

March 15, 2011 The Town Forest committee meeting began at 7:00 PM at the Blake Memorial Library

Present: Laura Waterman, Riki Sheridan, Frank Roderick, Dina DuBois, Ginny Barlow, Wendy Wieland-Alter, Val Stori

Ginny Barlow led the meeting and agreed reluctantly to chair the committee for a while.

I. Ginny reviewed the status of the various steps taken to move along the transfer of the Shea property to the town. On March 14th Sue Shea signed an amendment to the conservation easement held by the Upper Valley Land Trust on her land that removes the house site and allows public access to the land. The amendment will not be recorded at the Corinth Town Office until it has been signed by the Vermont Land Trust (they succeed UVLT if that organization should cease to exist and they have a role in securing stewardship endowment funding from the Freeman Foundation). This is expected to be completed within a week.

At their monthly meeting on Monday, March 14, the selectboard signed the grant agreement with the Open Space Institute which enables the town to receive funds that will pay for the Town Forest Coordinator and certain other town forest expenses. The town will pay \$27.00 an hour to the town forest coordinator, with the \$3.00 remaining of the proposed \$30 an hour fee go to the town for social security, worker's comp, and any other payroll expenses

II. On March 14, the selectboard voted unanimously to appoint Val Stori to the position of Forest coordinator as recommended by the Town Forest Committee. Val agreed to being paid \$27 an hour. Ginny told Val that she had let the selectboard know that the 3 hours a week can be allocated as needed: ten hours a week and then no hours for other weeks.

III. Next steps. Dina said she'd work with the Waits River Valley School to see if there is interest in coordinating a program with the teachers. She knows about the program done through Co-Seed at the Bradford Elementary school with their town forest. She will talk with the Bradford principal and teachers to learn about their experience. Val has worked with Co-Seed in the Rivendell district. She knows that it is important that teacher, principal, and superintendent interest and commitment need to be gained simultaneously.

Laura wondered what needs to be done with the trails. A trail map and a system

for marking the trails are needed. Riki will work with Ginny on a map. Val will write a grant to the Wellborn Ecology Fund to ask for funding for signage for trails and for parking. Presently, the parking is seasonal. Frank thought there might be some help available from the highway department to improve the last section of Wilson Road (a Class 4 town road).

IV. Celebration. To honor Sue Shea's donation of the land and to encourage community interest in the use of the forest, the committee agreed to have a June 12 Sunday lunch, ribbon cutting, and hiking celebration. Maps will be ready by then. But trail signs will come along when finished. Publicity will be handled by Val, using various calendars and flyers that will be put up around town. Dina mentioned promoting the celebration at the school. Ginny will be sure that Sue Shea is available on that day. She will also see if Randy and Kelly McFarline might be able to help with the picnic part. They provided a lot of assistance with the opening ceremonies at the Clement Loop Trail a year or so ago.

V. Ginny initiated discussion of a future wildflower planting along trails as has been done at the Montshire Museum. Laura said she'd look into who might be a good person to lead such a venture. Perhaps there could be events that promote looking for wildflowers, signs stuck in next to them. Careful digging and planting might take more expertise. Maybe a wild flower map....

VI. Committee hike. The town Forest Committee will walk together on Sunday May 15 at 9:00AM to get better acquainted with the trails.

The next meeting will be April 13, Wednesday, at 7:00 in the library.

Meeting adjourned at 8:00PM

Minutes of Town Forest Committee

April 13, 2011

Present: Wendy Weiland-Alter, Dina DuBois, Ginny Barlow, Val Stori, Laura Waterman
Meeting began at 7:05PM, adjourned at 8:10PM

ATTENTION: FOREST WALK to plan opening SUNDAY MAY 15th 9:00AM on the land.

NEXT MEETING MAY 24 at 7PM at the library.

CELEBRATION ribbon cutting JUNE 12 12-2PM

I. Closing party.

Sue Shea's property will be deeded to the Town of Corinth and Friday, April 15 at 11:00 am. It will then become the F.X. Shea Town Forest. To celebrate, members of the committee and others will take Sue Shea out to lunch at the Perfect Pear Friday April 15 at 12 noon. Rik Sheridan, Suzanne Smith, Dina DuBois, and Ginny Barlow will attend the lunch party and some may also come to the closing. (News from the next day: Laura Waterman will come to the closing and lunch.)

II. Final step for grant money to be transferred to the town. The minutes of the March 14 selectboard meeting, at which Russ Pazdro was elected selectboard chair, were approved at the April 11 meeting. As soon as the approved minutes are forwarded to the Open Space Institute, they will release the grant funds to the town.

III. Forest Coordinator payment.

Val Stori requested the committee's approval to shift her contract from 312 hours to 288 hours so that her pay would equal \$30 an hour as originally envisioned. The coordinator needs to be a town employee and the town's share of withholdings reduced the salary to \$27.50 an hour. Since the coordinator cannot work with the grant as an independent contractor (which would allow the payment to stay at \$30 an hour) the committee approved her request. Val Stori, the Coordinator, will take this request to the Town Treasurer, Susan Fortunati. Val has said she'd be glad to contribute those lost hours as a volunteer.

IV. Wellborn Grant application.

Val submitted the Wellborn foundation grant application for discussion. Wendy suggested slight modification in that final sentence in paragraph 4. It will now read: "We hope to build and maintain partnerships with local organizations such as the Orange County Headwaters, Blake Memorial Library, Corinth's Conservation Commission, and the Waits River Elementary School."

The use of funds section discussion centered on what materials to use for the kiosk signage. Perhaps a poly material would preserve a graphic part of the installation. Perhaps other vinyl materials could be used. The cost in the grant remains the same. The operating budget was expanded to include details of how the grant money would be used and will include some funds for publicity. Discussion about donations included a donation box at specific events and perhaps other grants to support ongoing activities.

Donations show community support. We will try to gather contact information, including email, at events which will provide a demonstration of community interest. Perhaps we can use this list for fundraising in the future. It was decided that keeping a donation box on the land was not a good idea.

There will be more hours of the Coordinator's time the first year for start up but also for the evaluation that the Wellborn Foundation would require. Records of event attendance and trailhead register sheets will be important in that evaluation.

V. Coordinator proposed work plan

The plan outlines the scope of the coordinator's work. Ginny just reminded us that that plan includes work with the committee and the various community organizations.

Dina made comments about her thoughts about meeting with the WRVS principal and teachers. She suggested that local Corinthians who worked at the Bradford school on their town Forest Co-Seed projects be brought into the discussion of how to approach the WRVS principal and teachers. She reviewed how Linda Tobin, a kindergarten teacher, had the children find items in the woods that met the curriculum goal of working on the five senses. A Five Senses book was made that included words and pictures of things found in the forest. Dina will also contact Judy Slack and Lynn Sciortino, also Corinth residents, who teach at Bradford Elementary School. Perhaps they will be interested in working with the committee to make an event – perhaps a scavenger hunt – for the opening celebration. Val and Dina decided to meet April 20 7:30 at Dina's house to discuss how to enlist the involvement of the school in the future and how to include them in the opening celebration.

VI. Wildflower Garden.

Ginny will invite Anne Fayen, who created the wildflower garden at the Montshire, to come make a trip in the forest with Ginny, Wendy, and Penny Andrew. Sally Gundy, Jen Brooks-Wooding, Holly Waterman, and Kathy Chapman have been suggested as people who might be willing to help with wildflowers. Weekdays after 3:30 are best for Wendy. Ginny will make the contacts for a date.

VII. Forest Celebration.

Prior to the June 12 celebration, the committee will take a forest walk SUNDAY, MAY 15, at 9:00AM. We will look for things to include in a scavenger hunt for the opening event. Items to include as clues: identify five trees, a tree that takes four kids to wrap their arms around, cellar holes, granite slab with saw marks, the biggest tree, etc. Ginny will begin organizing the food component and will meet with Val to create publicity for the event.

ddd

Minutes: F.X. Shea Forest Committee

Date: Tuesday May 24, 2011

Place: Blake Memorial Library * Convened 7:00pm/ Ended 8:10PM

Present: Penny Andrew, Laura Waterman, Wendy-Wieland-Alter, Rik Sheridan, Frank Roderick, Dina DuBois, Ginny Barlow, Val Stori

I. Journal Opinion story. Angela Lavoy is writing a story. Rik has sent her pictures of the chipping operation. She may contact committee members to interview.

II. Wildflower garden.

A. Summary of progress to date: committee members having approved the site for cutting of some trees, Mike Scott was hired to cut the trees, that having been done committee members and volunteer Jerry Andrew went on Sat. May 21 to drag and chip the brush and limbs using the town chipper. All agreed that the site looks good and that the team worked well together. Unanimous vote to pay Mike Scott \$100 for the cutting. Plans were made to do some planting before June 12th celebration. Various members will contribute plantings from their property. Wendy's wish list:

B. Jack in the pulpit, smooth solomon's seal, false solomon's seal, bluebead lily, bloodroot, bunchberry, white wood aster, canada mayflower, foamflower, wild oats, trillium, wild ginger, wild columbine, wood sorrel, spring beauty, showy orchis, maidenhair fern. Put plants behind the stone wall until planting time. She plans to plant June 3rd.

C. Labeling. Common name and Latin name? temporary wooden signs til others arranged for.

II. **Celebration planning**. Set up time 11:00 AM

A. Assignments

1. Dina will bring a large folding table, water cooler, punch bowl, pan for utensils, signs for beginning/ending of scavenger hunt and box for scavenger hunt results..

2. Ginny will do Tree identification walk, Wendy will do wildflower walk, John Sutton? Bird watching even though at noon.

3. Invitations: neighbors (Penny/ Ginny), Upper Valley Land Trust and put on List serve (Val), school (Dina)

4. Val: schedule, donation bucket, sign up list for activities (trail clearing etc.) Kinglet tracking card prizes. Invite Valley News to celebration. Or was Laura going to do that?

5. Rik: trail maps.

6. Parking, signs for recycling, utensils, compost, throwaway garbage:
Chris Doyle and Ginny

7. Clean up: Everyone pitch in.

8. Copying: Ginny scavenger hunt (25), invitations 300?

B. Schedule and ceremony

1. Schedule

Noon gathering. 12:15 cutting of the grapevine ribbon (Penny will make the grapevine ribbon and bring it) 12:30 eat, walks begin 12:45.

2. Ceremony: Frank will pick up Sue Shea. Val will make the introduction.

III. Invitation/activity addition

Val will meet with Ken about Blake Memorial Library providing a forest read aloud of My Side of the Mountain with a Forest Quest activity for students. That activity will be on the back of the invitation to the celebration. Val will contact Amy Peberdy to ask her to add that to the invitation.

IV. Fourth of July Float/parade?

Use a truck (maybe Daniel's old truck) or have walkers with guns for hunting and binoculars and clippers for activities to do in the forest. A banner? Flat bed trailer??? To discuss later.

V. Website. Rik explained that KeVaCo designs and updates the town website for free but depends on advertisers and sponsors. Can we think of sponsors for the town website for the forest part? Rik has done a great job making the Forest connection on the town website bulletin board and under community also.

VI. School connection

Dina will contact Mr. Ely, the Principal, to meet with teachers to give out the invitations to send home and to encourage teacher involvement with place-based education at the Town Forest.

To: F.X. Shea Town Forest Committee
From: Dina DuBois
Re: Minutes of July 13th meeting
Date: July 16, 2011

NEXT MEETING: Wed. Sept. 7th- 7:00PM at Corinth Town Hall

I. Review Open Space Grant. Val will check to see that we are in compliance with the conditions of the grant. If our budget changes we need to notify them. Also need to mention them in stories about the Forest.

II. Val's contract. Formerly Val was to have been a town employee. Alan Locke has told us that she must be an independent contractor. So a different contract needs to be signed and approved. This means Val is back to the \$30 an hour without payroll deductions. Ginny moved to hire Val as the independent contractor. Seconded and approved. Val will prepare a contract and forward it to the selectboard for their approval.

III. Trail decisions.

A. Trail width. Agreed to let the widest trail grow in to a narrower width over time. Let it be wide enough for cross country skiing. When time comes for logging over the years, it can be widened. Ginny will ask Carl Demrow to walk the trails for ideas.

B. Trail maintenance.

1. Marking trails. Nail aluminum arrows and hiker signs onto the orange trail. The signs are orange. Cost about .80 a piece. The orange trail is about .8 miles. Other trail signs TBD after orange trail signs done.

2. Trail clearing. Frank will see what can be done to drain the hollow before the landing to prevention erosion. Sunday Aug. 14th 12-2 will be a trail clearing time. Val will publicize the day and time and tools to bring.. Dina will go to WRVS to talk to teachers/ students about possible interested participants in that activity. She will also contact parents of children who came to the opening.

C. Poplar logs. Frank will ask Jerome Andrew to help him move the sitting size poplar logs to the landing clearing for a sitting circle.

IV. Management Plan. The current use plan in place before the town acquisition of the forest has useful descriptive information for making a management plan. There is a VT Forestry Stewardship handbook that can be downloaded as a PDF for help with making a plan. Val can connect also with the country forester. Also look at other town forest management plans for ideas.

V. New committee members

Val will ask Susan Morris. Ginny will ask Courtney Haynes.

VI. Summer programs

A. The Blake Memorial Library Forest Quest program for July did not receive enough participants to run. The WRVS has 80 students this summer and that may have diverted participation. The August adventure program with the library may attract more students. That program would include outdoor adventure books, discussion of tracking/edibles. And then a forest visit with read alouds.

B. Adult Programs

- a. Wildflower planting in the fall. Sept. 18th 12-2.
- b. Forest dog walks. Dina will suggest on LRN (Local Resource Network)

VII. Entrance sign. Ginny suggests we wait to see how the sign at the transfer station looks. It is an idea for a temporary sign. Val will check to see why the Wellborn Ecology Fund turned down the sign proposal request.

Minutes: F.X. Shea Town Forest Committee

From: Dina Dubois

Date: Minutes of Sept. 7, 2011

Place: Corinth Town Hall

Present: Rik Sheridan, Wendy Weiland-Alter, Ginny Barlow, Dina DuBois, Courtney Haynes, Susan Morris

NEXT MEETING: Thursday October 20, 2011 at Corinth Town Hall

I. Minutes. Dina moved to accept minutes of meeting July 13, 2011. Seconded. Passed.

II. Trail Work Day. Sept. 24 from 12-2. Val will write up a notice for Amy Cramer at the Waits River Valley School to notify parents and students. Also will reach out to the WellSpring community. The work will be to hang trail markers and to do some brush cutting of the back side of the orange loop.

III. Upcoming events: Oct. 9 12-2 Combined Fall Foliage Frolic and Autumn Leaf program. Ginny will lead the foliage walk and Val will create and lead a children's explanation of how /why leaves change colors. It will be brown bag lunch and Ginny will bring cider. Val will also send this out to the LRN list serve and to Waits River Valley School to encourage participation outside of the committee. Dina will call Mary Lou at school to notify her of these upcoming additions to the school newsletter.

IV. Grant applications.

1. Val suggested going to the Vermont Forest Parks and Recreation for money for Trailhead signage.

2. She also thought that the Vermont Humanities Council might sponsor a Story Walk. Posts would be needed on which to mount laminated pages of a story that is spread out through the trail. Good springtime activity.

3. Courtney suggested Fields Pond Foundation. They encourage trail network use. Could look at past projects they funded to see if they might be a match for Town Forest.

V. Fund Raising.

Long term fund raising: timber sales. Use money to pay taxes on property.

Donations: need a box at events marker for the purpose: trail maintenance and programs. Dina raised the question about fund raising in terms of the development of a management plan that needs to address the long range town responsibilities for support of the Town Forest.

VI. Insurance. Town insurance will cover any liability for accidents on the property. Do we need to notify the insurance agency about the addition of the Town Forest?

VII. Town Forest Management Plan.

A. Participate with Bradford and West Fairlee forest committees in a conversation about constructing a management plan. Possible dates Val will explore: Wed. Nov.9

Mon. Nov 14, Wed. Nov. 16 and Wed. Nov. 30. Val will contact Peggy Fogg the West Fairlee contact as well as the Bradford contact.

B. Then invite County Forester, Dave Paganelli, to a meeting to help with the management plan.

C. Dina brought up that some forest committees are a sub-committee of the conservation committee. Ginny explained that it seemed best to have the Forest committee be separate. Dina pointed out that the select board in some towns appoints the committee and that members serve at the discretion of the selectboard. She also brought up that in the Stewardship Guide it says that having public facilitated meetings is important for building a management plan that has public support.

VIII. Education outreach. For now the trail maintenance and leaf activity will suffice. But all agreed it is important to reach out to folks who may never have been involved in community activities. Well Spring school students should be encouraged to participate.. Dina is not available til November. But Dina will call Lynn Murphy, science teacher at Waits River Valley School, to let her know about the trail day and the leaf day.

IX. Timesheet. Approved Val's timesheet for payment.

X. Wildflower garden.

Planting planned for Sept. 18 from 12-2. Wendy would like that not to be a public event as it might be unmanageable. Lisa Locke and Laura Waterman will be asked to help out. Wendy will contact Susan Locke. Ginny will dig some plants at Dina's place. But would be good to reach out beyond the usual volunteers to find others interested in wild flowers to continue building a wider community interest in the Town Forest. Val will put that out on LRN but not as invitation to come help plant. *(I am not sure if that is what we decided.)*

XI. UVLT monitoring update

Val reported on the informal meeting with Amber Boland of the Upper Valley Land Trust. They walked the orange trail and viewed some boundaries. Amber will send a copy of her report to the Town Forest committee. There is no deadline for the management plan. The town property is the responsibility of the Select Board.

XII. Other business.

Dina addressed the necessity to project expenses for Town Forest maintenance that would involve town road maintenance equipment or personnel.

Draft 2 – 10.27.11

Minutes: F. X. Shea Town Forest Committee

From: vb

Date: October 20, 2011

Place: Corinth Town Hall

Present: Val Stori, Wendy Wieland-Alter, Ginny Barlow, Courtney Haynes, Susan Morris, Penny Andrew, Frank Roderick

Absent: Dina Dubois, Rik Sheridan

1. New member. We welcomed Penny Andrew and Susan Morris, our new members, who were appointed by the Selectboard at their October 10th meeting and we gave a brief overview of recent town forest activities.
2. Minutes. The minutes of our September 7th meeting were approved with one correction: Courtney led the town forest outing walk on October 9 (not Ginny).
3. Meeting with other towns. Val reported that our attempts to find a time to get together with town forest/conservation commission people from Bradford, Newbury, and West Fairlee in November have not been successful. Val will try to set up a meeting with these groups in January.
4. Next meeting. We will invite David Paganelli, the county forester, to our next meeting, to begin discussions about a forest management plan for the property. We'll try for December 1st or 8th, depending on Dave's schedule. Ginny will contact him and let everybody know when the meeting will be (that is, if one of those dates suits him).
5. Events. On Sunday, November 6th, from 9 to 11 a.m., we'll have a trail blazing session on the Blue Trail. That's the one that's now flagged with hard-to-see yellow flagging, soon to be changed to blue. Ginny will get a stash of blue hiker signs and arrow signs.
 - On Saturday, January 14th Wendy will lead a snowshoe hike from 1 to 3 in the afternoon.
 - On Sunday, March 11, Courtney will lead a winter tree ID outing, after lunch, from 1 to 3 p.m.
 - During the 3rd week of February school break, Val will do a kids tracking program.
 - There are full moons on (roughly) Dec 10, Jan 7, and Feb 4th or 5th. A full moon nighttime ski or snowshoe outing are possibilities, somewhat depending on when Courtney will be in town.

6. Signs. Val will continue to look for funding for a nice entrance kiosk for the town forest but, in the meantime, Courtney and Ginny will look into creating a simple sign that just says something like “Welcome to the F.X. Shea Town Forest.”

We should have a “No Motorized Vehicles” sign near the entrance. Ginny will try to find an off-the-shelf version that will serve that purpose.

Val will send Ginny the text of a hunting season sign that tells people when hunting seasons for different animals begin and end and tells people to dress in orange and to outfit their dogs in orange as well. Ginny will print the sign and laminate it and post it.

Frank has some fence posts that he will put up – our various signs can be stapled to the posts.

6. Winter plowing and parking. Wilson Road is a Class 4 Town Road, not plowed in winter. Most of the plowing at the northern end is currently done by John Hathaway, who owns the house on the east side of the road nearest to the town forest. Courtney will check in with John to see if he’s willing to keep on plowing past his house as he has done in the past. We agreed that some money could be paid to him for doing this and for carving out parking spaces at the end of the long tail at the south end of the town forest land, as he has also done in the past (It’s still a bit of a hike to get to the landing and trail.)

