman, Jeff Spiegel, Glynn Pellegrino, Chris Groschner. Holly Groschner and Gary Apfel attended via Zoom.

Meeting conducted in person and on Zoom. Rick Cawley called the meeting to order at 7:04. It was noted that this meeting was the first in-person since March 2020.

Approval of minutes from regular select board meeting from May 10, 2021 and financial meeting from June 3,2021.
Demrow made a motion to approve the minutes from both meetings, Cawley seconded and vote taken. Two ayes and one abstain. Motion passed.

Public concerns
Jeff Spiegel opened discussion with a few concerns about organizing the Corinth Community Coalition. He stated that he and other members have been researching for over 4 months the different needs of the town and also what other towns have been doing in similar situations. The 211 call system got over 40 calls in the past year for help; situations calling for assistance from different agencies; Little Rivers, VT dept of Health, Clara Martin, Safeline, Child and Family Services, etc. Help was needed for food, transportation, health, substance abuse, and a myriad of concerns. The Corinth Community Coalition sees the need for a “lead” person to identify and steer the needs to the proper agencies; preferably one who is or can be trained in these skills.

The subject then turned to the possible combining of the Health and Service Officer positions. Groschner had spoken to Jen Brooks-Wooding about continuing in the Service Officer position which she has expressed interest in. Spiegel asked the board for help putting together and approving a job description for these positions. Cawley stated his concern about the broad scope of this project. There were questions about volunteer vs pay, growing of town govt, the real possibility of combining both positions, etc. The board agreed to have a conversation with Brooks-Wooding.

Glynn Pellagrino brought up the matter of sharing the Corinth Conservation Commission funds 50/50 with the Corinth Community Coalition from the collection of bottle recycling at the Transfer Station. Glynn asked the board to approve a check for $300 to be written to the Corinth Community Coalition from the Corinth Conservation Commission as an advance on bottle collection to be done by the Corinth Community Coalition. Since the Corinth Community Coalition will also be collecting bottles at the Transfer Station the board suggested signage at the entrance to inform the public. Holly Groschner expressed concern about sharing from one group to another and for the town to have authority over it as the Corinth Conservation Commission also provides money to the Town Forest. Pellegrino answered that the Corinth Conservation Committee fund balance of $1200 is in a town account. Kramer made a motion to approve the sharing of the bottle money from the Corinth Conservation Committee to the Corinth Community Coalition. Demrow seconded and the motion passed unanimously. Kelley will issue the check.

Road Commissioner’s report / Highway Concerns
Lee Porter reported that the trailer that had been full of trash bags at the former East Corinth Village Store was empty but now there is a Casella dumpster in place.

The board asked about the right of way concerns around town. Porter stated that things are mostly cleaned up and will keep an eye out for other violations.

Blodgett brought up the temporary bypass for the construction of a new bridge in Waits River. He is concerned about Corinth's access to its residents on Richardson and Claflin Roads during construction in case of emergencies as well as mail, UPS, Fedex, fuel and other deliveries. Blodgett noted that once the bridge is closed the town has 21 days to open access according to state guidelines. Blodgett informed the board that the bridge contractor or Topsham would have to be responsible for any improvements to Corinth roads necessary to bring the bypass up to snuff. He will stay in close contact with Brad Calhoun of Topsham about the project.

Demrow heard from Jeff Martin about putting up signs on Hutchinson and Fairground Rds to caution motorists concerning horseback riders along the road. Blodgett noted that signs rarely work to slow motorists down but they would put up any signs the homeowner provides. A special sign made for the town roadways costs approximately $250. Demrow will relay this information to Martin. Groschner inquired about having the movable speed sign set up in Cookeville again. Blodgett mentioned it has been in East Corinth too long and that the Constable should be appointed to move it now and then. Cawley asked about nonresidents using Corinth's transfer station. It's also been noticed by other townspeople. Groschner asked about the town issuing dump stickers as has been done in the past. Porter proposed updating the stickers. Cawley suggested having a 24 x 24 sign installed at the entrance stating "For Corinth Residents Only" except for the disposal of electronics for NEKWMD members.

Blodgett had all the information regarding the purchasing of the new grader. He had quotes from John Deere and Caterpillar. Cat comes in at $9000 less than JD and with free filters. There was quite a bit of discussion between Blodgett and the board about whether to lease or buy outright. Cawley noted that the town could not purchase outright without holding a bond vote. It was decided that the town would go with the lease option with all agreed. Cawley made a motion to approve the lease for the grader. Kramer seconded and the motion passed unanimously.

Next was a request for the board to approve the Pilot Grant and aBetter Back Roads grant. Demrow made a motion to have select board sign approval for both grants. Kramer seconded and the motion passed unanimously.

Demrow made a motion to go into Executive Session to discuss a highway personnel matter. Kramer seconded and the motion passed unanimously.
Afterward, Demrow motioned to authorize Joe Blodgett to offer the third driver position full time to an interested candidate and a part timeposition for roadside mowing. Kramer seconded and the motion passed unanimously.

<u>Additions to June warrant</u>
Kelley reported that more charges have come in for approval since the Financial meeting of June 3rd. He listed $5279.84 from Martin's Quarry, $100 from Claremont Ford for insurance deductible, $19,255 for surplus fire truck (which will be reimbursed by the fire dept), $160 for newsletter postage. Demrow made a motion to approve bills to be paid. Kramer seconded and the motion passed unanimously. Kelley noted that there is less than $100 postage on the meter but suggested not to put much on it before the end of the fiscal year which is coming right up. Kramer made a motion not to exceed $100 on the postage meter. Demrow seconded and motion passed unanimously.

<u>Public access to town hall; remote/in person board meetings; Covid 19 emergency number; Town website; Request from Corinth Coffeehouse; selectboard meeting schedule</u>
On June 14th, 2021, the State of Emergency in VT was declared over by Governor Scott. Covid 19 restrictions have been discontinued. Kramer asked Kelley how the past week has been in the office with masking, visitors, etc. He replied that only one employee is wearing a mask and the traffic in and out of the office has been getting busier and everyone is comfortable with re-opening. Cawley had a request from Dave Richards to hold outdoor Coffeehouses on the town hall porch with the audience in the parking area for July and August. Demrow suggested roping off the parking area to vehicles. Kramer made a motion to authorize the Coffeehouse to use the town hall porch. Demrow seconded and the motion passed unanimously.

