

Town of Corinth Selectboard
PO Box 461
Corinth, VT 05039

Unapproved Minutes of Financial Meeting
June 12, 2023

Attending for the Board: Rick Cawley, Carl Demrow, and Nick Kramer. Anne Rosten, select board clerk. Others attending: Dick Kelley, treasurer; Shirley Montagne, selectboard financial clerk. Via Zoom: Norm Collette, town hall facilities manager

The meeting was conducted in person and on Zoom. Chair Cawley called the meeting to order at 7:05 PM.

Warrants and Bills

The board looked over the report from the sheriff's dept and had a few questions as to where and when they patrolled in town. They also read the contract for FY 24 and decided to wait to hear from the law enforcement committee at next month's meeting before making any decisions. Kramer made a motion to approve the warrant. Demrow seconded and the motion passed unanimously.

Payroll: Kramer made a motion to approve the payroll warrant as presented. Demrow seconded and the motion passed unanimously.

Accounts payable: Kramer made a motion to approve the accounts payable report. Demrow seconded and the motion passed unanimously.

There was some discussion between the board, treasurer Kelley, and financial clerk Montagne about the progress that's been made to update the cash balances, bank accounts, tax receipts, and reconciliations. The board thanked both Kelley and Montagne for all the hard work they've done to update the books.

Audit status

Kelley contacted Jenna from Sullivan and Powers two weeks ago and asked what else is needed for FY 21. She replied that there are still a few things but did not specify what. Kelley said he will keep after them so he can provide all that is needed to finish FY 21. Discussion turned to looking into other accounting firms to work on FY 23.

Other financial business

Kelley presented the maintenance contract from Yankee Generator for the board to sign. Yankee Generator provides a timely maintenance schedule throughout the year. Kramer made a motion to authorize chair Cawley to sign the Yankee Generator contract. Demrow seconded and the motion passed unanimously.

Kelley then presented a letter from Sullivan and Powers requesting town employment census data to provide to the State Treasurer's office. Kramer made a motion for the board to sign the S and P retainer letter to provide town employment census data for the State Treasurer's office. Demrow seconded and the motion passed unanimously.

Cawley reported that he finished negotiating and had executed a contract with Charlestown Productions LLC regarding the filming of a sequel to the movie "Beetlejuice" and temporary use of town roads.

Review finances and timelines for town hall renovations

Cawley stated that he is still waiting for a revised bid from the bidder for the town hall renovation. The board discussed with Collette how some of the design can be amended to save up to \$30,000 as the bid came in higher than most board members were expecting. Before other projects can be considered for the use of the ARPA funds the board needs to have a better cost estimate for the town hall renovation project. Part of the discussion was about researching other funding sources. Kramer reminded the board about the town's eligibility to apply for Municipal Energy Resilience Program funds from the State. He stated that he would keep track of the application dates, etc. Collette brought up the possibility of utilizing the Preservation Trust funds among other possibilities. Cawley said that although he will no longer be on the board he would be happy to weigh in on the progress.

Montagne said she has experience with writing grants and offered her services as a possible selectboard assistant for grant writing. There will be more discussion about grants at next month's financial meeting.

Collette relayed that the new stove for the town hall kitchen is ready to hook up.

Other business that comes before the board

Kramer updated Demrow about the town road segment that the landowner over by Garden Hill wants discontinued. It was discussed at last week's meeting when Demrow was away. The board will revisit the topic with the new Selectboard roster in July.

Rick Cawley stated that he has now resigned from the board; effective immediately. He was thanked by everyone and will be sorely missed.

Demrow made a motion to appoint Nick Kramer chair of the selectboard. Kramer seconded and the motion passed unanimously. Demrow then made a motion to appoint Holly Groschner to fill the vacant seat on the board. Kramer seconded and the motion passed unanimously.

Demrow made a motion to adjourn. Kramer seconded and the motion passed unanimously. The meeting ended at 8:35 PM.