7. Vermont Forest Stewardship Guides. Ginny will try to get more copies to give to TFC members.

8. Grants. Val has sent a letter of interest to the Vermont Humanities Council asking for funding for a story walk on the town forest. Laminated supplies may be available from other towns or libraries. Story walks consist of pages from outdoorsy books that are attached to posts along a trail – so kids get to walk in the woods for a little bit and then read a page of a book.

The Vermont Department of Forests, Parks and Recreation may fund an entrance kiosk. The deadline for applications for this is January 15th 2012.

Val has not contacted the Fields-Pond Foundation yet. It seems best to wait until we have a particular project – perhaps improving access, or a stream crossing, for instance.

9. Finances. Susan Fortunati, the town treasurer, reported to Val that our total income is \$16,911.81 (\$16,800 is grant money from the Open Space Institute) and that we have spent \$5,397.54. (Most of the expenses were for legal fees for

transferring the property to the town and payment to the Upper Valley Land Trust for a revised conservation easement.)

10. Town Newsletter. News for Nov, Dec. and Jan. is needed by Nancy Ertle, the town clerk, by Monday, October 24. Val will send info to her about town forest events and plans.

The meeting was adjourned at 8:15 p.m.

Informal meeting of Town Forest management groups

Date:Nov.9, 2011

Present:

- 1.F.X Shea Town Forest committee members: Wendy Wieland-Alter, Courtney Haynes, Virginia Barlow, Rik Sheridan, Dina DuBois, Penny Andrew, Susan Morris, Val Stori,
2. Ann Stephens
3. Liliann Shea
4. Gary Tillotson
5. Peggy Willey West Fairlee Conservation committee
6. Lynne Fitzhugh- Fairlee town forest

Val Stori, F.X. Shea Town Forest Coordinator, facilitated the conversation

Agenda: No decisions to be made. Informal informational conversation

I. Introductions/ your town forest

- its management plan,
- forestry and recreational uses,
- fund writing, uses of forest,
- public meetings,
- income and funding,
- . goals,
- . volunteers, building ongoing long term involvement,

There was wide ranging discussion on all these matters. The following gives some idea of the topics and active participants' thoughts.

Lynne Fitzhugh of Fairlee interested in trails and mapping the trails. Wants people to use the trails more. The select Board has total responsibility for the town forest. Their town Forester is Jim O'Donnell

Peggy Willey West Fairlee Conservation committee. Trust for Public Land gave them a management plan. They are using that plan to work with to build their own plan. (The Trust for Public Land is a national non-profit that buys land to offer to other non-profits.)

When Bradford completes the transfer of their Municipal forest to West Fairlee there will be around 475 acres. The state holds an easement on this property.

Penny Andrew of Corinth was on the conservation commission and has just become a committee member for the F.X Shea Corinth Town Forest and wanted to learn what other forest committees are doing.

Susan Morris is also a new committee member of the F.X. Shea Town Forest in Corinth.

Ann Stephens of the West Fairlee Conservation commission (Brushwood I and Brushwood II) Brushwood I was private conserved land. She brought a draft flyer with a map and description to use for public promotion of the forest and its recreational use. It will help people know it and use it. They want to use it for educational purposes. She talked about a cross country type race that could be there. She said there would be special treatment areas where there would be no harvesting of wood and no trails to preserve flora and fauna in that area. They estimate that logging will pay for the taxes. Bradford sold it to them to raise money for the water line in Bradford. They also have a Forest Stewardship Fund nest egg of \$70,000 given to help as a start up. Brushwood I plan is okay for horses and bikes but signs are needed for waiting til frost is out

Linking Lands, an alliance of ten towns, are helping also to create wildlife corridors against development pressures.

Gary Tillotson Conservation Commission Bradford. They maintain seven miles of trails. They have a Race to the Top of Wright's Mountain. They have three parking lots and around 400 acres. The Low Forest goes with the Bradford Elementary School. Dave Paganelli, the county forester, made a draft plan for them that the select board approved.

Ginny Barlow of Corinth and the Corinth Conservation commission reported that the Open Space Institute donated \$16,800 for the legal costs of the transfer of the F.X. Shea land, for trail work, and for the Coordinator. The forest has many skid trails that will remain that way.

Some ATV trails are okay.

Courtney Haynes of Corinth asked about trail maintenance. She is a Vermonter and didn't know about town forests and wonders how to promote and protect them. She suggested that for future group conversations that a theme could be chosen to focus on since this was just a general information sharing session.

Dina DuBois of Corinth mentioned that trail walkers had mentioned cutting for views. Gary said the Bradford committee decided on what to cut for views and did the cutting and clearing. She also asked about public meetings to engage stakeholders in the process of the management planning. Caution was expressed by others present about what you put in a plan. There are some concerns about trapping. If yes, where?

Possible topics for future meetings: education, timber harvesting, trail building, assessments, hike the other forests!

All agreed that this was a fruitful gathering and it would be helpful to continue to engage with each others' committees.

Minutes of the F. X. Shea Town Forest Committee Meeting
Corinth Town Hall
7 pm, December 1, 2011
Approved

Present: Present: Val Stori, Wendy Wieland-Alter, Ginny Barlow, Courtney Haynes, Susan Morris, Penny Andrew, Frank Roderick, Rik Sheridan

Absent: Dina Dubois

Guest: David Paganelli, Orange County Forester

The meeting was called to order at 7:05 pm.

Val thanked Dave for coming and described the purpose of the meeting: to learn what help Dave can provide as we create a management plan for the forest and what general advice he might have for us, given his experience with other town forests.

Dave told us a little about Shelley Herson, the man who owned the land before Sue bought it.

There was a discussion about the boundaries. All are pretty easy to identify except the ones around the 11-acre parcel with a house that is owned by Ron Huntington/Huntington Realty and Associates). That section has been surveyed, and the corners are marked, but the lines are not. Dave said it would be best if we flagged the lines heavily and asked Ron Huntington to approve the position before marking them permanently.

Dave said that ideally we should try to gather people's opinions about goals for the forest, consider these views, and write a draft management plan. All agreed that it's difficult to get people involved. Courtney suggested perhaps piggybacking a short town forest session onto another event where there is a captive audience.

Ginny mentioned the town newsletter. The next one will cover Jan-Feb-Mar and perhaps we could get some space to encourage participation. Dave thought that town meeting might be a good time to have a discussion. Penny suggested that we could have some town forest photos at town meeting.

Ginny described the grant that we received from the Open Space Institute.

In response to a question from Courtney, Dave explained that his role is to work for the town. In helping with the management plan, he noted that we have fairly recent inventory data (2008), but that a new plan would incorporate different goals and objectives. Ginny said that the most recent Current Use plan did not call for any major logging for the next few years. Nothing is screaming to be done so we have time to plan.

Dave said that sometimes selectboards have wanted to cut valuable trees prematurely because they felt that towns needed the income. Legally the selectboard may have the power to do this

but having logging income go to a long term conservation fund might discourage the idea. Also, the conservation easement held by the Upper Valley Land Trust does not permit inappropriate harvesting. Ginny said that perhaps the first bit of income could go to pay the foregone property taxes, with the rest dedicated to town forest maintenance or other conservation projects.

We discussed possible ways of getting firewood from the town forest to people in town who need it. Allowing people to cut wood on the land was not considered a good idea, but Wendy thought that when logging is done some sort of lottery system might work to accomplish this.

Dave said that when the time comes, he is available to manage timber sales, both to mark the trees and oversee the work. He asked about creating openings for views and/or for wildlife. This might not be so easy, considering the site conditions, but we'll keep it in mind when we are wandering around on the high spots.

Courtney asked about invasive species, but so far these seem to be limited to a small patch of pachysandra and some wild parsnip along the road.

Val asked Dave if he could imagine any conflicts coming up about management of the forest and he said that there may be some people who don't want any logging done on the land.

The land was last logged in about 1997 and Penny asked how often logging was done. Dave said that every 15 or 20 years was typical but that the vision the town has for the forest will influence this. Courtney asked about sugaring and Dave said this does happen sometimes.

We talked about how to engage kids in the forest and Dave agreed that it's important to get people there when they are young, especially if they do some work and make an investment in the place. Getting school kids to help clearing trails would be great. Courtney thought that the Fields Pond Foundation could help with school bus costs. None of us know very much about the local boy scouts, cub scouts, or 4H, but maybe we should investigate those groups.

Susan mentioned that the Bradford Town Forests have benches along the trails that are dedicated to different people – perhaps a way to help fund a bench, or more. Ginny will contact Nancy Jones to see how the benches are paid for.

Future meeting dates are as follows, all at 7 pm at the town hall:

Wednesday, January 25

Wednesday, February 29

Wednesday, April 18

We all said "thank you" to Dave.

The meeting was adjourned at 8:15

Minutes of F.X. Shea Town Forest Committee Meeting -- Unapproved

From: Dina DuBois

Date: January 25, 2012

Place: Corinth Town Hall

Present: Rik Sheridan, Wendy-Wieland-Alter, Ginny Barlow, Dina DuBois, Susan Morris, Penny Andrew

Coordinator: Val Stori

Absent: Frank Roderick, Courtney Haynes

Meeting called to order at 7:07PM

I. General discussion of the Blue Trail snowshoe walk. 21 people participated. Dave Paganelli came. Anne McKinsey took pictures. Val packed in hot chocolate for everyone. Discussed having another snowshoe walk. Dina said the school does NOT have any snow shoes for kids.

II. Reviewed that Val's payment was approved at the Dec. 1, 2011 meeting. Ginny moved to correct the Dec. 1 minutes to reflect that. Seconded. All in favor.

III. February and March Events

Dina moved to approve Val's planned events as follows with Val leading

Feb.21 Family Tracking Workshop 10:00-11:30

Feb. 21 Winter Wild Flower walk 1-3.

***Feb. 23** Sugar Maple pre-school at the library to learn about animals in winter and tracking

***Feb. 28** Sugar Maple pre-school in the Town Forest 10-11.

Three groups. Need helpers.

*These dates have moved to Mar 1 and Mar 2—awaiting confirmation from Sugar Maple

Sunday March 11. Winter Tree Identification led by Courtney Haynes.

Motion made by Dina, seconded by Ginny. All approved.

Motion made by Dina to authorize Val to purchase field guides (not to exceed \$100) to donate to Blake Memorial Library. Susan seconded. All in favor.

IV.

Plowing road to forest. After discussion, motion made by Dina to offer Mr. Hathaway \$25 to plow more than he usually does to make forest accessible by car. Wendy seconded. All in favor. Ginny will talk to Mr. Hathaway.

V. Discussion about mud season use of road. Concern was expressed about vehicles making deep ruts in the road. Don't want to put up signs, but mention it in the newsletter to not create ruts. Often road is so rutted no one would go there.

VI. Grants

Val reported that she should hear back from Vermont Humanities Council next month on the proposed Story Walk application.

Val proposed to write a grant due in mid-March for the entry sign. The grant request for @\$2,000 will be made to the Vermont Forest, Parks and Recreation Department's Recreational Trails program. Dina made a motion and Ginny seconded to have the grant written. All in favor.

VII. Timesheet

Reviewed payment process for Val. Val prepares timesheet. Committee approves and then goes to the Selectboard for approval and then to the Treasurer for payment.

VIII. Town Forest and Town Meeting

Dina suggested a photo show in Town Hall the day of Town Meeting to promote awareness of the Activities taking place in the Forest. She has spoken to Nor Ollette and Nancy Ertle about mounting the show. Rik Sheridan will choose ten pictures to print 8 x 10 Dina will dry mount them if necessary and coordinate the show with Norm who will also have a show of the Cookeville *Cafe* Pictures. Dina made a motion to do the photo show. Wendy seconded. All in favor.

IX. Discussion of forest management plan.

Using a summary of various plans Val looked at the committee talked about the pluses and minuses of several approaches. Proposal B which includes Goals, guidelines, and action plans with timetables. Val likes the goals and

guidelines part. Ginny reflected that she prefers something more flexible and adaptive. She suggested that rigid timelines create problems in the future.

The idea of distributing a survey at Town Meeting was rejected as the committee needs to have its own draft plan and a vision to present to the public before conducting a survey. Val, Wendy and Ginny said they would work together on a "mission" purpose statement for the forest. Then the committee can respond to that. A public forum or survey would have to follow a crafted plan.

Discussion about getting a high rate of response to a survey was talked about. Ginny's experience with the Conservation Commission said the plan was sent to all town residents with a reply sheet attached. The cost of a stamp did not seem to deter responders. There was a high rate of return. Having an online way to respond was briefly entertained but rejected as not all folks have internet access.

THE management plan would include an inventory which was done at the time the land was put into conservation. At that time there was a possibility to have a house within the property. That was removed when it was given for the Town Forest

The existing conservation easement on the Town Forest property was reviewed : Public access is mandated and there cannot be any posted no trespassing signs.

X. Next meeting.

The scheduled Feb 29 meeting is in conflict with another meeting. Ginny moved to have the next meeting Wednesday March 7th, the day after Town Meeting at 7 at the Town Hall. Wendy seconded. All in favor.

Meeting adjourned at 8:10PM.

F.X Shea Forest Committee minutes March 7, 2012

Present: Wendy Weiland-Alter, Susan Morris, Val Stori, Frank Roderick, Dina DuBois, Rik Sheridan

Absent: Penny Andrew, Courtney Haynes, Ginny Barlow

Guest: Chris Groschner

Val Stori called the meeting to order at 7:05pm.

Val asked the committee if the guest could speak first. All agreed.

I. **Forest Sign**. Chris Groschner proposed to make a steel sign with the name of the forest cut out with a plasma cutter. He could make it in Dan Wing's garage. He showed a rough sketch idea- a concept for the committee to consider. The sign would be hung high enough so that snow would not cover it. He presented an idea for sliding the sign into posts fixed in the ground. The sign would be put at the entrance to the forest. (Another sign previously discussed in the minutes is for a kiosk). Chris said he'd price out the steel in different sizes. At the April 18th meeting he hopes to have time to bring a design and price estimate. He will not charge for making the sign, but the cost of the materials could be paid for by the town forest committee. Frank mentioned that the town garage may have steel and that they also have a plasma cutter.

II. January 2012 Minutes approved. Dina made the motion.

Wendy seconded. Frank asked if the Dec. 1 minutes were corrected. Val will check to see that the correct Huntington name is changed and sent to Rik to post.

III. Val reported on the Upper Valley Land Trust's(UVLT) annual meeting of conservation commissions. F.X. Shea Town Forest was complemented on their educational activities as exemplified in their pictures and newsletter and PR notices. Val spoke on Education Programs and how UVLT and VINS is developing a naturalist program for naturalist leaders. Val reported that the Orford CC sponsored a bioblitz on their conserved lands and that

the results were published and are available at the town offices, libraries, etc. Perhaps Corinth would be interested in doing something similar. She also mentioned that the group discussed making creative names for activities to promote event attendance. i.e. instead of calling a workshop, “vernal pool walk,” consider calling it “Salamander meander.”

IV. Val reported on the pre-school activity of Animal Tracking. She did story board pop ups of animals tracks with the children at the library at story time. The preschool is scheduled to visit the forest on March 23rd for animal tracking.

Dina reported that Lynn Murphy at Waits River school has tree ID booklets. Susan will pick them up for Courtney to use at this weekend's tree ID walk.

Waits River School after school program showed interest in the forest via Bona Wheeler, but the forest is far from the school. A question was raised about permission for committee members to drive school children.

V. Dina reported on the response to the postcard size map of and directions to the Town Forest given out at Town Meeting. Face to face contact with a take home reminder spurred interest. Some didn't know about the forest and some didn't know where it was. They were also referred to the photo display in Town Hall. The town clerk took some and the post office has some of the cards. So does the BML.

VI. Timesheet for Val. Frank moved to accept the Nov.18- first of April timesheet for Val. Susan seconded. All agreed. Val will pass the time sheet to Susan Fortunati in time for her to present it to the select board next week.

IV. Money

A. Sue Shea got a tax bill. Val will keep track of monetary things and find out if the town did pay in full . The committee made a motion to authorize to have the tax payment to be transferred after April 1st.

B. Dina moved to reimburse/(Susan seconded) Val Stori for \$112 for purchase of field guides and moved to increase the amount authorized from \$100 to \$112. The books included tree Identification, winter weeds, wild flower, mushroom etc. They all have book plates in the front thanking the committee and are kept in the Blake Memorial Library. All in favor. Passed.

V. Snowshoes. Dina explored with the Waits River School whether they have snow shoes. Fawn Carter the P.E. teacher would welcome some. The school wellness program had written a grant for snowshoes but was denied because snowshoes leave the school building. Equipment grants need some control over the equipment. Val will check out what grants may be available. There was some discussion about wear and tear of the equipment and responsibility for it. Talking to Lenny's shoes was mentioned as a possible contributor. Val and Dina will pursue other commercial options. Dina will talk to Carlotta the teacher at Waits River and Val will talk to Rivendell School and VerShare to find out where they got their snowshoes.

VI. An important agenda item came up last: The vision, the mission of the Town Forest Val had asked for written beginning thoughts to lead off discussion on "Imagine the Forest in the year 2035. What will it look like?" Dina asked for more clarification of what Val wanted. Wendy and Val had each prepared a statement. Dina asked for those to be emailed to the committee. This item will be moved to the April agenda.

Frank moved to adjourn at 8:10. Susan Seconded. All agreed.
Respectfully submitted,

Dina DuBois

F.X Shea Forest Committee
Corinth Town Hall
7 pm, April 18, 2012

Present: Wendy Wieland-Alter, Susan Morris, Frank Roderick, Dina DuBois,
Ginny Barlow,
Absent: Penny Andrew, Courtney Haynes, Rik Sheridan, Val Stori

Frank Roderick called the meeting to order at 7:08 pm. Ginny agreed to take minutes.

Minutes. The minutes of the March 7th meeting were approved as presented. Ginny will send them to Rik Sheridan to be posted on the town website.

Forest Sign. Courtney sent an email to committee members reminding us that a wooden sign for the town forest is already in the works. An ash board has been purchased for \$25 from Bob Sandberg, has been paid for from our grant funds, has been sanded, and taken to Dave Savidge in Washington as he kindly offered to rout out the name of the forest for us. The committee wishes to proceed with this sign.

The committee also would like to proceed with the steel sign to be made by Chris Groschner that was discussed at the March 7th meeting. This sign will be placed at the beginning of Wilson Road, within the town right-of-way. Dina, Frank, and Chris Groschner will get together to look over the site and will then go ahead with getting the metal sign made.

Dina will get more of the postcard-sized maps of the town forest printed so that they can be distributed during GreenUp Day activities.

Events. Saturday, June 2nd is *National Trails Day* and we are planning a “Spring Cleaning” or “Lowdown on the Blowdowns” (or something) trail clearing session on the forest from 10 am to noon. Dina will check with Rick Rosten about whether there is an active Boy Scout troop that could be enlisted to help. (Perhaps there’s a “trail clearing” badge.)

Ginny will put together a message about this for the LRN listserv and will try to do it in time to circulate it to committee members before it goes live. She will ask Emily Rowe to send the announcement to the Conservation Commission email list and will make a little poster.

Ginny will ask Val to ask Amy Kramer at WRVS if she could put information about this event in the school newsletter.

Things to remember to mention on the poster include: bring water, gloves, clippers and loppers, and give a phone number to call if anybody needs directions.

Dina will check with Lynn Murphy about free tree identification booklets.

Name That Tree (or something). Ginny will check with Courtney to see if Court can lead a tree ID walk on Saturday, July 7th, from 1:00 to 3:00 pm. We could coordinate this with the Thetford, West Fairlee, and Corinth Conservation Commissions and have it be an event in the CC's "Year of the Tree"

Wild Edibles. We thought it would be best to wait until Val returns to decide on a date for this, not being sure what the best edible season might be.

Wildflower Garden. Wendy reported that some wildflowers are beginning to emerge in the town forest garden. There appear to be some empty places but Wendy thinks it would be best to wait for a couple of weeks before adding more plants because some of the ones we planted may not have surfaced yet. Wendy will let us know what is needed and when it should be planted.

Vison for the Forest. Once again, we've postponed this to the next meeting.

Ginny will circulate the visions of Val and Wendy to everyone (see attached) and we'll all try to come to the next meeting with ideas on this topic.