Cawley asked board members if having the Selectboard financial meetings moved to the first Wed of the month at 7:00 PM would work for all members of the board. All agreed and Kramer made a motion to reschedule the financial meetings to above stated times. Demrow seconded and the motion passed unanimously.

ARPA update

Kramer was supplied the latest information on the ARPA funds. The town has 30 days from June 8, 2021 to request the funds through a state portal hosted by the Department of Finance and Regulation. The town also must review impending governmental guidance on the eligible use of funds. Kramer also got the actual updated amounts for town allocation: $74590 for 2021 and the same for 2022. The board's advice is to proceed slowly as to how to spend this money. Demrow offered to fill out the application and the town will put the funds in a separate account. Kramer made a motion for the town to pursue the ARPA funds and have Demrow fill out the portal. Cawley seconded and motion passed unanimously.

Unauthorized use of town South Road property

The board discovered that the property was acquired by a tax sale years ago. Groschner asked what the agreement with the abutting landowner was at the time. Cawley suggested getting in touch with the abutter to find out and possibly give permission for continued use. He noticed that the existing fence is not permanent. Kramer proposed having an agreement in writing. Demrow offered to talk with the landowner.

Appointment of town officers and commission members

The officers and commission members to be appointed are:
Administrative assistant; Karen Galayda; E911, Karen Galayda; Planning Commission, Kerry DeWolfe, Kenya Lazuli, Anne Margolis; Revolving Loan Fund, Virginia Barlow, Ray Moulton; Road Commissioner, Lee Porter; Energy Coordinator, Tim O'Dell; Board of Abatement, Tim O'Dell; Budget Committee, Ray Moulton, Amy Peberdy, Lee Porter, Mike Pittman; Conservation Commission, Brad Wheeler, Lindle Lawton-Sutton, John Sutton, Glynn Pellegrino, Jon Spanier; Fence Viewers, Gary Bicknell, Catherine Tudish, Robert Fortunati; Surveyor of Wood and Timber, Virginia Barlow; Tree Warden, Virginia Barlow; TROC regional commissioner, Tim O'Dell; UV Ambulance representative, Joe Truss; NEKWMD board member, Bob Sandberg, Marian Cawley alternate.
Cawley made a motion to approve appointments of town officers and commission members. Demrow seconded and motion passed unanimously.

Local Emergency Management Plan (LEMP)

Cawley has reviewed the plan for the board to accept. It was due May 1st and now needs to go to TRORC. Demrow made a motion to accept the plan and have Cawley sign and send it to TRORC. Kramer seconded and the motion passed unanimously.

Other business

Groschner opened discussion about how this meeting went for the Zoom attendees as he started attending from his home before coming in person later. He observed that hearing all the voices was quite difficult. Gary Apfel, who attended via Zoom, reported similar difficulties hearing but suggested continuing with Zoom as it is beneficial for those who find it hard to attend in person. The board agreed to work on improving the sound quality.

Kramer made a motion to adjourn the meeting. Demrow seconded and the motion passed unanimously.

The meeting adjourned at 10:08 PM.

Town of Corinth
Board of Selectmen
PO Box 461
Corinth, VT 05039

Unapproved Minutes Of Selectboard Meeting
Meeting
Monday July 12, 2021

Attending for the Board: Rick Cawley, Carl Demrow, Nick Kramer. Anne Rosten, select board clerk.
Others attending: Dick Kelley, Treasurer; Lee Porter, Road Commissioner; Jeff Spiegel, Chris Groschner. and Gary Apfel attended via Zoom.

Meeting conducted in person and on Zoom. Rick Cawley called the meeting to order at 7:05.

Approval of minutes of regular meeting of June 14, 2021, and financial meeting of July 6, 2021
Before the vote to approve the minutes for both meetings Cawley asked to address the incorrect appointments to town committees and for the board to make the corrections. Demrow made a motion to approve the minutes to both the regular and financial selectboard meetings with the addition of the board to make the committee corrections. Kramer seconded and the motion passed unanimously. Treasurer Kelley had a greivance about a statement that was made at the financial meeting of July 6. The board agreed to address it at the appropriate time.

Public concerns
None

Road Commissioner's report / Hwy. concerns
Lee Porter was asked about an ongoing problem of a vehicle in or too close to the town right of way. Porter stated that there is another vehicle that is also a problem. Cawley requested that Porter stay on it and suggested a letter to the landowner may be necessary.

Porter relayed the news that Nelson LaFrancis had a successful operation.

Porter stated that Blodgett reminded him that the lease contract for the grader needed to be signed by the select board. The lease agreement was then discussed and reviewed by the board. Porter informed them that the grader is good for 15 years. There are six payments over six years with the first at $31,800. Cawley noticed the wrong address on the lease and a few other questions arose which a call to Caterpillar should clear up. Demrow then made a motion to authorize signing the lease with Caterpillar Financial Services. Kramer seconded and the motion passed unanimously. Cawley then asked to adopt a resolution suggested by Caterpillar to authorize the signing of the lease. Kramer made a motion to adopt the resolution. Demrow seconded and the motion passed unanimously.

Porter reported a concern from a landowner on Bear Notch Rd about a culvert. He agreed to inspect it.

Porter also informed the board that a potential new road crew employee fell through and Blodgett requested to place an ad on municipal websites and in local papers for the position. There was discussion as to pay, feasibility of sign on bonuses, etc. as there is a sizable shortage of qualified people and high demand across the state. Kramer motioned to approve the request for Blodgett to place an ad for the position. Demrow seconded and the motion passed unanimously.

