

Town of Corinth
Board of Selectmen
P.O. Box 461
Corinth, VT 05039

Unapproved Minutes of the Financial Meeting
January 5, 2016

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Susan Fortunati, Treasurer; Suzanne Hansen, Financial Assistant to the Board; Lynn Sciortino, Board Clerk.

The meeting was called to order at 5:00 p.m.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment.

Journal Entries

The Board reviewed and approved the Journal Entries for the month of December.

Town Warning

The Board prepared a draft of the warning for the March 1, 2016 Town Meeting. Pazdro will bring it to the January 11th meeting for review. The warning will be signed at a Selectboard Special Meeting on January 26th.

Correspondence

The Board signed a permit from Washington Electric for upgrade and relocation of lines. The Board received a request from Two Rivers for a list of potential committee members to help craft a Local Hazard Mitigation Plan. A list of names was developed and will be sent to TRORC.

Long moved to adjourn. Pazdro seconded.
The meeting adjourned at 6:15 p.m.

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Unapproved Minutes of the Financial Meeting
February 2, 2016

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Susan Fortunati, Treasurer; Suzanne Hansen, Financial Assistant to the Board; Karen Galayda, Lister; Lynn Sciortino, Board Clerk.

The meeting was called to order at 5:00 p.m.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment.

Journal Entries

The Board reviewed and approved the Journal Entries for the month of January.

Other Business

In finalizing the Grand List, Karen Galayda, Corinth Lister, reported changes to current use resulting in changes to the Grand List. (See addendum on page 2) Long moved to accept the changes to the Grand List as presented by Galayda. Pazdro seconded. Motion passed. There were no Errors or Omissions to report. The Certificate of No Outstanding Appeals was signed by the Selectmen.

Galayda and the Board discussed the property at 4223 Cookeville Road. Galayda reported that a majority of the Board of Listers felt comfortable with the appraisal value of \$67,100.

The Listers want to inform Corinth residents that VT Appraisal Company has begun an appraisal of all Corinth properties, to be completed in 2017, and are responsible for the appraisals. The Board suggested that an article be included in the next issue of the Corinth Quarterly to inform the public of the appraisal process.

Fortunati requested a Selectman be added as a second signer on the town's checking account. Long agreed to be added.

Fortunati and the Board discussed setting up a tax sale for one property. The Board authorized the tax sale and asked Fortunati to contact Rick Cawley to begin preparations.

Upcoming meetings include a BCA meeting on February 16 at 6:00 p.m., and a Corinth Hazard Mitigation Planning meeting on February 16 at 6:30 p.m.

Long moved to adjourn. Pazdro seconded.
The meeting adjourned at 6:25 p.m.

Addendum

Owner	Parcel ID	Original GL value		Final GL value	
		Residential	Non-residential	Residential	Non-Residential
788 Goose Green	069-00788	3430		3277	
788 Goose Green	069-01445		96		91
Long S	094-00279	2451		2502	
Long D	085-01394		745		750
Goyette	039-00555		1715	1723	
Hewitt	037-00098		1921		1907
Machin	103-00913	2441		2449	
Oconnell	081-04333	3656		2684	
Piersa	068-00672		2263		2297
Pillsbury	057-00390		1617		1644
Porter	044-00267	2981		3003	
Salon	076-00192		2998		3056
Sandberg	062-00587		3275	3154	141
		14959	14630	18792	9886
Tax Rates		1.8978	2.0128	1.8978	2.0128
original taxes billed		\$28,389.19	\$29,447.26		
final taxes billed				\$35,663.46	\$19,898.54
Original total taxes billed			\$57,836.45		
Final total taxes billed					\$55,562.00
Total adjustment to taxes billed					-\$2,274.46

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Unapproved Minutes of the Financial Meeting
March 8, 2016

Attending for the Board: Chris Groschner, Chairman; Steve Long; Hal Drury.
Others Attending: Susan Fortunati, Treasurer; Suzanne Hansen, Financial Assistant to the Board; Frank Roderick, Road Commissioner; Lynn Sciortino, Board Clerk.

The meeting was called to order at 5:08 p.m. Groschner and Long welcomed Hal Drury, newly elected selectman, to the Corinth Selectboard.

Orders For Payment

The Board reviewed outstanding bills and signed orders for payment.

Journal Entries

The Board reviewed and approved the Journal Entries for the month of February.

Other Business

Long moved to nominate Chris Groschner as Chairman of the Corinth Selectboard for the upcoming year. Drury seconded. Motion passed. Groschner accepted the nomination.

Road Commissioner, Frank Roderick, reviewed and approved the State Certificate of Highway Mileage form, year ending February 10, 2016. The form was then signed by the selectmen and will be mailed to the state.