Dina mentioned that the Town Forest Stewardship Guide is really helpful. Several copies have been distributed but none of us knows where they are. All are encouraged to look for this book and read it or re-read it and pass it on to someone else. It's available online

(<http://www.communitiescommittee.org/pdfs/TownForestStewardshipGuide.pdf>) and Dina particularly recommends page 80.

Next Meetings. We scheduled meetings for June 6th and July 18th, both Wednesdays, both at 7 pm at the town hall.

The meeting was adjourned at 8:00 pm.

vb

F.X Shea Town Forest committee Minutes June 6, 2012

Present: Ginny Barlow, Val Stori, Frank Roderick, Rik Sheridan, Penny Andrew, Dina DuBois

Absent: Susan Morris

Ginny Called the meeting to order at 7:07PM

I. Minutes

Frank moved the minutes of April 18, 2012 be approved. Rik seconded the motion. All in favor.

II. **FOLLOW UP** on things in minutes of April 18.

A. **Walks.**Rik, Ginny and Frank reported that they were on the June 2 trail walk and that things are in good shape on the orange trail. Wild edibles walk done in May with about 8 people. Milkweed,raspberries,morrells, dandelions...

B. **Tasks.**

- 1.Dina will email Courtney about **wooden forest sign** and David Savidge's carving it.
- 2.Dina will ask Lynn Murphy where to get the **Tree ID books** from the state.
3. Dina will put forest signs out on her porch for the July 21 tree ID walk for Courtney to put on the roads.
4. Dina will follow up with Chris Groschner about the steel forest **sign design** and coming to the next meeting.

III. NEW COMMITTEE MEMBERS

Ginny told the committee that Wendy had sent out an email that she is resigning as a forest committee member.Dina will write Wendy a **thank you note** for her service on the Forest committee. Ginny will ask Greg Manning if he would like to join the committee. Dina will ask Lynn Murphy the science teacher at waits River Valley School if she would join the committee.

IV. Wildflower Garden. Wendy has said she'll still stay involved with the wildflower garden but not actively. Penny thought perhaps the Garden club might want to get involved.. There were some loses since the garden was planted last year. Penny will think what could go in. Dina, Ginny, Val said they'd dig and or plant. Linda Tobin has mentioned violets.

V. Activities

Sunday August 19 Penny will lead a **get acquainted with the trails** hike and picnic.

-Dina will find out about Boy scout/cub scout badges that might lend themselves to Forest activities.

-discussion about bear sightings led to Dina suggesting a **bear stories** around the campfire type of activity as the committee members all seemed to have stories to tell. Perhaps in September. Dina will plan and guide it. Ginny will ask Ben Kilham if he'd like to join such an informal activity.

-Would a **passport** to stamp trail hikes in Corinth encourage people to hike all the trails asked Val.

VI. Crafting a vision Statement.

Val provided four documents to review to help the committee get started on crafting a vision for the forest. Which is a first step in creating a forest management plan. (

1. Vision samples,
2. Proposed planning process,
3. Introduction to planning,
4. Management plan outline.

The process was guided by Val. She took notes on the committee brainstorming ideas that responded to statements in the Planning Process document: Long term goals, future use and management, value of the forest for whom and for what, varied interests. She read back what we said. Sounded quite eloquent!

Then she explained other aspects of the process. We need to have GOALS, OBJECTIVES and ACTION on those goals. She gave an example: goal: expand habitat, Objective: create a preserve, Action, purchase 10,000 acres. A lengthy discussion followed about the process for the draft vision statement. How concrete should the statement be before involving the public? Ginny finds that it is important to have something in writing, a sample of some sort to have people refer to in a public meeting. Dina would prefer to have early involvement with the public to have them go through a brainstorming as the committee did so they would be more involved rather than reacting to something already started.

The next meeting is July 18 at 7:00PM at the Town Hall. Dina will post a sign at the Town Hall, Ginny will post one at the Transfer station and Dina will ask Susan Morris to post one at East Corinth store as she has the key to that bulletin board.

Frank moved to adjourn. Seconded by Frank. Adjourned at 8:31PM

Minutes F.X. Shea Town Forest Meeting August 8,2012

From: Dina DuBois

Place: Corinth Town Hall

Present: Val Stori, Courtney Haynes, Rik Sheridan, Frank Roderick, Penny Andrew, Dina DuBois

Guest: Kevin Eaton

The meeting was called to order at 7:12PM.

Penny reported that Jerry Andrew did brush hog the landing at the forest.

I. June minutes. Courtney moved to approve, Rik seconded. SO moved, all in favor.

II. Trail head signs discussion

A. *Metal sign* cut with plasma cutter

Chris Groschner still wants to make the sign and the design for it but not ready yet with that

B. Courtney reported on the *wooden sign* cut and prepared by Dave Savidge. It almost finished. The sign says "welcome to the F.X. Shea Town Forest". Discussion of how to paint the letters and color of the paint followed. Thought white was best color for readability now and when the sign ages. How to mount the sign was talked over: cedar posts? Pressure treated

C. *Sign placement?* Where to put the kiosk (that is also to be built and) where to place the wooden and metal signs?

The Wooden sign would be at the entry trail that goes to "The Landing". The metal sign would be at the end of Wilson Road.

Dina reported on a conversation with Mark Schichtle, the Game Warden, who asked where the trailhead, parking, "jumping off point would be and how marked. He suggested a bulletin Board so that Hunting Seasons (rifle, archery, muzzle loaders etc. be posted)

The "Landing" - the clear space beyond the entry to the forest is to be the parking area. The kiosk/bulletin board would go in The Landing. A sign would be needed to hang(perhaps from a tree) at the entry to the trail to point to the parking area.

III. Committee Members

A. Greg Manning has said he would join the committee. The guest Kevin Eaton would like to join the committee. Lynn Murphy has not yet responded to the request. Dina will continue to try to reach her.

B. Ginny will ask the Selectboard to okay these prospective members.

IV. Events.

A. Upcoming events

1. **Aug.19th** Penny Andrew will lead a *hike and picnic*. The time is 11-1.

2. **Aug.25** *Family Hike* with Val. Start at the Landing and hike the Orange Trail.

B. Past event report. Courtney reported on the Tree ID walk. Around 7 people went. A couple were stung by wasps. There was a range of knowledge and

forest use ideas gained. She had flagged trees to talk about ahead of time. Courtney would like to do a tree ID walk in the winter.

F.A.Q's Courtney realized there were things she didn't know about the forest herself. Wondered about having a flyer about some basic facts. Perhaps an Frequently Asked Question (F.A.Q.) format would be good to have as a poster on the bulleting board, as hand outs, on line??? She will work on some questions.

C. Possible events.

1. **Bear walk** with Ben Kilham. Ginny spoke with him and he is willing to do one in the fall. The cost would be \$250. Val will call him about the dates of **Oct.6 or 7th or Oct. 13 or 14**. Good to do at fall foliage time. Dina hopes there will be an opportunity to have people share their own bear stories as some people have expressed interest to her in that chance. Rather than have a special date for that, Rik thought it might happen just as people walk around with Ben.

2. **Hunter safety/Youth hunting weekend**

Dina talked with the **game Warden, Mark Schichtle**, about hunting regulations and the idea of having a youth weekend in the Town Forest. Mark encouraged close relationship with the abutting land owners.

Youth are required to get written permission for hunting on public land . They are required to carry that written permission with them. He recommended posting the hunting seasons on a bulletin board: turkey, rifle, archery etc. He also suggested marking boundaries cooperatively with the abutting land owners.

Dina also brought up having a youth hunter safety activity in the town Forest to encourage young hunters to become aware of and care about this town forest. **Randy Keating** teaches hunter safety at Waits River Valley School and uses their forest for the field work portion. He generously said he'd be glad volunteer to take students from that class and /or others to the Town Forest to help them practice the skills: 3D archery practice, live fire rifle work. Or possibly make a tree stand and or ground blind, do blood tracking. Dina will follow up to see what he'd like to do as he could then promote the event in his class and at Waits River Valley School. Many students have relatives with forested land, but this would allow other adults as well as youth to learn about the Town Forest. Youth Deer Weekend is Nov.3 and 4th, 2012.

Passport to hike all Corinth trails. Emily Rowe's idea. How to get them stamped. Do like in valley Quest with a vox with the materials in it. Geocache---for winter.

V. Next meetings: Sept.19 7:00PM Town Hall and Oct. 17, 7:00PM Town Hall

VI. Reports on Grants

Val will resubmit **the Story Walk** grant to The **Vermont Humanities Council**. Perhaps there will be a snail maze to walk that goes with a snail story. Maybe permanent of wood that arots over time or semi-permanent.

Park and Recreation. Received \$500 for materials for a Kiosk. Shall we look for volunteers? Pay people to build it. Dina asked that the design be sent to us by email so we could then print it and ask around if there might be a team of people who could volunteer to do different tasks of the building. May reach beyond the usual volunteers.

VII. **Vision survey**. Look for the survey in your email to make comments. Time line for finishing. A month? By next meeting.

VIII. **Boy Scout merit badges**. Next meeting.

Voted to adjourn at 8:30 PM

Minutes: F.X. Shea Town Forest Sept.19, 2012. Town Hall, Corinth, Present: Val Stori, Dina DuBois, Penny Andrew, Kevin Eaton. Absent: Frank Roderick, Courtney Haynes, Ginny Barlow. Guest: Daniel Wing.

NEXT MEETING OCTOBER 17, 2012 7PM Corinth Town Hall

Meeting called to order at 7:08 PM

- I. **Committee members.** Rik Sheridan has resigned from the committee but will continue to maintain the webpage and help with trail maintenance
- II. **Sign Installation.** Dan Wing and Kevin Eaton will install the wooden (ash) Forest sign in the landing Sunday Sept. 23. The locusts posts are long enough. To protect the sign from rain a slanted board will be mounted above the sign. A Sign needs to be posted at the side of the road-perhaps vertical in the ground or hung from a tree at the trail entrance....needs to be above snow level. A sketch was made to decide where to put the wooden sign on the "landing".
- III. **Minutes.** Changes to minutes of August 8, 2012. Change spelling of Mark's name to Schichtle. Passport to trails: delete "Emily Rowe's idea". Add: in collaboration with Corinth Conservation Commission". Fix minor typos. Kevin moved to accept the minutes as corrected. Dina seconded. All in favor.
- IV. **Events.**
 1. Ben Kilham will lead a *Bears Woods Walk* Oct. 13. The time will be from 1-4PM.
 2. *Trail clearing* Oct 20 or 21. Lower loop of orange trail needs clearing.
 3. *Sugar Maple Nursery education* Val will talk to the new director, Jennifer Ball about continuing forest education.
- V. **Questionnaire.** When and how to release it? Val will ask Nancy Ertle if it can be part of the town newsletter. Have a link to Survey Monkey on-line survey. If it cannot be included in town newsletter or is too far off, printed copies will be handed out at the Mall and transfer station.
- VI. **Boy Scout involvement.** Dina will follow up with Byron to see if his scouts want to use the Town Forest for any badge work. Also that the Forest needs a Kiosk and that it could be a service project opportunity for an Eagle Scout project. Dina will contact Bradford Scout leader.
- V. **Hunter Safety/Youth Hunting.** Randy Keating will teach hunter safety at Waits River School and is considering using the Town forest for the field portion of the class. Val will talk with him about walking the forest to assess use and determine boundaries and possible use of Town Hall for his class testing.
- Develop Youth weekend land owner permission card for youth hunters. Ask Randy what needs to be included. Perhaps use index card for student ease of use. Dina will get done at Copy World if/when needed.
- V. **Forest Logo.** Committee to discuss Forest logo at next meeting. Logo needed for signs, kiosk, etc.
- VI. **ADJOURNED.** 8:25PM Moved by Dina, Seconded by Penny, All in favor.

Minutes F.X. Shea Town Forest Committee . Oct. 17, 2012 Town Hall Corinth

Present: Ginny Barlow, Val Stori, Kevin Eaton, Penny Andrew, Dina DuBois. Absent; Greg Manning, Frank Roderick, Courtney Haynes.

NEXT MEETING NOV. 28, 2012, 7PM Corinth Town Hall.

Meeting called to order by Ginny Barlow at 7:06.

I. **Committee members.** Ginny Barlow resigned effective this evening. She will still help out in various ways. Laura Brill, Julie Krouse and Dick Kelley will be asked to serve on the committee. Dina will follow up with Lynn Murphy about her interest.

II. **Bear Walk debriefing.** Val received 5 laudatory replies: engaging speaker/ lucky to have him. Some objected to dog noise of rustling leaves. Dogs on events will have to depend on the event on a case by case basis and not create distraction. Ginny will pay his fee (\$250 plus mileage) when we get a bill from him and request reimbursement from the town treasurer.

III. **Next events:** Oct. 28 trail clearing: *Blow downs and Brambles* 10-Noon. Val will publicize. Penny wants to make sure thick short stems are cut to prevent injury. More trail markers will be put up. Ginny will get longer nails and will bring a chain saw. Ginny also said she'd post the hunting dates sign at forest.

Tree ID. Val will email Courtney to see when she can do that. *Snowshoe ramble* mid winter some time. Dina will post request on LRN for snowshoe donations. She'll also re-explore grants for snow shoes.

IV. **Trail signs.** Discussion of a trailhead marker/sign for the forest was discussed. Could be that a locust fence railing of Dan Wing's could be used to rout out the name and plant vertically at the edge of the entry stone wall. Discussion of such a sign will continue.

V **Kiosk.** We need to line up a team of people to build the Kiosk. A picture will be taken of the kiosk on the Clement trail to email to possible community builders. It has a box for maps. At the Town Forest we would like to also have places for signs and sign in/log and interpretive information.

VI. Questionnaire

Val spoke to Nancy Ertle about putting the questionnaire into the town newsletter. It will go folded up and included.. Penny made a motion to pay the town \$80 for copying and folding the mailing. Kevin seconded. All in favor.

VII. **Timesheet.** Kevin moved to approve Val's timesheet for payment from March 1, 2012- Aug. 2012. Penny seconded. All in favor.

VIII. Grant application. Kevin moved to authorize Val to make a grant application to the Humanities Council for the Forest StoryWalk. Penny seconded. All in favor.

IX. **Open Space Institute grant.** An extension of the time covered by the grant is needed as the OSI grant now ends on March 22, 2013.. If Val's contract is renewed for a second year, it will end on June 30, 2013. . Val will write a letter to OSI to point out the misalignment. Val's contract was reviewed. Dina moved to renew Val's contract from June 30, 2012 to June 30, 2013. Kevin seconded. All in favor. There is approximately \$8,000 left in grant funding. So far we have spent around \$8,000. Val will be putting in more time as the committee creates the Forest Management plan.

X. **Town Report.** Val will write a Forest report for the Town report. Due Nov.1. She will also send in budget request for July 2013-June 2014. Penny moved to have Val write the report and a rationale for a budget request of \$500. Penny moved. Kevin seconded. All in favor.

XI. Thank you for **Sign lettering.** A basket of local made goodies will be collected to give to Coltere Savidge as a thank you for routing out the letters on the forest sign.

XII. **Minutes.** Minutes of Sept. 19, 2012 were approved by motion made by Kevin, seconded by Penny. All in favor.

XIII. Next meeting. Dina moved it to be Nov. 28, 7PM at Town Hall in Corinth. Ginny seconded. All in favor.

XIII. Kevin moved to **adjourn** at 8:45. Penny seconded. All in favor.

Respectfully submitted. Dina DuBois

Minutes F.X Shea Town Forest. Nov. 18, 2012 Town Hall Corinth, VT
Present: Frank Roderick, Penny Andrew, Dina DuBois, Kevin Eaton
Absent: Greg Manning, Courtney Haynes
NEXT MEETING January 16, 2013 Corinth Town Hall 7PM.
Meeting after next: Feb. 20, 2013, 7PM Corinth Town Hall.
Acting Chair Val Stori called the meeting to order at 7:07pm.

I. New Chair and committee members.

A.

Committee

Laura Brill and Julie Krouse are interested in attending a meeting, after they return to Corinth in a few months, to determine what role they might want to play. Penny will ask Dick Kelley. Val will ask the McFarlands. Frank will ask Ben Machin. Kevin will ask Steve Long. Dina will speak to Greg about shifting to being a volunteer/consultant for the forest as night meetings are hard for him and a quorum is needed.

Kevin wondered about what skills we might be looking for: carpentry? Environmental education? Policy. Kevin led a discussion on the role of the chair person: run the meeting, create the agenda, point of contact with the select board and town administration, oversee coordinator. The role of the coordinator was briefly discussed: work with committee, work on follow up, write grants, plan activities. Val has the goal to finish the management plan. That takes 1-2 years. Actions leading to a plan include, public events, public comments, writing a draft, test it out with public.

B.

Chair? Motion made that Frank Roderick and Kevin will co-chair the Forest Committee meetings for six months of this transition period. Kevin will help Val create agendas for and moderate the meetings; Frank will be the liaison to the town. Dina moved, Penny seconded. All in favor. Val will inform Allan Locke on the select board.

Val will work up a document on the responsibility of the chair and the coordinator.

I.

EVENTS. Val will check with Courtney about *winter tree ID walk* dates.

II.

DEC.9th TRAIL CLEARING. 1-3pm Dina will ask Greg about chain saw. Ginny has long nails. Penny has the markers. Mary Holland will be asked about doing a *Animals in Winter walk*. (two groups of 20?)

III.

FULL MOON SNOW SHOW WALK Feb. 23 times to be determined next meeting.

IV.

III Management Plan. Val will collate the responses collected at town hall and on line. If there are narratives included Dina will look for a themes. Next meeting will have the profile of what the forest looks like, location, purpose etc. Discussion followed about how to further involved the public: getting people together to have a discussion, Kevin thought after events there could be informal comments from attendees about forest use. Dina suggested small meetings at peoples homes to invite people who had out the questionnaire(if there are names) and those who had not. Then draft a plan created and seek input in the next town Newsletter. In February. Also there is a newsletter in May.

V.

Next meetings: Frank moved the next meeting to be Jan.16,2013, Kevin seconded. All in favor. Dina moved to schedule a meeting Feb. 20, 2013. Kevin seconded. All in favor. Motion to adjourn by Frank moved, Penny seconded. All in favor. 8:35PM

Respectfully submitted, Dina DuBois

Minutes F.X. Shea Town Forest Committee Jan.8, 2013 Town Hall Corinth, VT

Present: Frank Roderick, Courtney Haynes, Kevin Eaton, Dina DuBois, and Val Stori. Absent; Penny Andrew. NEXT MEETING Feb.20, 2013 Town Hall 7PM.

Co-chair Kevin Eaton called the meeting to order at 7:05 PM.

I. **Minutes.** Frank moved to approve the minutes for Nov.28, 2012 meeting. Courtney seconded.

All in favor.

II:Survey results. There were 53 responses from the mailed in and survey monkey replies. There were several no hunting and no ATV responses and many for hunting and mountain biking and horseback riding(38). The majority wanted education, hiking trails, guided walks, and opportunities to enjoy nature. The results were presented in an excel spread sheet form and will be formatted for easier reading. We will post the results on the Town Forest webpage. Thirteen people said they'd like to volunteer. Four would like to volunteer for the committee. Dina will also review the results for any narrative themes. How to use the survey was discussed. **Report on survey** to be sent to Nancy Ertle for the Town newsletter by Jan.21 deadline. Val will draft a summary on the survey and introduce the idea of a management plan. Courtney will review it.

Val proposed the next step to be a **Forest Information Session** at the Town Hall to introduce the idea of a forest management plan. That meeting would be March 14, 2013 from 7-8PM at town Hall. There will be a poster for that session put up at Town Meeting. Dina will make a card handout for Town Meeting day. Frank will ask Norm if the 14th is available. We will send emails to respondents about the public info session and call respondents who left phone numbers on the survey.

II. Committee Members. Steve Long willing to come to sample a meeting. Courtney will ask Ben Machin. Penny would ask Dick Kelly. Val will ask Scot Ellidge and Bill Slayton.

III. Activities. Mary Holland and Tii McLane said no to a **winter animal walk**. Val will ask Ted Levin. **Feb. 23 Full moon snow shoe walk**.6-8:30PM. Kevin will lead the walk with Dina as "deputy" to make sure no one gets lost or hurt. Dina and Kevin and Frank will collect brush for the bonfire on Sunday Feb.17 from 3-4. Val will publicize the event and requirements for walking, bringing a snack to share and sharing drinks around the bonfire. Participants will meet a 6PM at Town Hall to car pool up to the Wilson Road turn around. Courtney hopes to update the map of trails in the forest this summer.