Chris Groschner asked about the trash situation at the former East Corinth Village Store. Porter reported that the dumpster is gone and there is less refuse around and the occupant is continually working on it.

Service officer job description

The Corinth Community Coalition has been working hard at coming up with a job description for the Service Officer. They also produced a graphic detailing available resources which was printed in the latest Corinth Quarterly Newsletter. Spiegel's concern is that people aren't aware of what help is out there and how to go about finding it. Kramer clarified that the job description was an attempt to clarify the duties and responsibilities of the position, and separate it from a conversation about recruiting a candidate to fill it. It was agreed by all that most important were supportive and interpersonal skills and to be able to communicate and collaborate with the many different agencies. According to statute, the Selectboard will oversee the position. Spiegel offered to produce a contact list. Demrow requested the coalition send a copy of the job description to the board in a format that can be edited. The Selectboard will make edits and then solicit more input from the Coalition.

ARPA funds update

The funds have not arrived in the town account yet. Kelley informed the board that many towns have not seen the deposits yet. The town is registered with the state and is just waiting for the funds to be disbursed. Conversation about public engagement surrounding the use of the funds is postponed until the town receives the first deposit.

Town South Road property

Abutter to the property has been mowing and temporarily pasturing a horse there. The board will draft a letter granting him permissive use of the town land for the board to sign and record in the town land records. Cawley offered to draft the letter. Demrow made a motion to request Cawley to draft and send the letter for abutter to sign granting permission to continue maintenance of the town property. Kramer seconded and the motion passed unanimously.

Appointment of town officers and commission members

The board moved to appoint Brad Wheeler as the town Health Officer for three years. Agreement was unanimous. Cawley will fill out the state information form. Wheeler will be required to come to the town hall to sign an oath with the town clerk. Shirley Montagne has been appointed the Blake Memorial Library representative for three years. The board agreed the list is now updated. Kramer made a motion to adopt the new list of appointments. Demrow seconded and the motion passed unanimously.

Correspondence

Treasurer Kelley handed out copies of the FY 2019 audit to members of the board for perusal. Kelley then informed the board that the representative from Sullivan and Powers will be in Corinth the week of October 13 to work on FY 2020 and FY 2021 audits. If the audits are completed as planned, the town will be caught up for the coming year. It was reported that the Orange County Sheriff's office sent a bill for $500 for patrolling roads not in Corinth. Kelley will call the sheriff's office to ask for corrections.

Other business that comes before the board

Kelley added expenses to the warrant totalling $282.04 payable to the East Corinth Store. Kramer made a motion to approve the revised warrant. Demrow seconded and the motion passed unanimously. Kelley also requested approval for the amount of $113 for the assistant town clerk's pay; retroactive a year back after the board had approved the assistant town clerk's pay go from $13 to $14 hourly. Cawley made a motion to approve the payment of $113 to the assistant town clerk for retroactive pay. Demrow seconded and the motion passed unanimously.

Kelley informed the board that he has started working on the tax rate which will be ready by the next financial meeting. He stated that the tax rate provisionally appears lower than last year, but that there is still incoming information and it's possible that it will still change.

Demrow then made a motion to adjourn the meeting; Kramer seconded and the motion passed unanimously.

The meeting adjourned at 8:51 PM.

Town of Corinth
Board of Selectmen
PO Box 461
Corinth, VT 05039

Unapproved Minutes Of Selectboard Meeting
Meeting
Monday August 9, 2021

Attending for the Board: Rick Cawley, Carl Demrow, Nick Kramer (via Zoom). Anne Rosten, select board clerk.
Others attending: Dick Kelley, Treasurer; Lee Porter, Road Commissioner; Joe Blodgett, Road Foreman; Chris and Holly Groschner, Jon Spanier and Brad Wheeler. Gary Apfel attended via Zoom.

Meeting conducted in person and on Zoom. Rick Cawley called the meeting to order at 7:03

Approval of minutes of regular meeting of July 12, 2021, and financial meeting of August 3, 2021
Kramer made a motion to accept the minutes of the regular meeting from July 12, 2021 and the financial meeting from August 3, 2021. Demrow seconded. Discussion followed. Treasurer Kelley informed the board that a few corrections needed to be made on the warrant in the minutes from the Financial meeting of August 3, 2021. First the marriage licenses from the state were $100 not $500. The audit status was recorded as saying it would be completed in one month but actually will be completed one month prior to the visit from the Sullivan and Powers representative in the third week of October. Cawley asked for a motion to approve the warrant as corrected. Kramer made the motion and Demrow seconded. Motion passed unanimously. Next was a discussion about the refused request for a refund of $75 for the unused town hall reservation by a community member. Apparently the requested refund of $75 was actually a damages deposit and not the actual rental fee. Cawley made a motion to refund the $75 and Kramer seconded. The motion passed unanimously.

Public concerns
Chris Groschner opened discussion with suggestions for the town's use of ARPA funds such as having electric charging stations in East Corinth and Cookeville and a few other thoughts. Cawley said that those discussions will take place with public participation in the near future.

Holly Groschner has been part of the Corinth Fiber Initiative since May of 2020 and was appointed to be the town representative to the EC Fiber board by the selectmen on May 6, 2021 with Ed Childs as first alternate and Tim O'Dell as second delegate. Holly announced tonight that the Vermont legislature has appointed her to the Vermont Community Broadband Board and so she handed in her resignation as town representative to the select board as required by statute. She explained all that is required of her replacement as the representative including going to meetings once a month for both EC Fiber and the Corinth Fiber Initiative. She also recommended communication with town residents about realistic expectations of how soon to expect service; probably not until 2023. She also gave the board an update on the status of Topsham Telephone and the difficulties of service with their customers including the termination of cable tv and no rebate to customers for the balance of service. The VT dept of Public Service has required that Topsham Telephone rescind the termination. Discussion continued about the proposed different options for the near future.

Demrow made a motion to accept Holly Groschner's resignation from Corinth Fiber Initiative and as town rep for EC Fiber and to appoint Ed Childs as the new representative and Tim O'Dell as first alternate leaving an opening for the second delegate. Kramer seconded and the motion passed unanimously.