Groschner moved to pass a resolution and direct the Road Commissioner to post the roads in Corinth as listed: Weight Limit for two-axle trucks--15,000 lbs, three-axle trucks--18,000 lbs, and tractor trailer units--20,000 lbs, until May 15th. Drury seconded. Motion passed. Sciortino will post the resolution in the three posting locations.

The Board reviewed the minutes from Town Meeting, held on March 1st.

Groschner moved to approve and sign loan documents from Peoples' Bank for the purchase of a 2016 F 550 truck from Gateway Motors for \$87,680 (including warranty) to be paid over five years at 2.75% interest. The first payment of \$17,536 will be due March 14, 2017. Long seconded. Motion passed. The Board signed the resolution with Peoples' Bank on the purchase of the 2016 F 550 truck.

The Board set the rate of pay for the newly elected lister, Chris Minery, at \$12/hour until July 1, 2016 when it will increase to \$13/hour.

Long will not be added as a signer on the town's checking account as previously decided. The treasurer and two assistant treasurers are sufficient.

Drury moved to purchase a one-year service plan with Irving Oil at a cost of \$528. Long seconded. Motion passed. Fortunati will make arrangements with Irving Oil.

Fortunati informed the Board of an upcoming tax sale of one property to be held April 5th at 9:00 a.m. Groschner agreed to represent the town at the sale.

Correspondence

The Board received information from Casella regarding a concern at the transfer station.

The Board received notice of a spring Selectboard institute on March 12 sponsored by VLCT.

Long moved to adjourn. Drury seconded.

The meeting adjourned at 6:28 p.m.

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Unapproved Minutes of the Financial Meeting
April 5, 2016

Attending for the Board: Chris Groschner, Chairman; Steve Long.
Others Attending: Susan Fortunati, Treasurer; Suzanne Hansen, Financial Assistant to the Board;
Greg Thurston, facilities manager.

The meeting was called to order at 5:00 p.m.

Discussion of installation of new septic system. Board voted to proceed with installation as soon after July 1 as possible. Board directed Greg Thurston to seek firm bids from two local firms, Bill Ricker and Garry Thrasher. Thurston will contact Dan Carter for copies of the plan to give to contractors for help in preparing bid.

Thurston pointed out that the roof over the handicapped entrance is bringing water into the building along the windows. The Board concurs with Thurston's recommendation to replace the present gable roof with a shed roof that would also cover the handicapped ramp. Thurston will explore the possibility of engaging Riverbend Technical Center to develop plans for the new roof. The Town will need to budget for the replacement roof in next year.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment.

Journal Entries

The Board reviewed and approved the Journal Entries for the month of January.

Other Business

The Board reviewed Corinth's Local Emergency Operations Plan and noted changes to the plan. Long will enter the changes in the document and return it to Two Rivers Ottauquechee Regional Planning Commission.

Fortunati would like to attend a training session scheduled same day as May's financial meeting. She suggested re-scheduling it for Thursday, May 5. Long and Drury will respond re: their availability.

Groschner moved to adjourn. Long seconded.
The meeting adjourned at 6:10 p.m.

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Unapproved Minutes of the Financial Meeting
May 5, 2016

Attending for the Board: Chris Groschner, Chairman; Hal Drury, Steve Long.
Others Attending: Susan Fortunati, Treasurer; Suzanne Hansen, Financial Assistant to the Board.

The meeting was called to order at 5:00 p.m.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment.

Journal Entries

The Board reviewed and approved the Journal Entries for the month of April.

Other Business

Board reviewed insurance claims report from VLCT PACIF. Nothing new.

Fortunati reported on the training session she attended on tax appeals. Given that we are in the midst of a town-wide reappraisal, it's important for town officials to understand the appeal process.

The board signed a letter allowing Washington Electric to work on the right-of-way along Camp Munn Rd.

Long moved to adjourn. Drury seconded.

The meeting adjourned at 5:50 p.m.

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Unapproved Minutes of the Financial Meeting
June 7, 2016

Attending for the Board: Chris Groschner, Chairman; Hal Drury, Steve Long.
Others Attending: Susan Fortunati, Treasurer; Suzanne Hansen, Financial Assistant to the Board; Greg Thurston, Building Manager.

The meeting was called to order at 5:00 p.m.

Greg Thurston presented three bids to complete the electrical work for installation of the new septic system. Groschner moved to accept the lowest bid, from Shannon Young, for \$855. Drury seconded. Approved unanimously.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment.

Journal Entries

The Board reviewed and approved the Journal Entries for the month of May.

Other Business

Groschner signed the registration form for the 2012 International.

Administrative Officer's hourly rate was established at \$15.

The Board reviewed an offer from a property owner to donate a 22-acre parcel of land on Chelsea Road to the town. The Board made plans to visit the property and discuss it at the next meeting.

Long moved to adjourn. Drury seconded.

The meeting adjourned at 6:00 p.m.