IV. Tree ID debriefing. Kevin commented on how knowledgeable the speaker was: Courtney! Courtney wondered about have interpretive forest markers on trees in the future.

V. Kiosk. Dina will email interested kiosk builders: Rick O'Connel, Keith Freidland and Will Sandberg to be in touch with Val about the design of the kiosk and planning how the team will work together and when to build it. Dina supplied another design from TimberHomes and a picture of the kiosk from the Clement Trail as well as the original design Val used for the grant for materials.

VI. VII. **Grants** *StoryWalk* grant was turned down by the VT Humanities Council. Val will submit it other places. Dina told about a poetry trail project that was given over to the high school in Woodstock. Perhaps a school could be involved. Courtney suggested the Field's Pond Foundation.

VII. Next meeting we'll work on the Forest Management plan.

VIII. Kevin moved to adjourn at 8:45. Courtney seconded. All in favor.

IX. Respectfully submitted, Dina DuBois

F.X. Shea Town Forest Minutes Feb.20,2013 Corinth Town Hall

Present: Val Stori, Dina DuBois, Penny Andrew, Kevin Eaton

Absent: Frank Roderick, Courtney Haynes

Kevin Eaton, Co-Chair called the meeting to order at 7:15pm Feb.20, 2013

I. Minutes approval

Penny moved to approve the minutes of Jan. 8, 2013 with clarifications. Dina seconded. All in favor.

II. New Committee members

Kevin reported that Steve Long declines to be on the committee but will participate on the Management Plan as a community member. Especially in his area of expertise. Good to have volunteers for specific projects like this. He will consult with Val and attend the March 14th forest information session. Laura Brill and Julie Krause are still interested but not attending tonight. Val will get in touch with Bill Slayton who expressed interest on the questionnaire.

III. Plowing/ John Hathaway. John would like to be reimbursed for gas for plowing Val will make an invoice for him to submit to the Forest Committee for reimbursement.

IV. Coordinator contract extension Dina moved to have Val's contract extended to June 30, 2013. Penny seconded. All in favor.

V. Future Events

A. ***Full Moon Walk*** 2/23. Base of bonfire built on Sunday. Penny covered it with a tarp. Discussion of which trails to lead participants on.

B. Pre-school Walk 2/25. Pre-school walk ***Animals in Winter*** 8:30 Feb.25 from East Corinth church. Val leads.

C. ***Fund Raiser***. After June we have no money for events. Val has asked the committee to look at a film Festival fund raiser. Jackson Hole Wildlife Film Festival. For \$50, we could get 5 hours of award-winning footage and do a screening in town. March 23 and May 18th there are Cookeville Cafes. Check for other conflicting dates.

D. ***BIOBLOTTZ***. This all hands on deck with cameras is a way to get people involved in looking at what is in the forest and to paint a picture of it with pictures and names of what is seen.

E. ***Bird watch?*** Perhaps John Sutton would like to do one in the Town Forest. F. Trail maintenance and sign posts at junctions.

VI. **March 14 Information Session**. Refreshments: Dina will get juice and cups to Penny. Some cookies will be brought. There will be a slide show that focuses on what the Forest is and how to manage it. Hope to promote dialogue. Val will get an easel and newsprint to write up questions and comments.

VII. **Town Meeting Day** March 5,2013 There will be posters in the hall with pictures of activities. Also a "save the date" postcard will be handed out to encourage attendance at the information session. Anne McKinsey designed the card. Val will write her a thank you note for her help.

VIII. Next meeting. Tai Chi now takes place each Wednesday at the Town Hall. Val will ask Ken at Blake Memorial library if the committee can meet there. Dina moved that the next meeting be held April 3 in the Blake Memorial Library if it is available. Penny seconded. All in favor. Meeting adjourned at 8:25PM.

Respectfully submitted, Dina DuBois

F.X Shea Town Forest Minutes April 18,2013.

7pm Corinth Town Hall.

Meeting called to order 7:10pm by Co-Chair Frank Roderick

Present: Val Stori, Frank Roderick, Dina DuBois, Laura Brill **Absent:** Kevin Eaton.

Committee members. Laura Brill was introduced as a new member by Val Stori. Laura has worked work for the Vermont Historical Society, led garden classes for kids at the Bradford Community Garden. She is also a student of the Vermont Center for Integrative Herbalism.

Frank moved to seek approval by the Select Board for Laura Brill as a new committee member. Dina seconded. All in favor. Frank will let the Select Board know. Penny Andrew has resigned as a committee member. The committee accepts her resignation with regret and thanks her for her helpful service. Dina will write her a thank you note. Frank will inform the Select Board. The invitation to Julie Krause to join the committee is still open.

Minutes. Dina moved to approve the minutes of Feb. 20, 2013. Frank seconded. All in favor.

Budget. Report. The committee submitted a request for an appropriation in time to meet the deadline for the Town Report. But that the request must have gotten lost at the town's end as there was no warrant in the Town Meeting report that requested a \$500 donation. So as of June 30,2013 there will be no money in the fund. There is around \$8,000 left of which \$6,00 approximately goes to Val's co-ordinator payment. Dina made a motion to approve Val's two time sheets: \$960 August 2012- Nov.2012 and \$600 March 2012- August 2012. Frank seconded. All in favor.

Future funding needs. Money will be needed for sign boards, trail maps, and markers, pages in newsletter, display, postcards and expert speakers.

Fund raising . While fund raising through a Jackson Hole Wildlife Film Festival is exciting it would be better to program it in the fall when people are more willing to be indoors. Val will see if the \$50-\$100 allows us to rent the films through the fall. We would need to spend that money before the deadline for our current funding ends June 30. Also it will take a lot of volunteers and we need to focus on the management plan now. Frank moved to authorize Val to spend \$50-\$100 to rent the films for a wildlife Film Festival fund raiser if the films can be kept through the fall.

Programs. BioBlitz to conduct an inventory of the forest is a popular kid-friendly activity. It requires a lot of planning and set up needs by volunteers and expansive publicity to gain participation. This idea is on hold due to needing to focus on the management plan.

Trail Maintenance. Hold a Trail maintenance time April 28 from 10-noon. Frank will lead this. Dina will ask John Sutton about leading a bird walk.

Val will call Penny and Wendy to see if they will restart the wildflower garden.

Kiosk. Val will be meeting with Keith and Rich next week to plan the building. We need a match for the money with 40 volunteer hours to build and install the kiosk.

Management Plan

Val gave out a draft plan for the forest. Frank gave out copies of other forest plans to study.

Next Meetings. May 1, 7:00pm Blake Memorial Library. Focus on management plan.

May 14th 7:00pm regular committee meeting and Film Fest planning if going forward. Town Hall.

June 20th Town Hall 7:00pm focus on management plan. Moved by Frank. Seconded by Dina. All in favor.

Minutes F.X. Shea Town Forest Committee, May 1, 2013

Present: Julie Krouse, Val Stori, Frank Roderick, Kevin Eaton, Dina DuBois

Absent: Courtney Haynes, Laura Brill

Meeting called to order by Kevin 7:05PM

I. Payments

A. *Time sheets*. Frank Roderick moved to pay Val Stori according to her timesheets: March 1-June 30, 2012 \$600, July 1- Aug. 31, 2012 \$330, Sept. 1-Nov. 30, 2012 \$960 and to reimburse her \$112.63 for the forest related books bought for the Blake Memorial Library. Dina seconded. All in favor.

B. *gas money*. Frank moved to reimburse John Hathaway \$200 for gas for plowing a portion of Wilson Road beyond his house the winters of 2012-2013. Dina seconded. All in favor.

II. **New committee members**. Julie Krouse would like to join the forest committee.

Frank ask the the Select Board to appoint her.

III. **Management Plan**. Goal for evening is to look at the sections and get comments and review results of survey and think about how to write the text. An Excel spreadsheet was made available by Val for a future action schedule.

Perhaps the two paragraphs of description could be condensed to be more concise. Let's add a table of contents. The survey results discuss overnight use, hunting, mountain biking, horseback riding as well as the hiking, and educational programs. The timber management of course is included.

We need to continue working on the draft as the primary purposes of the forest need to be clear. The format of having goals, objectives and actions to take to meet those goals is a good format.

Discussion covered whether horseback riding and mountain biking is good for the forest. How to maintain trails for such use: one track/2 track? Height of trimming? What are standards for signage and trail maintenance. Etc.

References to other town forest plans were made in terms of format and content. The Marshfield plan calls for five resident members on their committee and a three year term. Buffer zones around water were considered. Do we need that? Clear boundaries were discussed.

The next meeting will be a regular meeting. Minutes will be approved. The management plan draft will be continued.

Dina will be absent. Someone else will take the minutes and send them to the Town Clerk.

The next meeting is May 14 7:00 at the Corinth Town Hall.

Submitted by Dina DuBois

Minutes F.X. Shea Town Forest Committee, June 20,2013

Present: Val Stori, Dina DuBois, Kevin Eaton

Absent: Laura Brill, Courtney Haynes, Frank Roderick

Meeting opened at 7:05pm.

There is no quorum so only discussion and planning will occur. Therefore the minutes of June 4,2013 can not be approved.

1.Committee membership.

Laura Brill has notified the committee she cannot continue to serve as she is moving to Plainfield.

2.Spending approved in last meeting to be spent before June 30,2012.

CopyWorld credit for printing will be accomplished by having CopyWorld send an invoice for \$200 under the name of F.X. Shea Town Forest with the town address of P.O. Box 461, Corinth,VT 05039. Val will send this to Susan Fortunati by email to pay the \$200.

Trail markers. Tree marking will be done by paint: Red, White, blue, and orange. I” brushes will be used to make a dollar bill size mark. Dina will get exterior latex paint from Oakes Brothers and charge to her account for reimbursement from the OSI grant.

Trail signs. Kevin will purchase 15 cedar fence posts 8’ by 6” diameter and the lag screws for footers and signs. Dina will purchase the sign cedar five 8 footers of 2x6 cedar at Oakes Brothers on her account for reimbursement. She will also purchase there the 2 gallons of dark brown stain for the signs.

Story Walk. Val will purchase the story walk materials before June 30 at Oakes brothers charging it to Dina’s account for reimbursement from the OSI grant. Dina will give the receipt to Susan Fortunati.

Weed wrench. Totals of above purchases will be sent to Val. If there is enough money left a weed wrench will be purchased before June 30.

KIOSK. We will restart the effort to get a kiosk built. Val will see if the there is a time limit on when the \$400 grant from the Parks and Recreation Department needs to be spent. Kevin will take the lead in this project. Val will email Kevin the plans for the kiosk. The materials when bought will go to Dan Wing’s shop for storage until volunteers will build the kiosk. Dina will ask if Oakes Brothers will float the charges until the kiosk is built and reimbursement is received. Kevin will talk to neighbor Ryan about his help and possible building trades student help. Dina will re-talk to Will Sandberg about assisting in the building of it. Adam Miller and Keith Friedland are still people to re-recruit.

Next meeting is scheduled forWednesday, July 10, 2013

Meeting adjourned at 8:45pm

Submitted by Dina DuBois

Minutes F.X. Shea Town Forest Committee. July 10,2013

Present: Val Stori,,Kevin Eaton, Courtney Haynes, Amanda Moody Miller and Adam Miller

Absent: Frank Roderick

Meeting called to order at 7:10PM

I. **Acknowledgment of Val Stori's service** as paid co-ordinator for the F.X. Shea Town Forest. Cookies and comments marked the occasion of Val 's work with launching the Forest committee work. Her ability to write grants, create, lead and publicize events was celebrated as well as guiding the agendas and commencing the process of creating a management plan. The survey that she created for community response was part of that process. We are thankful that Val is willing to continue guiding the committee through the management plan process, not as a member of the committee but as committed community member.

II **Minutes approval.** *June 4, 2013 minutes* Kevin requested adding add "any shortfall comes out of the story walk" after the weed wrench paragraph. Dina will change that and resubmit to Nancy Ertle. Dina moved, Courtney seconded. All in favor. *Minutes June 20,2013* . Courtney moved to approve minutes as submitted. Dina seconded. All in favor.

III. New Committee Members. Val will get in touch with Bill Slayton who had expressed some interest, Adam and Amanda joined the meeting tonight and will report at the next meeting if they wish to become committee members. Adam has worked with the boy scouts and is a carpenter interested in making the kiosk. Amanda came on the snow shoe walk and wants to find a role on the committee. She is an educator.

IV. KIOSK. Adam and Kevin will review the three plans sent by Val and decide on a plan . Adam is a skilled carpenter. His time building the kiosk will go toward the matching need the grant requires. The size of the bulletin board, the need for boxes for hand maps and a sign in book. How to mount the large scale map for longevity and visibility were discussed. They will bring a design and price list to the committee.

V. **OSI Grant update.** \$481.47 were spent on materials for the trail signage (posts, stain, boards). \$5,300 remained before that expenditure. Val has informally asked OSI for an extension. To achieve that she will file a formal request that documents what the remaining money will be spent on. StoryWalk does not fit the current approved grant uses of the OSI funds, but they would consider the request.

Priorities for remainder of funds: trail map large, hand maps, trail tools (root wrench), money for events (Wildlife film festival? BioBlitz) naturalist speakers, gravel in landing, bench at the look out. Dina will cost out the price of a laminated large map at CopyWorld. Val will get details on the remaining funds from Susan. She estimates about \$2600 left in the account since the \$5300 accounting statement we received from Susan on April 30th. **At the next meeting, we MUST decide how to spend the remaining funds so Val can submit an extension request.**

VI. Val's timesheet. May-June 30, 2013. \$2,070 for 27 hours. Those hours include: interpretive walk grant, prep for town meeting, forest information meeting, Sugar Maple nursery education, Planning for talks/publicity, grant and contract extension. Courtney moved to approve he timesheet. Dina seconded. All in favor.

Next meeting: July 23 at Town Hall. Agenda: Sign/trail posts, management plan, OSI extension request. Val will contact Dave Paganelli. Ginny Barlow will participate also Courtney will contact her.

Meeting adjourned 8:44PM Courtney moved, Dina seconded. All in favor.

Adam and Amanda were thanked for their participation.
Submitted by Dina DuBois

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Minutes F.X. Shea Town Forest Committee August 14,2013

Committee present: Kevin Eaton, Dina DuBois, Courtney Haynes

Absent: Frank Roderick

Meeting called to order at 7:10PM

Minutes. Kevin entertained a motion to accept the minutes of July 23, 2013 from Courtney. Dina seconded. All in favor.

II. OSI extension budget proposal. Priorities and amounts listed.

II.OSI Budget extension request

Prioritized expenditure list will be sent to Val to request extension from OSI.

1. Map printing at **COPYWORLD**
2. Banner vinyl 3’x4’ - \$66.00
3. Printing of 2x3 color map-\$80
4. Laminating of two -2x3 map \$12.00
5. Printing of 100 postcards of trail maps \$23.50
6. 100 Copies of 8x11 map/ flyers (color on front- b/w on back) \$49.00

Total-\$230.50

7. Permanent Quest station post materials (StoryWalk, tree ID quests, animal art scavenger hunt materials)-\$1,200
8. Naturalists speakers-\$500
9. Wildlife Film Festival fee \$100
10. Trail tools-2 Root wrenches- \$300.00
11. Gravel-10 yards \$250.00
12. Bench at height of land \$100.00
13. Sign for direction to forest- \$100.00

Total- \$2,730.50

III. Trail mapping. Kevin and Courtney explored trails to catch discrepancies between the Redstart map and the one Rik Sheridan did. They will make a paper map for final discussion and be sure to note the unmarked trails to avoid use by hikers.

IV. Kiosk. Kevin met with Adam and chose a 6x6 post Appalachian design. Adam will do post and beam joinery and is ordering from a sawmill. They will be in touch with Will Sandberg when building carpentry is needed.

V. Full Moon Tunes Oct. 19. Dina reported that Linda Tobin and Suzanne Smith will gladly lead singing of MoonTunes and even some Halloween tunes after the hike. Canimal costumes will be welcome.

VI. Next meeting focus will be on the management plan. Courtney will lead the discussion which includes comments on the draft and a timeline for addressing the various topics.

Next meeting will be Sept. 10 at 7:30 PM at town Hall.

Courtney moved to adjourn at 8:45pm. Dina seconded. All in favor.

Submitted by Dina DuBois

Minutes F.X. Shea Town Forest Committee Sept. 10, 2013

Members Present: Kevin Eaton, Frank Roderick, Courtney Haynes, Dina DuBois

Friend of the committee: Val Stori

Meeting called to order at 7:35.

- I. Minutes. Courtney moved to approve the minutes of of August 14,2013. Dina Seconded.
All in favor.
- II. Events. ***October 19 Hunter's Full Moon Howl and Hike*** with Moon tunes and masks.
The grand rumpus will be begin at 7 with anticipation of full moon rising as we hike and howl.
Dina will contact Linda and Suzanne for singing starters. Val will make a poster. Thanks Val.
Next event: **trail maintenance.** Date to be decided at next meeting Oct. 15, 7:30 Town Hall,
Corinth. Frank will check with Jerry Andrew about brush-hogging.
- III. Kiosk report. Will Sandberg will make the sign in box. it was decided the roof will be
dark green metal. Adam is working on the carpentry. Hope to install in the fall before hard frost.
Kevin is documenting volunteer hours for the grant. Hope to get up the first sign post Adam can
carve the signs or use Val's router.
- IV. Management plan. Courtney led a discussion about the process for building the plan:
organization/format, the content and larger decisions. What is the time frame for doing this?
When to present another draft, Shall people pair up to write sections? Dave Paganelli will help
with looking over the next draft. Then have public input. Courtney will re organize the draft in
response to written notes from committee members on the draft. Any comments/questions raised
will be noted in the margin. Perhaps a set of goals will be organized as a list/table of contents
before writing up each goal. Discussion ensued about priorities and whether we can be more
systems oriented creating a circle of goals as they are all interrelated: ie. Healthy forest goal
connects to low impact recreation as does wildlife habitat. One can't have priority over the other
as they interrelate. How to express that visually in a seemingly sequential document? Can't say
which is highest priority. Courtney drew a circle to represent this systems approach. Specific
content topics such as camping or horseback riding will come at a later time. Val can write up
national trail standards when that time comes.

Courtney will bring the next rough version of a draft to the next meeting.

Courtney moved to adjourn, Dina seconded. Adjourned at 8:56PM.

Submitted by Dina DuBois

Minutes F.X. Shea Town Forest Committee Oct. 15, 2013

Members present: Dina Dubois, Kevin Eaton, Frank Roderick, Courtney Haynes

Friend of the committee: Val Stori

Meeting called to order 7:35pm.

I. **Minutes** approval. Dina's name missing from members present. Courtney moved to approve minutes with Dina's name added. Frank seconded. All in favor.

II. **Committee relationship with conservation commission?**

Review of why forest committee separate from Conservation commission. State mandates for conservation commissions. Forest committee can be separate. Both provide naturalist walks/talks and trail maintenance. Perhaps after forest committee completes initial management plan this subject can be re-examined.

III. **Forest report for town report.** Request for Forest report and any funding request to be sent to budget committee by Nov. 1. Frank will draft the report. Has Val's OSI request and the town website and minutes to use to write the report. The committee has received OSI grant money and will pursue the Wildlife Film Festival as a fund raiser in the winter. Frank will request \$500 to support the continuing work of the Forest Committee.

The email request was sent to Ginny Barlow. Frank will correct the mailing list for the town so requests go to Frank, not Ginny (the former chair).

IV. Coordinator payment. Frank will work with Susan Fortunati and Val to account for discrepancy of payments to Val. Val may have been paid twice for reimbursement of books. She is willing to continue being paid as coordinator for the double payment.

V. Kiosk update. Need to pay Nick Zanstra \$186.40 for kiosk timber wood. Frank will give bill to Susan. Adam is working the wood as he can. Rafters need to be done before the roofing. Hope to get kiosk up before hard frost. Placement of kiosk to be on the right side as one enters the "landing" Forest sign is on the right side of entrance to landing. Both sides of kiosk need to be easily accessed.

VI. Trail Maintenance day. Sunday Nov. 3 from 1-3. Val will send out LRN notice. About blowdown removal and tools to bring. Make put in some sign posts. Seasonal snacks supplied. Apples, Cider, (Dina) cheddar and crackers (Kevin), cookies (Courtney).

VII. Full Moon walk update. Dina has hung posters and put notice in LRN. Susanne and Linda will lead singing. NO fire! But fake fire with tea lights battery powered and solar lights that Dina is putting together. Frank will lead the walk 3-40 minutes on Orange trail.