Parking proposal for town forest
Jon Spanier from the Corinth Conservation Commission presented a proposal to approve and construct a parking lot on town forest property that would allow enough room for a school bus to turn around. The proposed size is 40 x 60 feet.

The existing parking area is not on the town forest property and is not particularly inviting. Susan Shea deeded the property of 93 acres to the town under a conservation easement with the Upper Valley Land Trust. Spanier requested that the board communicate with the UVLT to acknowledge the town's approval. Cawley inquired as to the cost of the project and how it would be funded. Spanier replied it would be between $15,000 and $20,000 with all permits, fees, material, grading, etc and that the Conservation Commission was seeking funding from organizations, not from the town. He stressed the need to move forward now to get things going as just the wetlands permit will take 6 months. Demrow asked about maintenance and Spanier replied that all maintenance is provided by the Conservation Commission. Cawley offered to contact the representative from the UVLT and ask what is needed to move forward. Demrow made a motion to authorize the board chair to enter into a discussion with UVLT to approve the proposal to build a parking lot at the Town forest. Kramer seconded and the motion passed unanimously.

Service officer job description

Jeff Spiegel sent a job description of the service officer duties and Demrow revised it. Kramer made a motion to accept the job description of the service officer as revised. Demrow seconded and the motion passed unanimously.

Health Officer introduction

The board welcomed and thanked Brad Wheeler as the newly appointed health officer of Corinth. Wheeler had a question as to what his authority is to handle calls independently. The board informed him that he had independent authority and to keep communication open. Chris Groschner offered the fact that the select board acts as the board of health for the town. Wheeler informed the board that West Fairlee is having an Old Home Day on August 28th and that Steve Atwood, the health officer from Vershire, requested that Corinth advertise on the LRN to let people know that the Dept of Health will be there to offer vaccinations, blood pressure checks, and other health services.

Road Commissioner's report / Hwy. concerns

Groschner asked about having a permanent digital speed sign reinstated in Cookeville to discourage speeding. Blodgett reported that the crew would get to it soon. Groschner also had concerns about the gully by which his driveway washes out often and what could the town do about it. Blodgett said they'd work on it.

Waits River Bridge: Blodgett gave an account of the current status of the Waits River bridge project. Corinth will lend the spare grader but not fix up the road. He's in contact with Brad Calhoun and other Topsham select board members about it. Topsham has announced it will take only 2 weeks; starting on September 15th and ending on October 1st as only the deck and guardrails are being replaced. Blodgett said Corinth's crew will keep Claflin and Richardson Roads mowed back. He's also heard concerns from some of the affected residents about access. He suggested Topsham put up signs soon to alert people in the area.

Personnel matter (executive session): The board moved to go into executive session with the road commissioner and the road foreman at 8:10 PM. The board came out of executive session at 8:30. Demrow made a motion to raise the rates of pay for the road foreman to $27 an hour and highway crew to $23 an hour. Kramer seconded and the motion passed unanimously.

Porter and Blodgett attended the latest Planning Commission meeting to review the Commission's new 3 page change to the driveway permit that the Planning Commission wants installed in the highway ordinance. They both felt it was too cumbersome and complicated to understand. Porter and Blodgett would like to see it more simple and user friendly. The Planning Commission will have to present it to the select board before being finalized.

Porter reported that the vehicle that had been in the town's right of way near Corinth Corner has been moved. Next was the continuing problem of the derelict military vehicle at the former East Corinth Village Store. It was decided that Cawley will send a letter to the property owner to have it removed in a reasonable amount of time or the board will take action to remove it.

Set tax rate

Treasurer Kelley reported that the new tax rate for residential properties is 2.1160 which is down from last year's rate and the new rate for non residential properties is 2.2355 which is also a decrease from last year. Demrow moved to accept the new annual tax rates for FY 2022. Kramer seconded and the motion passed unanimously. Chair Cawley will sign for Kramer who was attending on Zoom.

The board agreed to move item 9 about the assistant treasurer to the end of the meeting as it was requested by Kelley to go into executive session.

Committees;
None

Correspondence
Cawley reported that he sent the letter to the abutter of the town South Road property but it was returned by the Post Office as "not deliverable as addressed". He re-sent today with the correct address. He also opened a letter from the census bureau that was unclear which he will look into. Also had a letter from the TROC thanking the town for the payment of dues.The sheriff's dept sent a revised report and bill for 9 hours of patrol with corrected road names.

Other business
Kelley reported that a fault was found in the Yankee Generator. It is supposed to be tested each month and the test did not happen last month and suggested finding a handyman to look at it. Josiah Sewell was suggested and Kelley offered to contact him.

Assistant for treasurer's office
The board moved to go into executive session with treasurer Kelley to discuss a personnel matter at 9:08 PM.

The board came out of executive session at 9:19 PM. No action taken and moved to adjourn.

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Town of Corinth
Board of Selectmen
PO Box 461
Corinth, VT 05039

Unapproved Minutes Of Selectboard Meeting
Meeting
Monday September 13, 2021

Attending for the Board: Rick Cawley, Carl Demrow, Nick Kramer. Anne Rosten, select board clerk.
Others attending: Lee Porter, Road Commissioner; Joe Blodgett, Road Foreman.. Gary Apfel and Norm Collette, and Peter MacMurray attended via Zoom.

Meeting conducted in person and on Zoom. Rick Cawley called the meeting to order at 7:03

Approval of minutes of regular meeting of August 9, 2021, and financial meeting of September 7,, 2021
Carl Demrow motioned to approve the minutes to the regular meeting from August 9, 2021 and the financial meeting of September 7, 2021 with the added note that Holly Groschner submitted her official resignation letter from the EC Fiber board to the select board at the August 9, 2021 regular select board meeting which letter provides more detail than the minutes reflect. Nick Kramer seconded the motion and the motion passed unanimously.