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Unapproved Minutes of the Financial Meeting
July 5, 2016

Attending for the Board: Chris Groschner, Chairman; Steve Long.
Others Attending: Susan Fortunati, Treasurer; Suzanne Hansen, Financial Assistant to the Board;
Greg Thurston, Building Manager; visitors fire chief Ed Pospisil and training officer Tim Moore.

The meeting was called to order at 4:53 p.m.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment.

Journal Entries

The Board reviewed and approved the Journal Entries for the month of June.

Workers Comp contract with PACIF

The Town's worker's comp carrier, PACIF, has called into question contractors who might be classified as employees. Groschner and Fortunati will call PACIF to discuss the matter.

Septic System

Thurston reports that the new septic system will be installed in mid-August.

Payroll Increases

The Selectboard signed papers granting the specific pay increases that were budgeted and approved at Town Meeting for this fiscal year.

Road Commissioner

The board voted to offer the position of road commissioner to Lee Porter when current commissioner Frank Roderick leaves the post due to moving out of the area.

Other Business

Pospisil and Moore were present to discuss the process for financing and town approval of construction of a new fire station. This subject will be placed on the agenda for the regular Selectboard meeting on July 11.

Meeting adjourned at 6:05.

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Unapproved Minutes of the Financial Meeting
August 2, 2016

Attending for the Board: Chris Groschner, Chairman; Hal Drury, Steve Long.
Others Attending: Susan Fortunati, Treasurer
The meeting was called to order at 5:00 p.m.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment.

Journal Entries

The Board reviewed and approved the Journal Entries for the month of July.

Other Business

The board discussed the upcoming Tax Sale to be held in March. Groschner moved that the Collector of Delinquent Taxes be authorized to use the services of the Town Attorney to conduct the sale. Drury seconded. Motion passed.

The board discussed the problem posed by unlanded mobile homes. These are properties where a mobile home owned by one person is located on land owned by another. Owners of the mobile homes have been delinquent for multiple years, and the town has little recourse except to purchase the properties in a tax sale and evict the tenants. No action taken.

The board authorized the reimbursement to Long for purchase of a plaque honoring Frank Roderick for his years of service.

Long moved to adjourn. Drury seconded.

The meeting adjourned at 6:00 p.m.

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Unapproved Minutes of the Financial Meeting
September 6, 2016

Attending for the Board: Chris Groschner, Chairman; Hal Drury, Steve Long.
Others Attending: Susan Fortunati, Treasurer; Suzanne Hansen, Financial Assistant to the Board.
The meeting was called to order at 5:00 p.m.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment.

Journal Entries

The Board reviewed and approved the Journal Entries for the month of August.

Other Business

The board discussed the new State law regarding sick leave for part-time employees, which will take effect January 1, 2017. Part-time employees who work an average of more than 18 hours per week accumulate sick leave at a rate of one hour of leave for every 52 hours worked. Fortunati discussed the challenge this presents in establishing eligibility, keeping track, etc. After discussion, the Board encouraged her to request NEMRC to add a module in its bookkeeping software to track sick leave accumulations for eligible employees.

Groschner moved to adjourn. Drury seconded.

The meeting adjourned at 6:30 p.m.

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Unapproved Minutes of the Financial Meeting
October 4, 2016

Attending for the Board: Hal Drury, Steve Long.
Others Attending: Susan Fortunati, Treasurer; Suzanne Hansen, Financial Assistant to the Board.
Karen Galayda, chair of listers.

The meeting was called to order at 5:04 p.m.

Listers Concerns

Karen Galayda presented an Errors and Omissions Certificate adding a camp to the property of Ted and Amy Aransky. The Selectboard signed the certificate.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment.

Journal Entries

The Board reviewed and approved the Journal Entries for the month of September.

Other Business

Treasurer Fortunati presented the VLCT PACIF (insurance) hazard survey of the Town Garage. Joe Blodgett is taking care of the noted conditions. Treasurer also presented the renewal application for insurance through PACIF. The Selectboard worked with the Treasurer to complete the application.

Treasurer presented dates for upcoming budget committee meetings, starting on Tuesday, November 15 at 6:00.

Long moved to adjourn. Drury seconded.

The meeting adjourned at 6:14 p.m.

Town of Corinth
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Unapproved Minutes of the Financial Meeting
December 6, 2016

Attending for the Board: Chris Groschner, Hal Drury, Steve Long.
Others Attending: Susan Fortunati, Treasurer; Suzanne Hansen, Financial Assistant to the Board.

The meeting was called to order at 5:00 p.m.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment. The Board reviewed payments made in previous month.

Journal Entries

The Board reviewed and approved the Journal Entries for the month of November.

Other Business

Treasurer Fortunati and the Board discussed the town charter process, and the process for hiring rather than electing the next Treasurer.

Long moved to adjourn. Drury seconded.

The meeting adjourned at 6:05 p.m.