VII. Map status. Courtney will finish walking the trails with the GPA to make spatial points. Then Trail names and color coding can be done before printing map for cards and kiosk.

VIII. Management plan. Courtney reported she has reformatted and condensed the plan and eliminated repetitions. And created a table of contents. She has put comments in the margins and will complete that by next meeting. She will send that version out for the committee to study and be ready to comment on for the next meeting. We will make decisions on some sections at that time. Also she has made a list of some of the more problematic topics.

Next meeting Nov. 6, 2013 7:30 town Hall. Agenda for that: map decisions, budget/forest report for town report, Film Festival management plan.

Courtney moved to adjourn at 8:55, seconded by Frank. All agreed.

Submitted by Dina DuBois

Minutes F.X. Shea Town Forest Committee Dec. 7, 2013

Members present: Frank Roderick, Courtney Haynes, Kevin Eaton, Dina DuBois

Community member: Val Stori

Meeting called to order at 6:30PM.

I. Boundary line. flag the boundary. Kevin and Frank will walk and flag the boundary and ask Ginny Barlow to help. This will help with the mapping project. Dina will talk to the new owners of the adjoining property to introduce the forest and the committee to them and to say the boundary will be walked to prepare for precise marking.

II. Minutes. Courtney moved to accept the minutes of the Nov.6, 2013 forest committee meeting. Dina seconded. All in favor.

III. Accounting

Kiosk. Kevin reported the total for the kiosk to be \$492.64 with a \$26.17 deficit. Frank moved to pay Kevin the deficit out of committee funds. Dina seconded. All in favor.

Committee account. Frank reported on the account from Susan Fortunati. There is an unresolved amount paid to Val as co-ordinator that Val will speak to Susan Fortunati about.

Events. *Full Moon Snow Shoe Walk* : Moonlight and firelight Saturday Feb.15 7-9PM.

Dina will not be able to lead that walk.

IV. **Wildlife Film Festival.** To be held at Town Hall either Feb.1 or 2 depending on availability of speakers. Committee members will talk to community members to get an idea of the format for the festival: morning films and then food and a walk? Walk and then food mid-day and several hours of films. Evening films after walk and talk? All day showing of films with break for food and walk/talk?/ Committee members will bring to the next meeting one or two selections of possible films to show from the Jackson Hole Wildlife Film Festival offerings from 2012 and 2013. Val sent email link.

V. **Kiosk. Panel.** Kevin will ask Daniel about how to get it in. *Sign in Box.* A design idea was emailed to committee members and will be forwarded to Dan Wing and Will Sandberg.

VI. **Trail Clearing.** Courtney reported that the help with trail clearing hasn't been able to happen yet. But hopes to finish with the blowdowns soon.

Meeting adjourned at _____

Respectfully submitted, Dina DuBois

Minutes F.X. Shea Town Forest Jan. 9, 2014

Committee present: Kevin Eaton, Courtney Haynes, Dina DuBois Absent: Frank

Roderick Community Member: Val Stori

Meeting called to order 8:20pm after achieving a quorum.

I. Minutes. Courtney moved to approve the minutes of Dec. 7, 2013. Dina seconded.
All in favor.

II. II. III. Maps for boundary and kiosk. Not ready yet.

III. Events.

1. *Full Moon snowshoe walk* Feb. 15 cancelled due to conflict with Cookeville Coffeehouse and closeness to Film Festival and not being about to publicize and organize two events that close together.

2. The meeting focused on format and films for the **Jackson Hole Wildlife film festival** and movies to be shown. The session on Feb. 22 will begin with a walk in the forest with Alfred Balch on tracking from 2-3:30/4 . Then people will gather at Town Hall for film screenings and food. Screenings will be for two hours and then a food/dinner break and then around two more hours of films. There will be tea and juice after the walk.. Then films 4:30-6 dinner: 6:-6:45 6:45-9 Films. Dina will make chili and cornbread and get juice donated. Val will ask Blythdale Farm for a cheese donation. Ginny and Penny will be asked if they will help take money and serve food. The price will be \$10 for adults and \$5 for children up to age 12. Courtney will ask Redstart Forestry if their projector can be borrowed for the event.

The films will try to alternate long with short films. From the 2011 Festival some shorts from the Forest Film Festival sponsored by the United Nations will be shown. Other films will show different aspects of forest life possibly from butterflies to bears... Courtney and Val worked on length of films and will finalize a list for the next meeting.

Next meeting to be Wed. Feb. 5 at 7pm in Town Hall.

Courtney moved to adjourn at 9:05. Dina seconded. All in favor.

Respectfully submitted,

Dina DuBois

Minutes F.X. Shea Town Forest Feb.5, 2014

Members present; Frank Roderick, Dina DuBois, Courtney Haynes, Kevin Eaton

Community member: Val Stori

Meeting called to order at 7:07pm.

I. Minutes. Frank moved to accept the minutes of Jan.9, 2014 as presented. Courtney seconded. All in favor.

II. Agenda Building. The Committee will try to set the agenda for the next meeting at the end of each meeting.

III. Jackson Hole Wildlife Film Festival. The walk will be charged \$10 even if that is all someone does. No smaller fee just for the walk. Participants will pay at the door and have a green marker mark their hand so they can come and go. Also there will be a sign up sheet with names of those who have paid. And to get contact information. Frank will handle the cash and cash box. Val will bring a clip board and deal with sign up. Dina will bring the markers.

Projection. Courtney will work out the projector with Val either the Redstart one or perhaps the one from the Blake library. Courtney will run the projector during the festival. Will some films be streamed? Some DVD's? Val will check out the download-ability.

Food Dina will provide chili and corn bread. Courtney will make a soup. Val is bringing Blythdale cheese and Squirrel's crackers. Dina will also bring juice. We will use the dishes in the kitchen.

Tasks. Val will go along on the wildlife walk to introduce the speaker and be the official. Courtney will run the projector. Penny and Dina will do the food set up. Courtney will arrange chairs. Val will ask Ginny to be on Kitchen duty with her from 6-8pm. All will help clean up.

Posters. Dina, Val and Courtney will post posters in Bradford, Thetford and Corinth. Anne Margolis will be contacted to promote the film festival at the conservation commission walk the week before.

IV. Repayment. Frank moved to direct Val to review the amount of the double payment for hours worked. She shall pay half back to the Town Forest account. The remainder will be worked off as co-ordinator of various projects. Courtney seconded. All in favor.

V. Weed wrench. Dina moved to reimburse Kevin for a small weed wrench with invoice to follow. Frank seconded. All in favor.

VI. Next meeting. Thursday March 13 Town hall 7PM

VII. Agenda: I. Approve minutes, II. Debrief Film Festival III. Map of forest, IV. Management plan discussion of recreation. Courtney moved to adjourn at 9:05pm. Dina seconded. All in favor. Respectfully submitted, Dina Dubois

Minutes F.X Shea Town Forest March 13, 2014

Committee members present: Frank Roderick, Kevin Eaton, Courtney Haynes, Dina DuBois

Absent: co-ordinator val stori

Meeting called to order at 7:04.

I. Minutes. Frank moved to approve the minutes of Feb.5.2014. Dina seconded. All in favor.

II. Debrief Film Festival. This will continue next meeting with Val there. \$342.00 collected in this fund raiser. Discussion of the *date*. Lots of other activities that weekend. Perhaps an earlier date would be better or maybe even in mud season when there is no snow to compete for audience. Does a *walk* help bring people? Many on walk did go to the films. Do more *local films*. Do an *evaluation* sheet. Do *again* next year. Probably ran too long/too late. Energy and interest lagged.

III. Map of forest. Kevin and Frank and Courtney poured over the GPS created map to determine which to mark as blue, red, orange and maybe purple. Discussion of how the map will look dotted lines for unmaintained trails. Difficulty marked (moderate/easy/ and length of trail marked. Make map reader friendly.

IV. Weed Wrench. Kevin presented a bill of \$102 for the weed wrench to be kept in Town Hall basement with permission of Select Board.

V. Management Plan. Discussion focused on *trails* and rewording the trail standard and consideration of wildlife and sensitive habitat. *Signage* construction and installation wording was tackled. Written permission for new trails to be created. Discussed *parking* ...perhaps on the log landing if wet spots can be filled. And side of the road parking? The main question of the *vision* for the forest came up again: not harvesting? harvesting plan? Selective cutting? The *format* for the report was discussed. The Objective, Guideline, Action format used by foresters for client's plans is not the best one for the town's plan. It does create repetition and confusion over the difference between guidelines and actions.. It also may be too specific: naming organizations/schools to work with, specifying what would be done with those schools. Perhaps broader objectives would be best. Perhaps a simpler way to present the plan can be found. Courtney said she would tackle simplifying and abbreviating the plan for the next meeting.

Events. Dina will plan May date for badge work by Girl and Cub Scouts.

Next Meeting: April 29 7:00Pm Corinth Town Hall

Agenda will include going over abbreviated Forest management plan.

Meeting adjourned at 9:10pm.

F.X. Shea Town Forest committee minutes April 29, 2014

Committee members present: Frank Roderick, Kevin Eaton, Dina DuBois
Absent: Courtney Haynes

Meeting called to order at 7:45PM

I.Minutes . March 13, 2014 minutes will be voted on at next meeting.

II. Debriefing of Film Festival. Continuation when Val Stori can be at a meeting.

III. Weed Wrench. Kevin showed the mini-weed wrench and it was decided to keep it and other forest trail maintenance materials in the Town Hall basement. Paint, stain, cedar boards, brushes. Wrench.

IV. Trail Clearing and signage

-Dina will ask Courtney about the status of the blow downs, whether a hole was cut for the trail or whether to cut the whole width for a vehicle to pass.

-The question of disposing of cut trees was addressed. The church's offering of firewood might still be a possibility but Ken Barrows is no longer going to be the minister. It was noted that adjacent woods have sugaring lines.

There was discussion about painting the trees to mark the trail with paint swatches and setting the cedar posts for signage. Kevin has the posts. Dina will get the cedar boards she has kept and put in the Town Hall basement. Putting gravel in the wet area of the "Landing" was planned with Frank. For trail and map clarity it was thought best to name the trails by color and keep those "names" for the map as well: color code the map and trail signs the same.

V. Parking for events. _Since the Desmond's land is where visitors used to park, another idea was discussed for parking on forest land. The the road side of the right after the old foundation is Forest land. Frank think if he cuts brush there that will provide parking along the road. Signs would be necessary to guide people. It was suggested that for the Scouts outing day that people meet at town Hall and proceed to the forest by car pool.

VI. Events.

Girl and Cub Scout badge outing for the Forester and Trees badge will be led by Ginny Barlow and Courtney Haynes on May 17 from 10-noon. Dina will put up posters and put it on LRN.

Trail Clearing. May 11th. Dina will promote on LRN and put up posters. We need an email list for events also. Dina will email Val to see if she has an email list of interested community members. Frank will make templates for the paint swatches. Post hole diggers will be needed.

Ash tree Awareness walk. Courtney will be asked to write about the walk last weekend and send her notes to Rik. Kevin will send her pictures. Dina will send Kevin Rik's email.

The next meeting will be May 8 at 7:00Pm at the Corinth Town Hall .

Agenda. Approve minutes of March 13,2014 and April 29,2014 Forest management Plan

Dina made the motion to adjourn at 9:00pm. Frank seconded. All in favor.
Cordially submitted, Dina DuBois

F.X. Shea Town Forest Committee minutes May 8, 2014

Committee members present: Kevin Eaton, Frank Roderick, Courtney Haynes, Dina DuBois
Meeting called to order at 7:10PM

I. Minutes: Courtney moved to approve the minutes of April 29, 2014. Frank seconded. All in favor.

II. Events

Scouting Outing. May 18 from 10-noon. Ginny and Courtney will meet the scouts at Town Hall to lead them to the forest. They will have the materials for the scouts to use for the Forester (cub Scouts) and Tree (Girl Scout) badges that they will work on.

Trail clearing Scheduled for June 14 1-3PM. We will bring apple cider and chocolate cake. Dina will do publicity Posters and LRN. *Pre-Father's Day Forest clearing Frenzy*. Bring post hole diggers. And weed wrenches. Courtney will talk to Tyler about helping with blowdowns on the blue trail.

Past event: Ash Tree awareness walk. Great coverage in Valley News. Courtney will write it up for the website with pictures by Kevin.

III. Trail Marking:

1. Maps: Mark distances between posts, mark harder/steep portion with dotted lines. Posts will have numbers. Numbers will be on the map.
2. Signage: trail names will be the colors on the map. Posts will have those colors. Discussion about what trails loop and signage for that. Frank has brought posts to the site.
3. Boundary walk. Courtney, Kevin and Frank will coordinate when to do a morning boundary walk week of May 26.
4. Parking. Frank has cut brush along the road to provide plenty of parking. And flagged it. Dina will make parking signs.

IV. Forest Management Plan. Courtney presented a revised, simplified format for the plan. The language and paragraph style makes it more accessible. Low impact *camping* was discussed and decided that that was desirable. Carry in and carry out. No fires permitted. At an approved community event there could be a fire in a designated fire pit area. Kiosk sign would describe minimum impact camping. Items in the draft that were cut out due to need for more volunteers were wildflower garden maintenance and joint trail map with CCC. Discussion of *logging/ skidding* activity. Not in recreation area. Hazard tree removal only along identified trails. The closing of trails was discussed as not necessary except perhaps in mud season. Some motorized vehicle could be accommodated for special needs and with permission. **Any motor vehicle** use for brush, tree removal would be in the dry season; reviewed by the committee on a case by case basis for forest management activities.

V. Next meeting. June 11th 7:00PM Town Hall.

Agenda: More on management plan. More on the maps. Debrief Scouting event and trail clearing. Approve minutes for April 29, 2014. Courtney moves to adjourn at 9:15PM Dina seconded. All in favor.

Respectfully submitted, Dina DuBois

F.X. Shea Town Forest committee minutes June 10, 2014

Committee members present: Frank Roderick, Courtney Haynes, Kevin Eaton, Dina DuBois

Meeting called to order at 7:00PM.

- I. **Minutes** of May 8 Courtney moved to approve minutes, Seconded by Frank. All in favor.
- II. **II. Trail Clearing. Sat. June 14 1-3PM.** Planning for trail clearing included identifying location for post holes. First three intersections is the priority. More people can carry posts to location 4 and 5. Others work on red trail which needs the most attention. Courtney will bring machine auger. Posts need to be 3 feet down. Frank will weed whip. Daniel will bring weed wrench and chain saw. Dina brings table, cake and cider. Courtney will bring extra maps and a chain saw. Will not paint trail colors on trees this time.
- III. **Maps.** The *kiosk* will have a large map with forest background and topographical lines in light opacity. Numbers for intersections or confusing turns will be included. Steepness/moderateness indications will be included perhaps with words rather than a code. **Boundary.** Kevin and Frank have flagged the boundaries. They will again with Courtney and GPS the boundary before walking it with the New owners, the Desmonds. Courtney and Ginny will look for other markers. Desmond markers are granite and pipe. Posts. Each post will have a number. Forest sign #1, Blue trail #2, Red-# 3, Orange #4. View post says "view".
- IV. **Management Plan.** Section on Ecological Health and natural Functions. Clarify meaning of natural *functions*. Harvesting will "*maintain*" rather than not "*degrade*" the ecological health. Rather than rare and nesting birds "*will be protected*", the wording is "*will be considered*" in any mowing. This paragraph will be in a different order and clarified and simplified. Clarify function versus feature. The Heading #4 Wildlife and Wildlife Habitat will be incorporated with the Ecological Health section.
- V. **Next meeting July -8 7:00PM at Town Hall.** Courtney moved to adjourn at 9:10 and Frank seconded. All in favor.

Respectfully submitted, Dina DuBois

F.X. Shea Town Forest Committee Minutes July 8, 2014

Committee members present: Frank Roderick, Dina DuBois, Courtney Haynes

Absent: Kevin Eaton. Meeting called to order 7:00PM

- I. Minutes. Courtney moved to approve minutes. Frank seconded. All in favor.
- II. Open Meeting Rules. Dina handed out copies of the F.A> Q.'s of the new Open Meeting rules for study and discussion at the next meeting. Come prepared with comments.
- III. Signage/Post Installation. Kevin did some post installation at the beginning of the red and blue trails. He suggests that the large posts be sliced horizontally and made into benches as they are too big for sign posts.
- IV. IV. Mangement plan and map discussion moved to next meeting as Kevin's input needed.
- V. Other. The Kiosk box. Courtney asked if Dan Wing wanted to build the box. Dina reported that he'd need at least some back of the envelope designs. Courtney said she'd see what is on-line that might work for the next meeting.
- VI. Agenda for next meeting
 1. Take action on minutes of July 8.
 2. Discuss open meeting new rules
 3. Choose date for post installation and trail painting on trees
 4. Kiosk box design
 5. Maps coding, sizes
 6. Management plan: timber plan
 7. Other
 8. Meeting adjourned 7:30. Frank moved to adjourn, Courtney seconded. All in favor.

Respectfully submitted, Dina DuBois

Committee members Present: Frank Roderick, Courtney Haynes, Dina DuBois Kevin Eaton: at 8:15.
Meeting called to order at 7:04PM

I. Minutes. Frank asked for a motion to approve the minutes of July 8, 2014. Moved by Courtney, seconded by Dina. All in favor.

II. Open Meeting rules. Review of current *designated locations* for meeting/agenda posting by select board: inside bulletin board of Town Hall, Outside bulletin board (locked) and East Corinth store bulletin board (locked). Two others need to be designated that may be the Library and the East Corinth Post office bulletin board. The forest committee meetings have always been posted at the library, E. Corinth Post Office, the Cookeville Post Office, the Town Hall and the E. Corinth Store unlocked bulletin board. Nancy Ertle is getting a keys for the Forest committee to use to post at the E. Corinth locked bulletin board. Our meetings are held monthly and are *not special meetings* even though they are not held at the same time and day each month. *Executive sessions.* For example if we had a logging contract to review that would be in executive session. (Emailed material prior to a meeting is available for inspection through inspection of members emails. We would like the minutes to be available in 5 BUSINESS days, not calendar days. Also the Town Clerk is not available five consecutive days.

II. Kiosk Box design. Courtney gave out two designs. The box will hold a loose leaf notebook that will be on a flat surface and there will be places for a three fold map and a postcard size map as well as pencils. The back of the box may display low impact camping instructions or other such informational material. Daniel Wing be asked will look over the design and one will be made in cardboard first.

III. Post Installation. The too big posts will be offered for exchange by Kevin with 4 to 5 inch wide posts that are 6 to 7 feet long. Frank will coordinate with Kevin about getting the posts returned and new ones brought to the forest. Frank will look for invoice. Kevin installed

IV. Trail Painting work day. Dina will post on LRN, but each committee member will bring someone to help. Frank will make the paint templates. Frank will ask Jerry Andrew if he can come. The paint and brushes are in the town Hall basement. Sunday August 10 from 2-4.

V. Maps. Sample simplified map presented by Courtney. Use green for trail to landing marked in green. Delete the kiosk and wildflower garden icon. Courtney will make a small map and a three fold map sample. Kiosk size map will include topographical lines and insert for enlarged trail pattern.

VI. VI. Forest management plan: forestry practices. Review of current plan and map of stands. Discussion of balance of reserve areas, uneven age areas and timber growth areas for harvesting. Discussion of ash tree threat and how to /whether to log trees before it hits or after. Retention of downed woody debris? Vehicles for log removal? Keeping trails open in blow downs. Vision for forest? Recreation and education about different species and habitat variety as well as early successional habitats and old growth stands?. On going balance.

VII. Agenda for next meeting: August 20, 2014 Corinth Town Hall

VIII. 1. Public comment, 2. Take action on minutes 3. Pick date for posts installations, 4. Kiosk box design, 5. Maps discussion, Forest Management plan

IX. Kevin moved to adjourn.. Dina seconded. All in favor. Meeting adjourned 9:30PM

Respectfully submitted, Dina DuBois

F.X. Shea Town Forest Committee Minutes Aug.27, 2014

Committee members present: Courtney Haynes, Frank Roderick, Dina DuBois, Kevin Eaton.
Meeting called to order by Kevin at 7:08pm at Corinth Town Hall.

I. Agenda additions: Val payments and posting locations, tree cutting and UVLT easement visit.

II. Action on Minutes of July 16, 2014. Kevin entertained a motion to approve the minutes.
Frank made the motion, Courtney seconded. All in favor. Minutes approved.

III. Communication with Val. Val emailed a notice of the Town Forest Summit meeting Sept.27.8:30AM in Barre. Frank and Courtney are considering going. Frank will contact Val about reimbursement and forest Story Walk.