Public concerns
None

Historical Society lease
Chair Cawley noted that 25 years ago the Corinth Historical Society had signed a 25 year lease with the select board with the option to renew the lease for 24 years. Historical Society members Norm Collette and Peter MacMurray attended to have the board authorize and agree to the request. Demrow asked if the Agricultural and Trades Museum in East Corinth was included in the lease. Collette answered that the Historical Society owns the Ag and Trades museum. Kramer made a motion to approve the renewal of the lease. Demrow seconded and the motion passed unanimously.

ARPA proposals
Cawley reminded the board and the attendees that this item will be on the agenda for the next few months while the town continues to explore the different needed projects around town and to receive further guidelines pertaining to the authorized use of the funds. Road foreman Blodgett has received numerous emails questioning how the funds will be used. He listed a couple of possible projects such as a new addition to the town garage or to explore what is needed to construct a water and sewer system for East Corinth Village. Cawley called to keep the conversation going through future meetings. Board member Demrow informed the board that he will be unavailable next month to complete the report on the ARPA funds that is due on October 31,2021. The board will ask treasurer Kelley to complete the report.

Funding offer for parking area at the town forest
The Conservation Commission has received an offer of $20,000 from an unnamed foundation for the purpose of constructing a 40 X 60 parking area for the town forest. The foundation sent a letter to the selectboard for approval. Cawley had some questions as to the timeline to start the project within one month of receiving the wetlands permit and completing the project within two weeks from start to finish. Blodgett noted if Ricker Construction is to do the project,the town could help with hauling stone and gravel. Cawley was also concerned about item #7 in the letter concerning an additional $5000 offered for plowing the access road and lot for a period of five years. Questions were raised as to who would be responsible for plowing and sanding. Wilson road is currently plowed by the landowners along that road and the road commissioner and road foreman were very reluctant to set the precedent of plowing a 4th class road. Demrow asked about different maintenance issues; culvert upkeep and washouts for example. Cawley suggested more

communication is needed between the board and the Conservation Commission before signing the agreement. Demrow made a motion to authorize Cawley to further negotiate the agreement with the foundation and to sign it if the chair is satisfied with the revised terms. Kramer seconded and the motion passed unanimously.

Road Commissioner's report / Hwy. Concerns;
Commissioner Porter noted that there is no change at the former East Corinth Village Store as to the vehicle in the town right of way. Cawley has not received the return receipt from the landowner as to the certified letter sent to remove the vehicle in a reasonable amount of time. Constable Diaz served the tenant the letter also. The letter states that they have 30 days to accomplish the removal.
Porter reported he got a call from a lawyer representing a Corinth resident about landowner rights regarding abuses by ATV riders. Porter advised the lawyer as to what the landowner can and cannot do. First is to call the sheriff which the landowner did. Blodgett then put a request to the board about applying for a state grant to acquire what is needed to prevent road erosion which the state covers 80% and the town is responsible for 20%. Demrow then made a motion to authorize a letter of intent for Blodgett's request for the grant. Kramer seconded and the motion passed unanimously.

Committees:
None

Correspondence
Cawley reported that he has not gotten the signed copy of the letter sent to the abuttor to the town's South Road property yet. As the original letter was sent to the wrong address Cawley will allow one month before following up on this.

Other business that comes before the board
None

Personnel (executive session)
Kramer made a motion for the board to go into executive session with Road Commissioner Lee Porter and Road Foreman Joe Blodgett to discuss a personnel matter. Demrow seconded and the motion passed unanimously,
The board came out of executive session at 8:34. Demrow made a motion to authorize the Road Commissioner to make offers of employment to two individuals consistent with the parameters discussed in executive session. Kramer seconded which motion passed unanimously.

Demorw made a motion to adjourn which Kramer seconded and which passed unanimously. The meeting adjourned at 8:36.

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Town of Corinth
Board of Selectmen
PO Box 461
Corinth, VT 05039

Unapproved Minutes Of Selectboard Meeting
Meeting
Monday October 11, 2021

Attending for the Board: Rick Cawley, Nick Kramer. Anne Rosten, select board clerk.
Others attending: Lee Porter, Road Commissioner; Joe Blodgett, Road Foreman, Kerry DeWolfe, Chair, Planning Commission, Chris Groschner. Gary Apfel and Alex Nuti-de Biasi attended via Zoom.

Meeting conducted in person and on Zoom. Rick Cawley called the meeting to order at 7:03

Approval of minutes of regular meeting of September 13, 2021, and financial meeting of October 5, 2021
Nick Kramer motioned to approve the minutes for the regular select board meeting of September 13, 2021 and financial meeting of October 5, 2021. Rick Cawley seconded the motion and the motion passed unanimously.

Public concerns
None

Road Commissioner's reports / Hwy. Concerns
Porter opened discussion with a report on the unimog in the town right of way in front of the former East Corinth Village Store. He has found that the vehicle has never been registered and no serial number has been found. Conversation as to the next course of action for the town takes place later in the meeting.
On another note, Porter expressed enthusiasm for the two new hires for the road crew and how well they are working out. Blodgett also stated how pleased he is with their initiative and work ethic. Blodgett also said the paving projects have been finished and the Taplin Hill drainage project will be finished soon. Then the crew can work on getting the equipment ready for the winter plowing season.

Planning commission request re: highway access permits
Kerry DeWolfe presented a draft of the updated town highway ordinance in regard to changes in the driveway access permitting process that the planning commission has been working on. She reviewed each page of the draft explaining the changes. The planning commission believes that the town ordinance is outdated and unclear as to guidelines and regulations with the procedure. The planning commission suggests the enlisting of the Administrative Officer for approval to ensure compliance with other town regulations after the process begins. The existing ordinance requires only an initial approval of the Road commissioner and foreman. It is the position of the planning commission that there have been abuses of the application process and that compliance calls for clear enforcement. New property owners need clear information to apply for permits pertaining to new driveways, subdividing, culverts, line of sight, tree cutting, etc. There was some disagreement about the addition of the Administrative Officer from the Road commissioner and road foreman. Chair Cawley will review the statutory process, read through the revisions, make notations, and will present the proposed changes at the next select board meeting. He stated his understanding that after adopting any new policy there is a 60 day period for voters to petition for a vote after notice of the change is posted.