IV. Posting locations. Discontinue inside Town Hall. Add third location at transfer station outside the gate. Amy Peberdy is designated posting person for meeting times and agendas for any town select board or committee meetings. Dina will continue to post meeting times and agenda at the library, E. Corinth store's open bulletin board and the E. Corinth Post Office. Dina will pu same on Facebook and include any events.

V. Post date Installation. Large posts have been exchanged for smaller ones. The committee will install the rest of the posts Sept.15 3:30 and designate what to write on the signs and to put on the map. Tamping tools, push pins, index cards, pails, gravel and shovels needed. Frank will bring a sample size for the signs..

IV. Maps- Orange and red blazes will be represented on the map as orange and red and not call the orange yellow.

V. Box design. The Cardboard box design made by Dan Wing will be taken to the kiosk on Sept. 15 to assess where to put such a box and if it fits and meets the needs.

VI. Tree cutting. Courtney will work with Tyler Mousley to cut blow downs where needed.

VII. Upper Valley Land Trust. Monitoring the forest easement was done by UVLT volunteer Mark Lembke with Courtney. They walked the blue trail and Courtney sent Mark a map. Need no motorized vehicle sign. Remove Ginny Barlow from Forest contact with UVLT.

VIII. Forest Management plan. Timber harvesting may remove economically mature trees to develop a resilient multi-age forest . Any income derived from harvesting would be dedicated to supporting the town forest.. Best practices would be employed to safeguard soil health, waterways, mitigate erosion and be consistent with other goals of the plan. The goal is to take the plan to the select board and by February..

IX. Other: Events. Courtney will follow up with the scouts and Ginny for a Scouting Outing to work on Forestry badges. Frank suggested coordinating events with the Conservation Commission to prevent overlapping education or dates. Forestry Artistry suggested by Dina. She'll talk to art teacher at the school. Shall we have another Haunted Howl at the October full moon?

X. Next meeting Sept. 15, 6:00PM at the Town Hall.

Agenda: 1. Change/additions to agenda, 2. Minutes, 3. Public comment, 4. Box discussion, 6 Map and sign posts names, 7. Forest management plan, 8. Events: Scouting Outing, Full Moon Haunted Howl, Forestry Artistry.

Motion to adjourn 8:46 by Frank. Seconded by Courtney. All in favor. Respectfully submitted, Dina DuBois

F.X. Shea Town Forest Committee Meeting Sept. 15, 2014.

Corinth Town Hall Committee members present: Frank Roderick, Courtney Haynes, Kevin Eaton, Dina DuBois. Meeting called to order by Kevin Eaton at 6:05 PM

I. Additions/changes to agenda. Addition: Old Business. Change: No forest management plan or map discussion.

II. Action on Minutes. Change spelling of Lempke to Lembke. Kevin moved to accept minutes. Frank Seconded. All in favor.

III. Old Business.

A. Sign. Frank has not found a No Motorized Vehicle sign yet that would work. We need four (3 for trails/1 for kiosk. B. Remove Ginny's name from committee. Courtney will do that with Mark Lembke. C. Val Stori repayment. Susan reports that half has been paid. Story walk is a large project for remainder of payment. Courtney will discuss with Val a possible transition for project to Miranda and Dina could help also. Does a report need to be filed? When is the deadline?

IV. Events. No answer yet for the Scouting Outing. Forestry Artistry. Dina to introduce idea to Waits River School to assess interest for that Andy Galsworthy type event and the animal art forest walk. Full Moon snow shoe walk for February. Nov. 3 Sunday from 1-3 Celebrate Cider with a Forest PhotoWalk. Grab your camera and walking shoes. Courtney will bring cider. Dina will ask Pearl if she'll make donuts.

V. Box Discussion. Cardboard sample box was held up at the kiosk. Decided to hang it perpendicularly at the side of the kiosk to make the most room on the bulletin board for the large map and other information.

Next Meeting Oct. Wednesday 29 7:00 Town Hall Corinth.

VI. Agenda for next meeting.

1. Addition/change to agenda. 2. Action on minutes. 3. Old Business. 4. Review sign post installation and signs. 5. Events. 6. Map discussion, 7. Management plan.

Respectfully submitted, Dina DuBois

F.X. Shea Town Forest Committee
Minutes Oct.. 29, 2014
Corinth Town Hall

Committee members present: Frank Roderick, Courtney Haynes, Kevin Eaton, Dina DuBois.
Co-ordinator: Val Stori.

Meeting called to order by Kevin at 7:01PM.

I. Additions & change to agenda. Add budget after old business. Review of Open meeting compliance after action on minutes. Val payment and StoryWalk part of old business.

II. Action on Minutes of Sept. 15, 2014. Change “project to Miranda and Dina” to “project to Miranda. Dina could help also.” Frank moved to accept minutes. Seconded by Courtney.. All in favor.

III. Old Business. **A.** No answer on *Scouting Outing*. Dina will follow up with Jessica and Naomi. **B.** PhotoWalk. Pearl will make Donuts..Dina will pick up. Courtney will bring cider to Dina. **C. Forest inspection** by Mark Lembke sent to Courtney..She will print a copy and put it in the Town Office file. Ginny's name is removed as contact forest manager. Courtney's name added. The forest is in compliance. **D. Kiosk box.** Dan unable to make box now. Will ask him about when or put on LRN for someone else to make it..**E. Open meeting compliance.** Dina will send minutes, next meeting notice with agenda to Lynn Sciortino for posting..Dina has spoken to Anne McKinsey , the new web master about forest postings. She and Rik will post event items. Lynn will be getting the minutes to Nancy the town clerk.**F. Val payments.** Val has paid the town half of what remained. She will pay the remainder with her time for heading up the Wildlife Film Festival to be held in January. Val will re- present to the committee the proposal for the StoryWalk and the budget for that. The library was to be a partner and perhaps Miranda would like to help with that. Goal to be installed by summer.

F. Sign posts. All are in. How to include signs making it easy to exit? Wait to see how signs work with map and without before adding additional signage. Courtney will ask Carl Demerow about borrowing a router. Kevin will ask Adam Miller about making the signs.

G. Boundary marking. Ginny and Courtney flagged the boundary. Will contact neighbors to see about painting the trees. Courtney suggested metal signs for trees that say Town Forest Boundary. Val will persue finding such signs. **H.** Frank will continue looking for *no Motorized vehicles* signs.

IV. Budget. Town budget committee wants budget by Nov. 1 but the committee did not receive that request. Val will prepare a budget and Frank will write up the Forest activities for the Town Report. Forest committee will ask for \$500. The request last year did not get into the town report.

V. Event. Forest Photo Walk. Cancel if it is raining. If it rains during the walk return to town Hall to share photos and donuts and cider. Make arrangement for town Hall use. **VI. Management Plan.** Courtney distributed the revised plan for members to read and review for the next meeting. Read the description and the action plan. She will send it to Steve Long and Ginny Barlow for comments. Then it will go to County Forester Dave Paganelli.. Back to the committee and then to the Select board and then to the public.

Next meeting is Wednesday Dec. 3 7PM at 90 Tenney Road. Yellow house next to Town Hall (Dan and Dina’s) as Town Hall is booked that night.

Courtney made a motion to adjourn at 8:40. Seconded by Frank. All in favor.

Respectfully submitted, Dina DuBois

F.X Shea Town Forest Committee Meeting Dec. 3, 2014, Approved Minutes

Dina DuBois' House

Committee members present: Val Stori, Dina DuBois, Courtney Haynes, Kevin Eaton, Frank Roderick. Meeting called to order by Frank at 7:01pm.

I. Addition to agenda: mission statement. Finances

II. II. Action on minutes. Add agenda for next meeting, correct Demerow to Demrow, spelling of revived, and Bold and Underline VI.

III. Old business. *Scouting outing.* No answer from Jessica and Naomi. Val wondering about getting in touch with Newbury girls scouts. Will bring up again in spring. Helpful also if badge making leads to volunteering. *PhotoWalk.* Shooting and sharing worked well for the few who came. Leads to having another in the winter with professional photographer leading the walk digital sharing after walk. Dina wants large pictures from each season for the wall of the Town Hall for Town Meeting. *Kiosk box.* Dan Wing will build it.

Winter Photo Walk with a pro. Perhaps John Douglas or Rob Rinaldi would lead. Would like it in snow time for winter season pictures. Val will pursue them for possible interest and dates. Open meeting rules. Website not up yet. Send minutes to Lynn Sciortino. *StoryWalk.* Val would like to not skimp on this project and apply for another grant to ensure that the books, posts, laminating, and the kick off event with a storyteller would make for its successful installation and use. Funding sources to try: VT Humanities Council, Fields Pond Foundation and Town Creek Foundation. Frank moved to direct Val to make applications to possible sources. Seconded by Courtney. All in favor. *Val's payments.* She will produce an invoice for the time she works on putting together the 2015 Wildlife Film Festival as repayment for funds not reimbursed. Present that to the committee and then to Susan.

Sign Posts. Kevin took boards to Adam for him to rout out the information. Carl Demrow says he'll let someone borrow his router if necessary. *Boundary marking.* Courtney has flagged with pink tape the east and north boundaries. Will finish with Ginny. Then walk it with neighbors. How to put up sign markers on trees to indicate boundary. Which direction do they face? Get guidance on standard practice. *No motorized vehicle* signs. Frank has some now. Put at entrance right away. *Budget request/report.* Frank is working on a report for the town Report. Will ask for \$500. *Finances.* Frank and Val will sort out the discrepancy between two differing treasurer's reports of Forest committee balances.

IV. Events. *Wildlife Film Festival.* Val will co-ordinate. Kevin and Courtney will assist in selecting films. Will have an interpreted Forest Walk before the films. Walk at noon - 2. Films til @ 4, tea break. More films til @ 6. Date not to compete with NE Slopes Feb. event and Snow shoe-athon. When to have winter *Photo Walk?* *Promotion* of events. How to get people to "like" the forest events on FACEBOOK. Dina will work with Jenn Spanier, the unofficial co-ordinator for the Corinth FACEBOOK site, to figure out the best way to do that. She will send that item to Nancy Ertle for the Town newsletter. Val will send Nancy the info for the Film Festival.

V. Map. Courtney showed us the large scale and card size map she and Kevin have worked up for the kiosk and for cards and a three fold flyer. VI. Management plan. Courtney gave the plan to Ginny Barlow who made some edits especially on the forestry part. Dave Pagenelli is available anytime to look it over Courtney will ask Ginny to write the *mission statement.*

Next meeting Jan. 7. 7-9pm Town Hall. Agenda. 1. Addition/change agenda. 2. Action on minutes. 3. Old business. 4. Film Fest. 5. StoryWalk. FilmFest, Management plan, map. Courtney moved to adjourn at 8:50pm. Frank seconded. All in favor. Respectfully submitted, Dina DuBois

F.X Shea Town Forest Committee meeting Jan. 13, 2015

Corinth Town Hall

Committee members present: Val Stori, Frank Roderick, Kevin Eaton, Dina DuBois Meeting called to order at 7:38

- I. **Addition to agenda**: Mission statement, trail signs, file storage.
- II. **Minutes**. After all rereading minutes Courtney moved to approve minutes with spelling changes and italics added. Frank seconded. All in favor.
- III. **Old business**.
 - A. *Mission statement* for Forest committee requested for website re Open Meeting rules. Courtney presented a statement she wrote and one from Ginny Barlow. Dina will forward it to Lynn Sciortino .
 - B. *Signs*. Kevin has not gotten the boards back from Adam yet. Carl Demrow will loan the router. Would like it kept in Dan Wing's shop. Courtney will learn to use it. Dina will ask if it can be kept there. Frank got No Motorized vehicle signs and has posted them by attaching to older trees at kiosk and head of the trails.
 - C. *Storywalk*. Nothing to report.
 - D. *Budget and financing*. Frank will follow up to deal with discrepancy between Treasurer's report other forest funds.
 - E. *Boundary marking*. Courtney reported that she and Ginny finished flagging with pink tape. Further discussion about whether signs say leaving forest/entering forest at boundaries. Courtney will draft a letter to adjacent landowners to ask them to walk their boundary and report the results of their walk to Courtney. She'll explain it is about preparing to paint the boundary markings. Wish to start painting by April 15, 2015.

F. Events
 1. *Photowalk*. John Fogarty – Westgate Photography, Bradford will lead the photowalk and workshop without a charge to the Forest committee on FEB. 7, 2015. He recommended 10-2 for instruction inside, getting to forest, shooting and then sharing at Town hall.. Dina though it was too long a time to ask people to commit to on a Sat. Limit to 10-12 who register ahead. Val will talk to John about a three hour event.
 2. *Wildlife FilmFest*. Will be Feb. 28 at Town Hall. Poster will be made up by Jan. 31 by Val. Committee members will post. SAVE THE DATE notice to go out on LRN. Food: Dina vegetarian chili, Val cheese at Blythedale, Dina will ask Peter and Pearl about baked goods. Hal Drury will be asked if he'd like to make chili again . Courtney and Kevin will choose the films. What will be the theme of the walk? Who will do it? Use of Library projector and Ken to run it? Val will ask if that is possible again this year. Very helpful as there are speakers also.
 3. *Kiosk Box*. *Dan Wing made the kiosk box. A drawing was made for Dan's guidance for the inside design to hold cards, flyers, notebook.*
- IV. **Events**. Dina reported on discussion with Waits River Valley School Principal Carlotta Perantoni about possible forest events. She is enthusiastic about a Poetry Path walk, Forestry Artistry and a wildlife animal art project. Dina will follow up with the art and relevant teachers. Ms. Perantoni said getting students there would be no problem with a bus.
- V. **File Storage**. Courtney would like to see some kind of digital storage set up for documents related to the forest in addition to paper storage in the file in the Town Hall. Possibly thumb drive? iCloud? Continued discussion needed.
- VI. Next meeting January 20, 2015 at 7:30 : Agenda- 1. Changes to agenda additions/order. 2. Action on minutes for Jan. 13, 2015 4. Management plan 5. map. Then a meeting Thursday February 12 7:30 Town Hall. Frank moved to adjourn at 9:18. All in favor. Respectfully submitted, Dina DuBois

F.X. Shea Town Forest Committee meeting Jan. 20,
2015

Corinth Town Hall

Committee members present: Dina DuBois, Courtney Haynes, Val Stori, Kevin Eaton, Frank Roderick. Meeting called to order at 7:30PM..

- I. **Change to agenda**: add PhotoWalk, and Forest events.
- II. **Action on Minutes**. Courtney moved to approve minutes as amended through emailed amendments. Frank seconded. All in favor.
- III. **PhotoWalk**. Val made poster in collaboration with Dina on wording and snow shoe options. Dina and Val will post.
- IV. **III.Forest events**. Dina will meet with Waits River Valley school staff Jan.22 to discuss Poetry path for April, Wildlife Sighting Expedition maybe for March and Forestry Artistry perhaps in spring or fall.
- V. **Map**. Courtney presented a 24X36” draft map of the forest. That size will fit vertically on the kiosk bulletin board. Font for Forest Title changed, eliminated “fire Ring” changed to Meeting Circle as no fires allowed. Discussed putting in miles for each trail, commented on the boundary symbols, and .Add symbol for unmaintained trail where red trail takes a sharp turn. Courtney marked the map with the changes and additions. Courtney, Frank and Kevin were thanked for their work on walking the boundaries and consulting with Courtney over the graphics of the map. The tri-fold and cards will

include location map and road directions. The tri-fold will include trail descriptions, soil maps, silva culture etc.

- VI. **Management Plan.** Word choices were revised, length of time of plan confirmed, the five goals were confirmed to be equally important: Provide opportunities for Place-based Education and Interpretation, promote the use of the Forest for low-impact Recreation, Sustain ecological health, Natural Functions and Wildlife Habitat and Practice sustainable Forestry and Timber Harvesting. Discussion touched role of committee, capacity of forest, public input, harvesting process and reimbursement to town of any profit. road maintenance focus species, vernal pool ID. Committee members will bring their comments on the action charts to reach the plan goals at the next meeting.
- VII. **Meeting adjourned at 9:30** Next meeting Feb. 12 at Town Hall at 7:30. Agenda:
- VIII. Thursday February 12 , 2015 at 7:30 at Corinth Town Hall. Agenda: 1. Changes to agenda. 2 Action on minutes. 3. Old Business. 4. Wildlife Film Festival.
- IX. Respectfully submitted, Dina DuBois

F.X. Shea Town Forest Committee meeting Feb. 12, 2015
Corinth Town Hall

Committee members present: Courtney Haynes, Val Stori, Kevin Eaton, Frank Roderick
Meeting called to order at 7:36PM.

I. **Additions/ change to agenda.** Add: permission for posting photos to website and updating of Forest website costs?

II. **Action on Minutes** of Jan. 20, 2015. Courtney moved to accept minutes with typos corrected. Frank Seconded. All in favor.

III. **Old Business.**

A. *Debrief Photowalk.* John Fogerty, photographer/forester, offered to lead another workshop and walk. Participants were asked what they wanted from the workshop. All were appreciative of digital camera instruction given. Tips were put to use during the walk. All eight participants were new to taking part in forest events. One came from Barre. Discussed permission for photos to be on web site and possible costs to pay web manager. Use of seasonal forest photos for Town Meeting. Large prints for back wall.

B. *Need for digital file storage:* iCloud? Thumb drive? Kevin and Val will search their files for pictures for Dina. Courtney made a motion to allocate funds not to exceed \$50 for a thumb drive. Frank seconded. All in favor.

C. *Finances.* Frank reported on status of committee funds from a report from Susan Fortunati, Town Treasurer. \$3,045.80 left for planned spending from OSI grant. Including donations and a small carry over the total is \$3,454.25. Val will continue to work off \$405.63 the refund through her work on the Wild Life Film Festival.

D *Signage.* Courtney and Dan Wing will meet Carl Demrow to learn to use router to carve the signs for the forest trails on Monday Fe. 16th. Correct size binder will be sought for the kiosk.

IV. **Film Festival Planning.**

A. *Food and set up.* Hal and Dina chili, Kevin cornbread, Courtney cider, and brownies. Dina ask Peter and Pearl re sweets? Between 4-5 tea/coffee/snacks. Val asked for Blythdale cheese donation. Frank and Dina will set up chairs and tables at noon and bring tablecloths. Dina bring milk and sugar. Courtney will bring crock pot to Dina. Dina will ask Penny Andrew about kitchen help. Frank will handle donations at the door.

B. *Posters* Courtney will print and bring to Dina for E. Corinth, Corinth and Bradford and Thetford. She will send file to Kevin to print and post in his area.

C. *Posting schedule on website.* Val wants to post the schedule, the details on the website so folks reading the general idea on posters or list serves can get details. Anne McKensey the website designer and manger wonders about being paid for those services. Questions about posting on the website will be addressed to the select board. Dina is also contacting the select board about that because of wanting to post photo walk pictures on the website.

V. **Forest Management Plan.** Actions items for each goal were added to.: Education and interpretation, Recreation, Ecology and Wildlife, sustainable Forestry and Timber Harvesting.

VI. **Next meeting and agenda**

Wednesday March 18 7:30 Town Hall

Agenda:

1. Add to agenda. 2. Action on minutes 3. Debrief Film Festival.4 Old Business.5.Spring events, 6.Management Plan, 7. Map

VII. Courtney moved to adjourn at 9:10. Seconded by Frank. All in favor.

Respectfully submitted, Dina DuBois

F.X. Shea Town Forest committee Meeting, March 18, 2015 Corinth Town Hall

Committee members present: Frank Roderick, Dina DuBois, Courtney Haynes, Kevin Eaton, Member absent: Val Stori. Meeting called to order at 7:35PM

- I. Additions/change to agenda. File storage; use of email list.
- II. II. Action on Minutes. With correction of date from Feb. 11, 2015 to Feb.12, 2015 Courtney moved that minutes be approved. Frank seconded. All in favor.
- III. III. Film Fest debriefing. Although there were competing events that day there were around 20 people attending. Made \$244. The pre film walk with Sarah of the Roots School was cancelled due to lack of sign up. Need earlier planning (even in October) to ensure availability of interpretive walk guides and selection of dates that would help include school children. One film would not stream that day (National Geographic Kilham film). Sound through speakers was problematic. Should the town acquire a projector and speakers to enable these kinds of events. Kevin asked Dina to pursue that. Projectors don't work with all computers. If done again ask Ken Linge at the Blake Memorial library if he would bring their projector and run it. Kevin recommended the poster be simpler and not include the list of films. And only 8 ½ "by 11". RedStart Forestry is thanked for donating the 20 large colorful posters.
- IV. III. Financial Frank moved to have Val paid \$25 for Film Fest expenses and will work it out with the treasurer. Courtney seconded. All in favor.
- V. Old Business.
 - A. Trail Signs. All numbers and arrows are to be painted in white. Colors when word is a color. Stream, Parking, Dead end and town forest are in white. Dan Wing and Frank routed out the signs with the use of Dave Richard's plunge router. Kevin will purchase the necessary screws for mounting the signs. Dina reported that Greg Manning is willing to help put the signs up. Courtney wants to be involved with that so the signs all go in the correct places.
 - B. Digital file storage. Courtney bought a large size thumb drive. It has been essential in transferring Forest mapping data and other documents into a the drive for easy use in other sites and for accessibility for others now and in the future. Will be kept in a file drawer at Town Hall when not in circulation. Frank made a motion to reimburse Courtney for the \$35.00 purchase. She will take the invoice to Susan Fortunati, Town Treasurer.
 - C. Maps. The committee reviewed the map for the card to be placed in the kiosk box and to be given to students on the poet Tree Path scavenger hunt. Modifications were made. Directions to the forest were discussed for simplification and clarity. An insert with location will be added if space is sufficient. Dina will get made at Copy World. The large map for display at the kiosk was also reviewed for small modifications. Dina will work with CopyWorld to get the map/direction cards made and the large map. She will see about the account at CopyWorld in Barre.
 - D. Management Plan. Next step is to submit it to Dave Paginelli for comment. Courtney will ask him to come to the next meeting and determine that meeting date based on his availability: either Monday April 20 7:00PM or Thursday April 23 at 7:00PM.
- VI. Land owner letter. Courtney read the letter to be sent to the abutting land owners to request that they check out the taped markings she made of boundaries and to reply by May1 if they are right so that marking the boundaries can occur.
- VII. Use of email list. Tabled til next meeting.

Agenda for next meeting. 1. Add/change agenda, 2. Action on minutes. 3. Paginelli on management plan. 4. Val on StoryWalk. 5. Events update. 6. Map update. 7. Use of email list.

F.X Shea Town Forest Committee Meeting April 20, 2015 Corinth Town Hall Present: Committee Members
Val Stori, Frank Roderick, Kevin Eaton, Dina DuBois Guests: Ginny Barlow, Dave Paganelli
Meeting called to order by Kevin Eaton 7:05 PM

- I. **Add/change agenda.** Poet Tree Path dates, debrief sign posting
- II. **Action on Minutes.** Change spelling of Paganelli to Paganelli. Frank moved to accept corrected minutes. Courtney seconded. All in favor.
- III. **Poet Tree Path dates.** May 11-15 are suggested dates to convey to the school principal for the third graders to come have the poem scavenger hunt.
- IV. **Forest Management plan** with Dave Paganelli County Forester. Dave sees the draft plan as a comprehensive stewardship plan that outlines what the town wants, values and desires for the use of the forest. The current use plan done for Sue Shea, the prior owner of the forest, has a more aggressive timber cutting plan than the committee plans for the town forest. Corinth doesn't own the forest as a primary source of revenue. He recommends reducing the plan to "C" level" leaving more trees and a diverse species mix. Rebuilding the forest floor and have a higher stocking level of 85-80 not 60. Leave some forest area unmanaged...like the rocky cliffs. And still have a nice productive forest. Maybe 70 acres that is managed. He recommends if there is a harvest to treat it all at once, not 20 acres here and then 20 acres there another year. Don't rush to cut just because a tree has reached the cutting diameter. This is a "juvenile" forest not near its potential. Over several decades it might produce 5,000-6,000 board feet per acre. This is a bank account that grows in value as well as providing habitat. He points out that horses can only pull out smaller trees. Girdling trees was discussed but might make a danger for falling. If big better to drop them. Firewood harvesting was brought up by Ginny Barlow, the town Tree Warden. The committee in the past had decided against that as being difficult to bring wood out and deciding how to distribute it fairly. Dave recommends that when a harvesting is done, the logger has been paid, that then there could be wood to distribute for free? For a reduced fee? By lottery? Dave Courtney, and Ginny agreed to walk the forest to assess its value and say if it is too early to cut. Dave said that is part of his role as county forester. Also that he would be willing to guide the public discussion of the management plan when that time comes. He warned again that harvesting makes real damage to width of trails. Since most trails now are former logging roads perhaps that is not too large a concern. Tuesday May 5 they agreed to meet at Town Hall to do this assessment.
- V. **Signs.** There are two more to put up on the blue trail. At the zig/zag. One more sign needs to be made.(ORANGE 5 and an arrow). Dina will ask Dan if he is willing to rout it. Dina will paint.
- VI. **VI.** Maps for kiosk. Committee approved the map and directions card for Dina to have printed at CopyWorld. "24 x 36" laminated maps will be made. Perhaps a banner also. Dina will price the laminated maps and banner map. She will have 100 copies made of the postcard for the kiosk. Val will make up a map, information 3 fold poster to use at the kiosk. Also will make a pages for signing in at the forest kiosk. Kevin will put up the kiosk box. Dina will find a notebook to put there.
- VII. **Storywalk.** Val presented a detailed description of the storywalk plan that she will submit for grant funding. It includes money for a story teller at walk launch, library director in kind hours, Wild Story Teller coordinator. Materials for supporting activities and publicity. The total is \$3,843.28. The stories would change every 6-8 weeks. There would be three Wild Story walks to begin. Other story walk books can be borrowed from the Kellogg Hubbard library in Montpelier.
- VIII. **Next meeting May 18 at 7:00 at Town Hall.** *The agenda:* Action on minutes, Events, woods walk with foresters, Storywalk discussion, Management plan. List use. Frank moved to adjourn at 9:35. Courtney seconded. All in favor.
- IX. Respectfully submitted, Dina DuBois

F.X. Shea Town Forest Committee Meeting May 18, 2015 Corinth Town Hall

Corrected minutes

Members Present: Frank Roderick, Courtney Haynes, Kevin Eaton, Dina DuBois

Absent: Val Stori

Meeting called to order at 7:05PM Changes to agenda: Postpone: email use list, StoryWalk discussion; add: reimbursement to Dina, Group use of forest, Val's time sheet.

- I. Action on Minutes. Add comma after Dave's name. Frank moves to approve. Courtney seconds. All in favor.
- II. **II. Poet Tree Path debriefing.** Third graders came to the forest and followed the red and orange trails to find their poems. Map reading instruction/trail marker instruction briefly done. Wild flower finding and ID was done. More information about where the town forest is located is needed for the public to find it. Confusion that Maple Wood/Clement trail is another town forest. Discussion of need for gate at forest entry to keep vehicles out. Better than a no vehicles sign. Also Penny Andrew, when hanging the poems, suggested having some more gravel put into the wetish area at the entrance to the forest. Frank suggested that perhaps during a trail clearing people could carry in some buckets of gravel to put there.
- III. **III. Report on Foresters forest walk.** Courtney reported on the 2 hour walk to the top of the orange trail to the height of land and down the blue trail by Dave Paganelli and Ginny Barlow. Silviculture culture plan will be made. They identified places for set asides for no timber harvesting. Dave recommends no commercial harvest for around a decade. But have demonstration projects in the forest for instruction: logging, chain saw felling, habitat patch cuts etc. Commercial harvesting less often but higher intensity maybe in 10 years again in 20. No harvest in red trail for now. Ask Dave to do a workshop in the forest. Dina reported on a discussion with forester Paul Hardwood who recommended any income from forest goes back into the forest fund after reimbursing for lost taxes. Also warned about once use becomes known abuse can follow. He thought use of Project Learning Tree, a state funded program, would help with school instruction for students in the forest. Dina will ask Val is she has pursued that.
- IV. **Val's time sheet.** Frank will contact Val to submit that timesheet covering the Wildlife Film Festival and StoryWalk work to Susan.
- V. **IV. Map.** Kevin made small corrections/additions for the postcard size map/directions. He also recommended that when a large map is needed again that the lamination does not exceed the 24' x 36 dimension. He asked that a chain or string be put on the notebook in the kiosk. Courtney noted that the scale for the map doesn't use the usual numbers. Next time change that. *Dina asked for reimbursement* for the 3 laminated maps and the tape to mount them. Frank moved to okay the payment, Courtney seconded all in favor. Dina donated the cost of the postcard sized maps and gave the art teacher and third grader teachers thank you books. Dina will take post card size cards to Ken at the Library. She reported that Ken has mounted a show in the library of the forest pictures that were in the Town Hall gallery for the month of March. Courtney reported that Carl Demrow will not be doing the three fold trail descriptions for the Kiosk. Kevin sounded knowledgeable about that and the committee thought it could be worked on by members.

- VI. **Events**. Need to schedule a trail clearing. Dina will talk to April Hallock, art teacher, about a Fall forestry Artistry project possibly with Nikko, the art workshop person, at the ROOTS School in Corinth.
- VII. **Next meeting**: Tuesday July 28, 2015. **Agenda**: 1. Change to agenda. 2. Action on minutes. 3. StoryWalk report, Email list use, Trail Clearing. Gate at entry to forest. Val's invoice, management plan.
- VIII. Dina moved to adjourn at 8:15PM. Courtney seconded. All in favor.
Respectfully submitted, Dina DuBois

F.X. Shea Town Forest Committee Meeting May 18, 2015 Corinth Town Hall

Members Present: Frank Roderick, Courtney Haynes, Kevin Eaton, Dina DuBois

Absent: Val Stori

Meeting called to order at 7:05PM Changes to agenda: Postpone: email use list, StoryWalk discussion; add: reimbursement to Dina, Group use of forest, Val's time sheet.

- I. Action on Minutes. Add comma after Dave's name. Frank moves to approve. Courtney seconds. All in favor.
- II. **II. Poet Tree Path debriefing.** Third graders came to the forest and followed the red and orange trails to find their poems. Map reading instruction/trail marker instruction briefly done. Wild flower finding and ID was done. More information about where the town forest is located is needed for the public to find it. Confusion that Maple Wood/Clement trail is another town forest. Discussion of need for gate at forest entry to keep vehicles out. Better than a no vehicles sign. Also Penny Andrew, when hanging the poems, suggested having some more gravel put into the wetish area at the entrance to the forest. Frank suggested that perhaps during a trail clearing people could carry in some buckets of gravel to put there.
- III. **III. Report on Foresters forest walk.** Courtney reported on the 2 hour walk to the top of the orange trail to the height of land and down the blue trail by Dave Paganelli and Ginny Barlow. Plan silva culture plan will be made. Identified places for set asides for no timber harvesting. Dave recommends no active forest management plan for around a decade. But have demonstration projects in the forest for instruction: logging, chain saw felling, habitat patch cuts etc. Commercial harvesting less often but higher intensity maybe in 10 years again in 20. No harvest in red trail for now. Ask Dave to do a workshop in the forest. Dina reported on a discussion with forester Paul Hardwood who recommended any income from forest goes back into the forest fund after reimbursing for lost taxes. Also warned about once use become known abuse can follow. He thought use of Project Learning Tree, a state funded program, would help with school instruction for students in the forest. Dina will ask Val is she has pursued that.
- IV. **Val's time sheet.** Frank will contact Val to submit that timesheet covering the Wildlife Film Festival and StoryWalk work to Susan.
- V. **IV. Map.** Kevin made small corrections/additions for the postcard size map/directions. He also recommended that when a large map is needed again that the lamination does not exceed the 24' x 36 dimension. He asked that a chain or string be put on the notebook in the kiosk. Courtney noted that the scale for the map doesn't use the usual numbers. Next time change that. *Dina asked for reimbursement* for the 3 laminated maps and the tape to mount them. Frank moved to okay the payment, Courtney seconded all in favor. Dina donated the cost of the postcard sized maps and gave the art teacher and third grader teachers thank you books. Dina will take post card size cards to Ken at the Library. She reported that Ken has mounted a show in the library of the forest pictures that were in the Town Hall gallery for the month of March. Courtney reported that Carl Demerow will not be doing the three fold trail descriptions for the Kiosk. Kevin sounded knowledgeable about that and the committee thought it could be worked on by members.
- VI. **Events.** Need to schedule a trail clearing. Dina will talk to April Hallock, art teacher, about a Fall forestry Artistry project possibly with Nikko, the art workshop person, at the ROOTS School in Corinth.
- VII. **Next meeting:** Tuesday July 28, 2015. **Agenda:** 1. Change to agenda. 2. Action on minutes. 3. StoryWalk report, Email list use, Trail Clearing. Gate at entry to forest. Val's invoice, management plan.
- VIII. Dina moved to adjourn at 8:15PM. Courtney seconded. All in favor. Respectfully submitted, Dina DuBois

Minutes F.X. Shea Town Forest July 28, 2015. 7:30PM Corinth Town Hall

Present: Frank Roderick, Courtney Haynes, Dina DuBois

8:00 arrival Kevin Eaton Absent: Val Stori

Meeting called to order at 7:30Pm with quorum of three.

- I. **Addition/change to agenda:** Events, Money for website pictures, waiver for forest events, Land trust assessment. Due to Val's absence no story walk report or email list use.
- II. **Minutes.** Incorporated Kevin's corrections and some grammar and spelling. Silva culture to silviculture, Eliminate first word Plan in 2nd sentence. Add They to third sentence. change "active forest management plan" to "commercial harvest". Change Demerow to Demrow.
- I. **Waiver.** Frank will bring to select Board and Nancy Jones the question of whether we should have a waiver of risk associated with hiking in the forest during events.
- II. **Land Trust assessment.** Frank will accompany Ella Chapman in the forest for the Land Trust's conservation easement assessment. He will also report back on trail clearing needs after that walk.
- III. **Events.**
Forest Photo Flower Flurry. Penny Andrews will guide a wild flower photo walk Sat. August 22 from 9:30-11am.
Trail Clearing Sept. 12. From 1-2pm.
Dina will explore with April Hallock at school the possibility of a sculpture making event in the forest a la Andy Goldsworthy perhaps with the guidance of Nikko who works at the Roots school in Corinth.
- IV. **Money matters.** Val's invoice was accepted. Anne McKinsey has asked, by request, from the select board to be paid \$37.50 for mounting photos of forest events on the town's website. Dina will ask if it would be less if only 3 pictures not in a slide show were posted. Anne may want it to be a slideshow to be consistent with other photos she mounts for the town website. Would come out of the forest budget.
- V. **Gate.** A wooden swing open gate to prevent vehicle use at the forest entrance was discussed. Kevin brought a post and galvanized stock gate to install. Discussed whether to paint it fancifully to make it less industrial looking in the natural setting. Kevin will install and then we can decide.
- VI. **Forest Map.** Kevin made request for topographical lines to be darker. Same shade for 50 % and 100%. Also add orange line to go from marker 3- to 5 on both the card size map and for the next edition of the large maps. Unmaintained trails will be consistently marked.
- VII. **Management Plan.** Ginny and Courtney will review the plan and then take it to Dave Paganelli for review by end of Sept. Then to select board for review and recommendations in October. Public comment and review would be in November.
- VIII. **Consolidate Forest Committee into Conservation commission.** Select board has requested the committee become part of the Conservation commission. The committee has operated with that presumption that after the completion of the trail maps, posted markers, building of kiosk and installation of trail markers that the conservation commission could take over the work of trail clearing, event planning budgeting and fund raising.
- IX. **Next meeting to be August 18th at Town Hall at 7:00PM.**
- X. **Agenda:** 1. Change/addition to agenda 2. Action on minutes. Management plan. 3. Budget report. 4. Story Walk Report. 5. Map Report. 6. 7. Trail description for three fold flyer. 8. Feedback from neighbors re boundary. 9. Schedule paint boundary date.
- XI. **Moved to adjourn at 8:45pm.** Moved by Courtney. Seconded by Frank. All in favor.
- XII. Respectfully submitted, Dina DuBois

Minutes F.X.Shea Town Forest Committee Meeting Sept. Sept. 14, 2015 7:00PM Corinth Town Hall

Present: committee members Frank Roderick, Kevin Eaton,
Courtney Haynes
Absent: Val Stori

Dina DuBois,

I. Change to agenda. The order of agenda changed to meeting Roderick's need to go between this meeting and the select board meeting. Neighbor feedback, Map report and boundary discussions will be when he can participate. Also added "old business. Dina moved, Courtney seconded. All in favor.

II. Action on Minutes of July 28, 2015. Change numbers on next meeting agenda. Courtney moved, Kevin seconded. All in favor.

III. Old business.

A. *Events.* Forestry Artristry idea for fall event not followed up on with April the art teacher at the school. Dina will do. Discuss sharing cost with school for an artist leader. Wild flower walk cancelled due to leader not available and that there are not many flowers in summer due to leaf cover. The Sept 12 trail clearing was postponed.

B. *Website.* Dina will follow up with Anne McKinsey to see if she might post forest event photos for less money if there were fewer pictures and no slideshow.

C. *Forest entry.* Kevin put up the gate. Will ask road crew will clean out ditch. Maybe water bar needed. Gate is high enough to pass over snow. Need a no vehicle sign. Event to paint the gate with tracks, leaves. Dina moved to pay Kevin \$50 for the gate. Courtney second. All in favor.

D. *Digital drive for forest documents.* Dina moved to reimburse Courtney for \$34.99 for the thumb drive. Courtney seconded. All in favor.

E. *Land Trust review of forest.* Frank went with the UVLT person . All is well from their POV. Frank noted that western part of orange loop has some trees down and will require chain saw work for clearing.

F. *Forest Map.* Courtney has corrected the map for the small "postcards". Will email to Dina. Contour lines for large map may need to be hand done.

IV. Neighbor feedback. Courtney reported: Nancy Eilertsen called and is fine with the boundary. Katherine Desmond emailed. She had walked the boundary with former owner. Concerns were to restrict hunters from possible guns shots toward the residence. Post no trespassing, no hunting signs and advise her to post hunter safety zone posters. She also is concerned about the aesthetics of painting the trees for boundaries. There are standard practices for boundary painting that need to be consistent across forestry practice. Michael Ray called and would like to walk the boundary. He has the foundation near the parking area in the town right of way. After Oct. 15 Frank and Courtney will meet with neighbors to discuss any issues late in October. Possibly Oct. 21 . Courtney will contact.

V. Boundary painting. Early November with forestry paint gun borrowed from Redstart Forestry. Use their paint and reimburse. Courtney will contact UVLT for standard for forest delineation signs.

VI. Three fold handout. Kevin will draft trail descriptions and work with Courtney on that and the map.

VII. Events. Trail Clearing Sunday October 18th from 1-3 and to 4 if needed. Public to bring hand tools. COmmiottee to bring weed wrench and chain saw, Dina will post three times on LRn. And check with Nancy Ertle about deadline for Corinth newsletter. Ask Val to send to list serves (her usual list). And to the email list including those who signed up on the questionnaire or at events.

The next meeting is Wednesday Oct. 21

7:00PM at the Corinth Town Hall.

Agenda: 1. Agenda changes. 2. Action on Minutes. 3. Old Business. 4. Budget report 5. StoryWalk report. 6. Trail descriptions 7. Neighbor meeting.

Vote to adjourn 8:40PM. Courtney moved. Dina seconded. All in favor.

Minutes

F.X. Shea Town Forest Committee

Meeting Oct. 21, 2015

7:00PM Corinth town Hall

Present: Dina DuBois

No quorum . No meeting.

Submitted, Dina DuBois

Next Meeting decided by doodle poll

Wed. Nov. 10, 2015. 7:30 CorinthTown Hall.

Same agenda as cancelled meeting.

Agenda: 1. Agenda changes. 2. Action on Minutes. 3. Old Business. 4. Budget report
5. StoryWalk report. 6. Trail descriptions 7. Neighbor meeting

Minutes F.X. Shea Town Forest Committee Meeting. Nov. 10, 2015 7:30PM Corinth Town Hall, Corinth, VT

Present committee members: Frank Roderick, Courtney Haynes, Kevin Eaton, Dina DuBois, Val Stori

I. Action on Minutes. Cancelled meeting of Oct. 21, 2015. Kevin moved to accept, Frank seconded. All in favor.

II. Old Business. *Finance and Budget report.* Kevin has been reimbursed for material related to gate at forest. Courtney will check on reimbursement to RedStart Forestry for the thumb drive. Questions were raised about the fund balance, liability, deferred revenue. and the OSI grant. Frank and Courtney will talk with Susan and report back.