Fiber meeting request:
Holly Groschner & the Corinth Fiber Initiative have requested that the select board approve scheduling a meeting at the town hall for a public forum to hear the concerns of citizens regarding the inadequate internet service in town. She will invite representatives from EC Fiber and Topsham Telephone to answer questions and inform the public about ongoing

plans for broadband buildout. Cawley and Kramer agreed to approve the request. Cawley will inform Holly that she can schedule a meeting.

ARPA proposals

Cawley reminded the board and the attendees that this item will continue to be on the agenda for the next few months. Kramer suggested gathering ideas from the public up until and through town meeting in March. Chris Groschner asked the board if they would prefer written proposals. Cawley answered that having written proposals on hand would be helpful for remembering details.

Parking area at the town forest

Cawley stated that he attended the conservation commission meeting. The commission received a revised offer which removed the controversial plowing section altogether and loosened the time frame for start of the project. It is still scheduled to take two weeks from start to finish. Porter said he went up to inspect the site and found an inadequate culvert that will have to be replaced. Kramer motioned to authorize Rick Cawley to accept the changes and accept the donation on the town's behalf on the revised terms. Cawley seconded and the motion passed unanimously.

Posting of open positions

Cawley noted that there are open positions in town; paid and volunteer that need to be filled and the town website is a good site to list each position with job descriptions. Kramer volunteered to draw up a list and send it to Anne McKinsey to post on the website. He will also put a notice on the LRN to inform residents where to find it.

Annual report printing contract

Town clerk Nancy Ertle shared with the board a letter she received from Repro, the business that has been printing our town reports, advising of an impending paper shortage and offering to lock into a contract with the town for two years to print the town reports for 2022 and 2023. The two year contract is less expensive per year than the one year contract. Kramer motioned to accept the offer presented by Repro that we pre-order for printing town reports.for town meetings 2022 and 2023. Cawley seconded and the motion passed unanimously.

South Road property / Former village store property

The South Road property abuttor has not replied to the letter that was sent to him by Cawley two months ago. Cawley stated he would phone to remind him.

Cawley informed Kramer and Porter that the former village store property owner had not picked up the certified letter that was served to her over two months ago. They discussed what steps to take now that the 60 days are up and a few suggestions were made: phone calls to the constable, sheriff and towing garage. It was decided that after gathering information decisive action will be taken at the next select board meeting.

Tax sale

Cawley explained that a select board member needs to be at the tax sale to bid on any properties that are not receiving any bids from third parties. Kramer motioned to have Cawley attend the tax sale representing the town to bid on any properties not bid on by third parties at his discretion. Cawley seconded and the motion passed unanimously.

Fire station update

Cawley stated that he had a meeting with the contractor and energy consultant about the installation of the wrong heat pumps at the fire station.The town was not part of that decision. It was also noted that the BTU output was likely not adequate for the size of the building. There was discussion about having the units replaced with bigger units that put out more BTUs.

Correspondence

None

Other business that comes before the board

Cawley mentioned he got an email from treasurer Kelley requesting to be the 2nd alternate to the EC Fiber board. Cawley motioned to approve Kelley's appointment to be 2nd alternate to the EC Fiber board. Kramer seconded and the motion passed unanimously.

Groschner suggested making a deal with Repro to hire Anne McKinsey to help put together the town report. Kramer motioned to ask Anne to do the town report. Cawley seconded and the motion passed unanimously.

Cawley made a motion to adjourn. Kramer seconded and the motion passed unanimously. Meeting adjourned at 8:56 PM.

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Town of Corinth Selectboard
PO Box 461
Corinth, VT 05039

Unapproved Minutes Of Selectboard Meeting
Monday November 8, 2021

Attending for the Board: Rick Cawley, Carl Demrow, Nick Kramer. Anne Rosten, select board clerk.
Others attending: Lee Porter, Road Commissioner; Joe Blodgett, Road Foreman; Mike Pittman, Fire dept. representative, John Haney, and Steve Long. Dick Kelley, treasurer; Gary Apfel, Brian Marteeny (Topsham Telephone manager), and Linda Duxbury attended via Zoom.

Meeting conducted in person and on Zoom. Rick Cawley called the meeting to order at 7:03 PM

Approval of minutes of regular meeting of October 11, 2021 and financial meeting of November 2,2021.
Nick Kramer motioned to approve the minutes for the regular select board meeting of October 11, 2021 and financial meeting of November 2, 2021. Rick Cawley seconded the motion and one abstention. The motion passed.

Public concerns
Brian Marteeny reported on the current fiber situation in Topsham and Corinth. He said there are currently 175 to 200 households hooked up so far; mostly Powder Spring Rd, East Topsham, and East Corinth village. He hopes the coverage will be 700 to 800 by Spring 2022. Kramer asked if there was a map of the served area. Marteeny replied that he hadn't constructed one yet but would work on it.

Road Commissioner's reports / Hwy. Concerns
Porter informed the board that one of the new hires was exposed to Covid 19, took a week off, was tested negative and is now back to work.

Both Porter and Blodgett discussed a matter of two complaints from a property owner on Birch Lane off of Backway Road about an obstruction and ditch activity blocking the road. Both visited the site twice and found no blockage but some evidence of a newly built water bar. Porter decided to let the matter go for now but will continue to keep an eye on it.

Cawley, Porter, and Blodgett have each visited the former East Corinth Village Store to check on the progress of the derelict vehicle(s) that are in the town right of way. Each has noticed activity at the site and hopes are that recent movement is due to impending removal of the inoperative vehicles. Cawley stated that he sent a second email to the residents informing them that the town will move to have the vehicle removed if no action is taken on the part of the resident. The board in collaboration with the road commissioner and foreman agreed to give it two more weeks before removing. The selectboard agreed to call Sable and Sons Towing of Hartford, VT to schedule towing offending vehicles to the transfer station.