Publicity. Courtney has emailed Dina the revised forest map and directions to be made into cards by CopyWorld. Dina will forward the revised map to Anne McKinsey to replace on the town forest website. The three fold flyer for the kiosk is being worked on by Kevin. Courtney will assist. Dina reported that Anne McKinssey will post two pictures on the forest website as a volunteer. *Gate.* Town will clean the ditch at entry and then a post will be put up to make the gate closing more obvious to be closed. Frank reported seeing it left open three times. He posted on the gate a "No Vehicle" sign that he made.

Trail clearing report. The orange trail was cleared as was the red trail. Uncertain if larger logs were cleared on the blue trail. *Neighbor feedback.* Concerning boundary painting. Courtney will try again to reach Kathy Desmond and Michael Ray . Courtney and Frank will hope to meet them on Nov. 21. They will let Kathy know that posting safety zone signs would be up to her. They will use Redstart boundary paint and reimburse for that. The signs to post that visitors are entering the forest at boundaries will be purchased from UVLT. Courtney will pursue. We'll need 3 ½ inch aluminum nails.

II. Email list use. Val, who has resigned from the committee, reviewed the potential use she favors of the email list she has compiled for promoting events in the forest. There are no newspapers on the list. Notify Valley News, Bridge Weekly and the JO and radio station (The Point). She also sends a notice to Amy Cramer at WRVS, the West Fairleigh list serve and the Upper Valley List serve.

III. StoryWalk. Val will send the revised StoryWalk proposal to the Fields Pond, the organization for additional funding. The Kellogg Hubbard Library in Montpelier has done this idea with stories with laminated pages hung from stakes in the ground. This StoryWalk proposes permanent posts and platforms on which nature-based themed stories will be placed and spaced out along a trail. These story boards could also be used for other purposes like student art work of animals to be found in the forest, tree ID. Etc. Dina made a couple of factual corrections and recommended modifying what would be evaluated in terms of school students increased changes in literacy behaviors. She thought that unlikely from the casual and infrequent visitation of such Story Walks that something as specific as "a stronger appreciations or understanding of language and rhyming" would be measurable for evaluation. The concept of the librarian being involved with story selection and promotion of the StoryWalk is supported. A paid storyteller is also included. Dina also asked who would be writing the grant report and organizing the story walks. Changes will be made before Val sends the grant out. The question of volunteer time to match money granted was also raised as there seems to be limited participation with volunteers. Frank and Kevin agreed it is worth trying. Dina thanked Val for all her knowledgeable work on the Film Festival and publicity and reports and co-ordination during her time working with the Committee.

IV. Management Plan. Courtney is awaiting a response from Dave Paganelli, probably in December. She will get the conservation easement and Audubon report from Ginny or Val. The hope is to present the plan to the Select Board in January and unveil it to the public in February before Town Meeting in March 2016.

Next Meeting : Tuesday Dec. 8, 2015. Town Hall, Corinth

Agenda: 1. Management Plan. 2. Budget. 3. Boundary Meeting 4. Three Fold Flyer

Courtney moved to adjourn at 9:03. Frank seconded. All in favor.

Respectfully Submitted,

Dina DuBois

Minutes F.X. Shea Town Forest Committee Meeting
Dec. 17, 2015 7:30 Corinth Town Hall

Present Committee members: Frank Roderick, Courtney Haynes, Dina DuBois
Meeting called to order by Kevin at 7:35p.m.

- I. **Action on Minutes** Frank made a motion to accept. Kevin seconded. All in favor.
- II. **II. Agenda change.** Added Old business to agenda to do first. .
- III. **Old Business.** Frank will get a financial update from Susan. Frank reported that the *gate* to the forest has remained closed. SO the sign for no vehicles seems to be working. The *ditch* at the entry will be done as opportunity allows with the road crew. Dina will follow up with Val on the status of *the StoryWalk* proposal and if it was sent to Field's Pond for funding. Val's *email list* will be pursued to put on our computers for future use by the committee and then by the conservation Commission. Courtney will follow up *on signage* for entering the forest with UVLT to see what they have or where to get them made.
- IV. **Management Plan.** Courtney hopes to get feedback from Dave Paganelli on the plan by next week. The committee anticipates presenting the plan to the Select Board at the Feb. 8th meeting. We will send it to them ahead of time by email. In advance of the public input meeting we can post it on the town website for review and let folks know to look there on LRN, the town list serve.. Dina will put in an article in the town newsletter about the public comment meeting.
- V. **Budget and finances.** Frank will work with Susan to see what the committee has. A report was made for the Town meeting report. But no funds are being requested this year. Courtney moved to reimburse Dina for \$19.08 for the forest map/directions cards made at CopyWorld. Seconded by Frank. All in favor. A large revised map will be made in the spring.
- VI. **Boundary.** Courtney left a message for Michael Ray in California, has left messages and emails for the Desmond's about any boundary concerns but has not reply. She and Frank will mark the boundaries for those with no reply or concerns and those who responded positively. She will use paint that last 15+ years. But is is done with a brush. Frank and Dina will help either Sat. Jan. 2 or Sunday Jan 3 at 8:30a.m. depending on the weather. Sunday preferred.
- VII. **Three fold flyer.** Kevin submitted a draft for language and description of the red trail their length, degree of difficulty and points of interest. Design will be worked on in February with the map included.

The next meeting will be Tuesday January 19 at 7:30p.m. at The Corinth Town hall.

Agenda .1. Change to agenda. 2. Action on Minutes. 3. Old Business. 4. Email list put on computers5. Management Plan 6. Budget 7. 3 Fold Flyer 8. Wildlife Film Festival

Submitted by Dina DuBois

Minutes F.X. Shea Town Forest Committee Meeting
Jan. 18, 2016 7:30 Corinth Town Hall

Present Committee members: Frank Roderick, Kevin Eaton, Dina DuBois, Courtney Haynes.

Meeting called to order by Kevin at 7:37pm.

- I. Change on agenda: Email list on computers next meeting. Budget before mangement plan.
- II. Action on Minutes. Change “their length” to “the length” Frank moved, Courtney seconded. All in favor.
- III. **Old Business**
 - A. Boundary marking. Dina read the Website/FACEBOOK text and pictures of marking event. Frank reviewed the markings with Kevin. Still need to contact Michael Ray and the Desmonds to clarify boundaries. Will try in May. Courtney will assess the choices through VOSS for signage that notes entering and exiting the forest, and number to order per mile and whether to have signs facing in and out. And do we want some kind of image on the sign (logo) ? Boundary line in large map and legend to be removed.For small card remove the boundary. Pay Redstart for the red paint. Leave one gallon of the paint in the basement for finishing marking the boundary in the spring.
 - B. Bench. Kevin showed a possible bench commercially made. Dina showed pictures from a Parks and Recreation book of more natural, heavier benches. Dina will return the book to Adam Miller and Kevin will see if Adam might want to work on making a rustic bench on site in the forest. We have some money left to pay for his time.
 - C. Management plan. Dave Paganelli sent the plan to Courtney with lots of comments. She will revise the plan accordingly. The plan will be emailed to the SelectBoard during February and ask for the plan to be on the March agenda for discussion with the committee members who t can respond to questions and concerns. Text for that email to be determined at next meeting. Easement monitoring Report. Needs to be done each year. And notification necessary before any cutting. Clearing for view spot not a harvest but in line with trail clearing.
- IV. **Budget** Deferred revenue from the OSI Grant=\$2,738.80. Income from donations=\$526.23. Total \$3,265.03. Courtney will ask Val about OSI budget and whether she submitted a grant to Field’s Pond for a additional funds for the StoryWalk.
- V. **Three Fold Flyer.** Kevin submitted an initial draft for red trail description language. Courtney and Kevin will work on finishing the folder.
- VI. **Wildlife Film Festival.** Decision made to not repeat in 2016, but will recommend to the conservation Commission to do as a reliable fund raiser.
- VII. **Photo archive and gallery.** Dina will prepare another set of forest photos for a hall gallery at Town Hall for February and March to include Town Meeting date. The question of creating a photo archive of all forest pictures on a thumb drive was discussed. Dina will pull together what pictures she has.
- VIII. **Next meeting Monday Feb. 22, 2016 at 6:00pm Corinth Town Hall.**
- IX. **Agenda 1.**Change in agenda? 2. Action on minutes 3. Old Business (Bench, signs, cards, photos, management plan, text for select board email, 3 fold flyer) 4.New business.
- X. 9:12 Courtney moved to adjourn, Frank seconded. All in favor.
- XI. Submitted by Dina DuBois

Minutes F.X. Shea Town Forest Committee Meeting
Feb. 22, 2016 Corinth Town Hall

Present committee members: Frank Roderick, Courtney Haynes, Kevin Eaton, Dina DuBois
Meeting called to order at 6:00PM by Kevin.

- I. **Agenda**. No change to agenda.
- II. **Action on Minutes**. Eliminate typo “t” in paragraph on Management plan. Courtney moved to approve. Frank seconded. All in favor.
- III. **III. Old business. Bench**. Kevin talked to and will co-ordinate with Adam Miller to build a bench on a trail clearing day. Discussion whether to cut a trees or use fallen material. Adam has had this kind of experience. Date in April TBD. Dina will return Adam’s book and copies of suitable benches to Adam through the library. **Signs**. Courtney has not heard from UVLT about design and distance of placing. Will put up boundary signs during spring trail cleanup. Courtney asked for easement inspection report from UVLT to put in the file. Thumb drives will be kept in town Hall file cabinet with forest related photos and documents. (for example, the UVLT easement.)

Photo Gallery. Committee members viewed the Forest photos printed at the library and posted in the Town Hall hallway for viewing during Town Meeting and the Cookeville Café in March.. Dina has put all her forest photos in a computer folder to e added to photos on a thumb drive that Kevin created. Dina will create a box for the thumb drives so they won’t be overlooked in the file drawer.

Management plan. Frank offered a couple of typos. Dina listed variety of points for discussion: add 94 acres in vision instead of “Small”, points out public input session after Select Board approval has not been planned for. When completed those dates will go in the plan. Noted that TFC (The Forest Committee) may become part of the conservation commission and the committee may have a different name that is used in this plan. Courtney will add a paragraph about funding and fund raising. Change the date on p. 10 to 2015 for art in forest. Change date p. 13 for installation of gate to 2015. Trapping requires Select Board permission. Discussion whether to post on kiosk for any forest visitors if/when that trapping has occurred. P. 17. No chart needed for all goals and actions as they have been addressed in separate sections. P. 3 of silicultural plan. Eliminate the word *all* in paragraph three “to discuss ***all*** management activities”. Courtney will add language from Dave Paganelli to reinforce the need for a forester to supervise any harvesting, to act as the agent for the town.

The committee members all thanked Courtney for her persistent thorough, professional and dedicated work over years on this plan.

Courtney will talk to Steve Long, to see how to present the management plan to the Select Board.

Budget Frank and Courtney discussed the OSI money remaining, town funding and fund raising and Story Walk money .

Three Fold Flyer. Kevin and Courtney presented the text for the three trails and ideas for placing the map on the flyer. They will be meeting work on final changes to the map.

Boundary walking. Frank will connect with Mr. Desmond to walk that boundary after the snow is gone.

- IV. **New Business**. Kevin has given Sue Shea a photo booklet of forest pictures. Since Sue gave the forest land in her husband’s name a poster with his picture and background will be made to post on the kiosk. Dina will work on that.

Agenda for next meeting and date March21, 2016. 6:00PM Corinth Town Hall

- I. Agenda changes?
- II. Action on Minutes
- III. Old Business (OSI report, budget, signs, 3 fold flyer)
- IV. New business. Select Board feedback on Management Plan, public input on plan, Events: Spring clean up, other?)
- V. Other.

Courtney moved to adjourn 8:00PM Frank Seconded. All in favor.

Submitted by Dina DuBois

Minutes F.X. Shea Town Forest committee meeting

March 21, 2016 6:00pm Corinth Town Hall

Present committee members: Frank Roderick, Kevin Eaton, Courtney Haynes

Meeting called to order by Kevin 6:05PM.

- I. Changes to agenda. Add map and road condition, kiosk poster.
- II. Action on Minutes. Frank moved to accept minutes of Feb.22, 2016. Courtney seconded. All in favor.
- III. Condition of Wilson Road. Mud season prohibition signs are posted at Coppermine Road. There is evidence of travel on Wilson Road with ruts and some evidence of attempted smoothing. Perhaps work being done at Desmond property is the cause.
- IV. Map discussion. Final tweaking of the map for cars and the big map were done with Kevin, Frank and Courtney all reviewing property lines, especially between parking area and the landing. Frank will contact Des, Desmond to walk the boundary of his property so that the red painted boundary marks can be made.
- V. Shea kiosk Poster. Frank will ask Sue Shea for a picture of F.X. Shea. Dina will prepare a short and longer version of the poster for the kiosk to be decided on at the next meeting. Dina will make a card to fix on notebook box to encourage visitors to sign and make comments.
- VI. Old Business.**
 - A. OSI Report. Courtney requested budget report from Val. Only received StoryWalk money. \$4,123.28. Was proposal submitted to Field's Pond. Courtney will pursue more information about this total.
 - B. Three Fold Flyer Discussion. Some corrections to typos and grammar were made. Paper weight discussed. Final draft will be sent to CopyWorld by Dina.
 - C. Boundary signs. Courtney reported that they are to be posted every 200 feet and face outward so visitors know they are entering the forest. Courtney will pursue with VOSS how many, and the size and design.
 - D. Bench. Kevin and Adam Miller will meet to preview a site and materials. Adam will charge e can pay him \$150 for his time to coordinate design and build the bench ata athe lookout. May require some tree clearing. Volunteers during trail clearing may help carry materials.
 - E. Plan to Select Board. Courtney reported that Steve Long said to send the Management Plan to him as a PDF and he would distribute it electronically to Chris and Hal, the other Select Board members. To discuss and approve before a meeting for public response.. Frank and Dina will go to the April 11 Select Board meeting to answer any questions.

VII. New Business.

- A. Sign in box sign. Dina will make sign to put on the sign in box to encourage visitors to sign in.
- B. Events. Trail clearing .Sunday April 24 from 1-4PM. At F.X. Shea Town Forest. This will incorporate bench building, trail clearing and boundary painting. Dina will write it up for the Corinth Newsletter. And post it around town and on LRN as the time comes up.
- C. Next meeting April 18th at 7:00PM at Corinth Town Hall.
- D. Agenda for meeting: 1. Agenda change 2. Action on Minutes, 3. Old Business: budget, Bench planning, Desmond walk, map, three fold flyer,, boundary signs. 4. New Business. Select Board report on Management Plan.

Courtney moved to adjourn, Frank seconded. All in favor. Meeting adjourned at 7:40PM

Respectfully submitted, Dina DuBois

Minutes F.X. Shea Town Committee Meeting
May 3, 2016 6:00PM Corinth Town Hall

Present committee members: Courtney Haynes, Frank Roderick, Dina DuBois

Absent: Kevin Eaton,

Meeting called to order by Frank 7:05PM

I. Changes to Agenda. Add trail clearing report

II. Action on Minutes. Courtney moved to approve the minutes of March 21, 2016. Frank seconded. All in favor.

III. Old Business.

- A. Budget. There is \$1,200 remaining from the OSI grant for StoryWalk. Not listed as a “cost share” Does it need the Field’s Pond money? Val has not responded . There is \$1,728 including in kind services. Part of that is for a paid co-ordinator, the Blake Memorial Librarian. Dina pointed out that Ken Linge is leaving the library . So that stipend would go to someone else. Now the total budget is \$2,738.80. Frank will have a check written for Adam Miller for his day long work on the bench April 24, 2016 as voted on during the last meeting. Kevin has the invoice.
- B. Bench Adam cut a maple with a curve in it that made an 8 foot long double bench. He sawed it half lengthwise and created a stunning original bench. Kevin put in a whole day with Adam.
- C. Desmond boundary walk. Frank met with Katherine and Des Desmond and all agreed on the boundary. When Mr. Ray returns for the summer Frank will walk that boundary with him. We may need more red paint to finish the boundary painting.
- D. Three Fold Flyer. Courtney will send Dina final edits on the flyer, the large map and the small map cards for her to have printed at CopyWorld. The Flyer will proceed as edited at the last meeting. Colors of red, orange, and blue ink for trail red, orange and blue descriptions. The total of \$585 for the 200 cards, 100 flyers, and 2 large laminated maps.
- E. Boundary signs. Courtney brought copies of sample sign designs. A diamond shaped aluminum sign (5” x5”) to hung with nails saying Entering F.X. Shea Town Forest in dark green letters will be designed by Courtney. Frank Moved, Dina seconded to pay \$327 plus shipping for 200 signs.
- F. F. Poster for kiosk of Frank Shea. All okayed. Dina will get laminated for kiosk.

IV. New Business.

- A. Select Board report on management plan. Frank reported that Steve Long asked about “current use” plan effecting management. Discussion postponed to the next Select Board meeting May 9 as board members has not had time to review the document. Frank will send an email to remind Select Board and ask them to plan for the public input meeting after Board approval. Frank will attend that May 9 meeting.
- B. Trail clearing. Anne McKinsey and Brad Wheeler joined Frank and Dina in clearing the red, orange and blue trails. Very few blow downs. Courtney will chain saw up any. Trails in good condition. All enjoyed the donuts Renee at East Corinth Store had made for the volunteers. Stories were told about mushrooms and cougars.
- C. Courtney announced that the next meeting will be her last as she is bringing local work to a close.

Next meeting June 7th 6:00PM Corinth Town Hall

Agenda: 1.Agenda changes. 2.Action on minutes 3.Old Business: Select Board response to plan, how to publicize public input meeting, New Business: posting boundary signs, Events. Courtney moved to adjourn 7:20PM. Dina seconded. All in favor.

Submitted by Dina Dubois

Minutes F.X. Shea Town Forest Committee
June 7,2016, 6:00PM Corinth Town Hall

Present committee members: Frank Roderick, Dina DuBois, Kevin Eaton
Absent member: Courtney Haynes

I. Agenda changes. Old Business: Adam Miller invoice, Redstart invoice for Courtney. New Business: Boundary with Michael Ray.

II. Action on Minutes for May 3, 2016. Kevin moved to accept with minor spelling changes. Frank seconded. All in favor.

III. III. Old Business.

A. Select Board response to management plan/planning public meeting. As Corinth is a municipality there is no current use plan that applies to the town forest. Both Courtney and Dave Paganelli cited that. Select Board accepted the plan. After the public meeting, the next step is “adoption”. Frank sent plan to Conservation Commission members so they know about it as they will be the managers of the plan. Dina will post notice of the July 11 Select Board meeting for public input of the plan on LRN several times before and close to the meeting time. Dina reported that Steve Long had read and edited Dina’s notice to put in the town newsletter- deadline June 20. Dina is to send the notice to the forest email contact list. She will get that list from Courtney or Val. Frank will ask Steve to print four copies of the plan to have for reference at the July 11 public meeting. Cards and flyers also to be available.

B. Invoices. Frank submitted Adam Miller invoice to Susan. Redstart invoice for two cans of red boundary marking paint will be submitted for \$44. Dina will make copies of the map/directions cards, flyers and new maps at CopyWorld and submit a bill for that charge. We do not have an account at CopyWorld.

IV. New Business.

A. Boundaries. Boundary with Michael Ray. Frank walked it with him. Frank was satisfied with the markers he located in the triangle/foundation area that concerned Mr. Ray. He agreed. It can now be flagged and painted. Kevin will take on painting the rest of the boundaries so all will be completed before the Forest Committee hands over the responsibility for the forest to the Conservation Commission. Other help appreciated.

B. The diamond **shaped aluminum signs** that state you are entering the forest have not yet been made. Suggested that the Conservation Commission take on doing that posting and as a way to get to know the forest and its boundaries. Kevin asks that Courtney send that contact information to him.

C. Transition of Forest committee the Conservation Commission. The next Conservation Commission meeting is July 7. Kevin will go to that as neither Frank nor Dina can attend. Frank and Dina will attend the Select Board meeting on June 13 to hand over the forest committee to the Select Board and to ask if the TFC is to be a subcommittee of the Conservation Commission. Also they will raise the point to change the Management Plan to say Conservation Commission (CC) instead of Town Forest Committee (TFC). That change would be made after the public hearing. Kevin and Dina are willing to be on the Conservation Commission as a sub committee if the Select Board wishes. The TFC (Town Forest Committee) balance would go into a line item in the CC account. Frank will ask about that. The forest committee anticipates that this is our last meeting. This will be confirmed after the June 13 Select Board Meeting.

Respectfully submitted, Dina Dubois