Hwy concerns: Blodgett reported that most all the summer projects are completed; Taplin Hill, paving, etc. Just finishing up with road shoulder work. Blodgett is pleased the new sandscreen has arrived and explained how rugged and well made it is. The Waits River bridge project is complete in Topsham.

Cawley informed Demrow, who has been away for a month, that the Planning Commission is proposing changes to the town highway ordinance. Demrow asked a few questions and the board agreed to take up the matter at the next regular selectboard meeting in December.

Fire station update

Cawley brought the board and guests up to date about the heat pump units that are not sufficient for the size of the new fire station. John Haney informed them that the heat consultant underestimated the BTUs needed and the estimated heat loss used was more compatible with very tight residential buildings, not commercial ones. Hazen Hill Construction and Chuck's Heating and Plumbing also both didn't catch that the incorrect units were being installed The problem was further investigated during a pressure test done in October. Hazen Hill and Chuck's have agreed to cover some of the costs to the town for changing out the smaller units for bigger, more efficient ones. Cawley has been in conversations along with John Haneyand Hazen Hill to remedy this matter by installing a new 18.000 BTU head, a 200,000 BTU propane modine heater, and a 48,000 BTU hyper heat heat pump. Demrow made a motion to go ahead with the plan to exchange units and to approve the breakout of cost outlays. Kramer seconded and the motion passed unanimously. Pittman noted the morale with the fire dept is good and they currently have 27 members.

E.C. Fiber resolution;

Dick Kelley received an email from the secretary of the EC Fiber board which stated that the form with changes to the town delegation to the EC Fiber board needed to be filled out and adopted by the selectboard. Kramer made a motion to adopt the resolution to fill out the form to appoint Ed Childs as town representative, Tim ODell as 1st alternate, and Dick Kelley as 2nd delegate. Demrow seconded and the motion passed unanimously.

ARPA proposals

Steve Long asked about the process of receiving and allocating the ARPA funds and if there have been any proposals. Kramer replied that the general consensus was to move slowly in the interim until the final rule is issued in January as to how the funds can be allocated. He also explained that the towns have until 2024 to allocate and 2026 to spend it. Cawley provided a list of a few proposals: a study of the current sewer and water situation in East Corinth village as well as storm water drainage, one or more charging stations for electric vehicles, energy efficiency audit and updates for the town hall, and an addition to the town garage. Kelley noted that the first check from the county has been received for approximately $100,000 to add to the $70,000 already received from the federal govt. The town will receive approximately $400,000 in total.

Conservation Commission appointment

Carl Demrow made a motion to appoint Luke Campbell to the Conservation Commission. Kramer seconded and the motion passed unanimously.

Roadside trash

Cawley received a call from a resident about a mattress that was left on the side of Chelsea Road and if it could be picked up and taken to the transfer station without cost to him. The board discussed paying the fee for residents who come across large trash items such as a couch or mattress and dispose of it at the transfer station. Demrow suggested putting the request in as a line item in the budget and to email or phone Joan Hayward to let her know when someone will be bringing something to the transfer station for disposal. Demrow made a motion for the selectboard to approve paying for large roadside trash items to be disposed of. Kramer seconded and the motion passed unanimously.

Backup for website

Cawley got a request from Anne McKinsey about a possible backup to post agendas and minutes to the town website when needed. Demrow said he would ask Brian Carroll if he would agree to be the website backup.

South Road property/Former village store property

Cawley spoke with the owner of the South Road property who abuts the town property about his use of it. He signed the letter giving him permission to use it. He has expressed an interest in purchasing it. The property consists of 2 acres which fronts both sides of the river. The board will explore that possibility.

The former East Corinth Village Store property discussion was deferred to the road commissioner report agenda item #3.

Discussion: OWL virtual meeting system

Kramer asked the Zoom attendees how the new microphone worked for them during this meeting. Both Kelley and Apfel were pleased with how much clearer the voices were than in past meetings. Kelley relayed how other towns that use the OWL system are very happy with it and Corinth could benefit from purchasing one which is expensive.There will be ongoing discussion about improving Zoom meetings and making them more available to those who want to use it. Apfel also stated that maybe a better system would encourage more people to participate. Cawley thanked the Zoom attendees for their input; good points were made.

Correspondence

The board went over bills from the sheriff's dept and noted that their rates will increase to $52 an hour starting July 1st, 2022 when the contract is renewed. The increase is due to rising costs.

Other business that comes before the board

None

Kramer made a motion to adjourn the meeting. Demrow seconded and the motion passed unanimously.
Meeting adjourned at 8:56 PM.

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Town of Corinth Selectboard
PO Box 461
Corinth, VT 05039

Unapproved Minutes Of Selectboard Meeting
December 13, 2021

Attending for the Board: Rick Cawley, Carl Demrow, and Nick Kramer. Anne Rosten, selectboard clerk. Others attending: Lee Porter, road commissioner; Joe Blodgett, road foreman, Jeff Spiegel, visitor. Via Zoom; Gary Apfel, Cathi Haley, and representative from the Journal Opinion Meg Trogolo.

Meeting conducted in person and on Zoom. Chair Rick Cawley called the meeting to order at 7:01.

Approval of minutes of regular meeting of November 8, 2021, and financial meeting of December 7, 2021
Demrow made a motion to approve the minutes of the regular meeting of November 8, 2021, and financial meeting of December 7, 2021. Kramer seconded and the motion passed unanimously.

Also noted from the minutes of the December 7 financial meeting was the wrong date of former treasurer Susan Fortunati's retirement. She retired at the end of 2017.

Public concerns
None

Service officer
Cathi Haley is a new resident of Corinth who is interested in serving as the Service Officer. She comes with a resume full of numerous jobs with the state of Vermont as an advocate for emergency housing, community action, home health, etc. She stated that she has a passion for helping people through crises and expressed a desire to connect with the community. She and the board discussed the need for public places to meet with those in need and in privacy. The meeting room in the town hall and the East Corinth church were suggested. Kramer made a motion to appoint Cathi Haley as the Service officer. Demrow seconded and the motion passed unanimously. Demrow also suggested checking in with Cathi in 3 months for review.

Road Commissioner's report / Hwy. Concerns
Porter announced that the Unimog is now gone from in front of the former East Corinth Village Store and is parked at the transfer station. Cawley stated that the town has paid Sable and Sons Towing and sent a bill to the owner to reimburse the town. Porter asserted that the owners see to it that the vehicle be reclaimed or removed and that there needs to be a time limit to do so. The board agreed to allow 60 days to see if there is a plan for removal and, if not, to consider charging storage fees. Porter mentioned that this has been an issue for ten years.
Porter then brought up the problem on Chelsea Rd. where there is a truck and trailer in the town right of way. He said he's visited the site 3 times and nobody was home. Cawley asked him to try again and if the vehicles are not moved by the next selectboard meeting the board will send a letter to the resident. Blodgett explained that the town of Bradford's right of way policy is to tow vehicles left in the town's right of way.
Porter reported that he's gotten phone calls from Kevin Jones of Hemlock Lane requesting to park his vehicles on a part of the old untravelled town road as he has limited space on his property which lies between the old unused road and the new, travelled road. After some discussion the board felt that unless the old road is "thrown up" it would set a precedent which would be a problem going forward. The board agreed to decline the request.
Blodgett asked the selectboard to sign three grant applications for the Better Back Roads program which include projects on Taplin Hill, East Orange Rd., and Ryder Rd. Demrow made a motion to sign the Taplin Hill grant. Kramer seconded and the motion passed unanimously. Demrow then made a motion to sign the East Orange Rd. grant. Kramer seconded and the motion passed unanimously. Kramer made a motion to sign the Ryder Rd. grant. Demrow seconded and the motion passed unanimously.
Blodgett then stated how well the two new road crew members are working out.

Proposed revisions to highway ordinance; The board, road commissioner, and foreman discussed the draft which Kerry DeWolfe, chair of the Planning Commission, presented to the board at the selectboard meeting on October 11, 2021. Porter informed the board that the commission has had two meetings since October 11th and made some changes. Cawley will get copies of the October 11th draft to Porter and Blodgett so they can all review each proposed change before the January selectboard meeting.

Regional Emergency Management Committee appointment

Cawley reported that he was contacted by TRORC requesting appointment of a member of our local emergency management community to be a voting member of the Regional Emergency Management Committee. Blodgett, who is also the local emergency director, is the other voting representative from Corinth. He proposed a few names he thought would be good candidates for the appointment as did Demrow. Cawley agreed to contact Fire Chief Ed Pospisil and Fire Department officer Mike Pitman to ask for their input on appropriate and interested candidates.

Hazard Mitigation Assistance grant application

Cawley reported that he was contacted by the state hazard mitigation planner requesting the town apply for a grant to update the town's Hazard Mitigation Plan.It is necessary that the plan remain current so financial assistance awards can be applied for. Kramer made a motion to authorize the chair to apply for a Local Hazard Mitigation Plan grant. Demrow seconded and the motion passed unanimously.

Wage structure

The board continued a discussion from the financial meeting of December 7th that the entry level pay for town employees be set at $15 an hour. They all agreed the amount is modest enough not to burden the town and only affected a few positions. Kramer made a motion to establish the starting wage for town employees at $15 an hour. Demrow seconded and the motion passed unanimously.

ARPA proposals/committee

Demrow opened discussion about appointing a committee that would conduct public hearings for suggested ARPA fund projects. The committee would be responsible for recommending to the board projects for funding. Cawley stated that the difference between long term investment vs. one time appropriations is important to consider. All agreed to try and form an ARPA committee.

Town meeting 2022

Cawley noted that there is limited time to make decisions about how to conduct town meeting since the town report must go to press in early February. Presently with the increasing numbers of Covid cases in the state, having large crowds in one room would be problematic. It was agreed that last year's May outdoor meeting was generally successful even though attendance was down. Gary Apfel, the town meeting moderator, asked a lot of questions and articulated his wish for as much participation as possible and gave some suggestions as to how to achieve that. The discussion moved to masking, contacting state legislators and the VLCT about moving the date which requires legislative authorization. Different options were suggested. Apfel agreed to contact the district's representatives. Cawley then mentioned that the selectboard report is due on December 21st for the town report.

Review/approve budget, FY 23

The board spent considerable time going over figures for the budget as prepared by the budget committee, crunching numbers, discussing and comparing different items. After going over it numerous times and making sure the numbers all match, Cawley indicated that they need to see treasurer Kelley's summary and make sure all is in line one more time. It was agreed to vote on the budget at the January meeting.

Administrative Officer vacancy

Kramer stated that he would put the vacancy for Administrative officer on the listserve. He will draft a job description stating that it is a part time and paid position.

Property tax bill adjustment

A taxpayer, after receiving his tax bill, approached head lister Galayda about errors and miscalculations she made about his property. Galayda provided an Errors and Omissions certificate for the selectboard to sign to adjust the landowner's

tax bill correctly. Demrow made a motion to sign the Errors and Omissions certificate. Kramer seconded and the motion passed unanimously.

Website/foster care promo

Town clerk Nancy Ertle received a request from the state foster care agency to post on the town's website. Ertle deferred the request to the selectboard. Demrow stated that the community coalition and the town newsletter are more appropriate sites for that. Demrow will contact Nancy about it.

Correspondence; Other business that comes before the board

The selectboard received a notice from the Planning Commission about the Tillotson subdivision for review. The board reviewed it. The Planning Commission issues permits for approved subdividions. The selectboard was contacted by Guy Page of the Vermont Daily Chronicle and inquired if the town is mandating mask wearing and considering allowing retail for cannabis. Demrow replied "Not at this time".

The board stated that the Selectboard Report will be finished and sent to Anne McKinsey.

Kramer made a motion to adjourn. Demrow seconded and the motion passed unanimously.
The meeting adjourned at 9:50 PM.