

Town of Corinth Selectboard
PO Box 461
Corinth, VT 05039

Unapproved Minutes of Financial Meeting
July 11, 2022

Attending for the Board: Rick Cawley, and Nick Kramer. Anne Rosten, select board clerk.
Others attending: Dick Kelley, treasurer.

The meeting was conducted in person and on Zoom. Chair Cawley called the meeting to order at 7:01 PM.

Warrants and Bills

The board reviewed the July warrant, reconciling a number of inaccuracies on the warrant as presented. There was a discussion about the best warrant format moving forward, and the decision was made to revise the certification language at the bottom of the warrant to better reflect the inclusion of anticipated but not yet received invoices.. Kelley informed the board that the new town clerk is learning fast and is also a CPA. Kramer made a motion to approve the warrant. Cawley seconded and the motion passed unanimously.

Payroll: Former town clerk Nancy Ertle has been helping out in the office as a consultant to help the new town clerk. She asked to be compensated at \$25 per hour. Kramer made a motion to approve paying Nancy Ertle \$25 per hour as a consultant to the town clerk. Cawley seconded and the motion passed unanimously.

There was some general discussion about the rate of pay for hired services to be taken up with highway dept at the next meeting. Kramer made a motion to approve payroll. Cawley seconded and the motion passed unanimously.

Accounts payable: There were few questions mostly about how to reconcile accounts payable with the prior month's warrant. Kramer made a motion to approve the accounts payable. Cawley seconded and the motion passed unanimously.

Audit status

Kelley reported that he's talked with a staff accountant from Sullivan and Powers. She needs town equipment inventory which Kelley got from road foreman Blodgett and will send out right away. Cawley stated that he would contact Chad Hewitt from S & P and inquire about progress with FY20 and 21 audits and will hopefully have answers for the next financial meeting.

Other business that comes before the board

Kelley brought up the need to set the tax rate before the net tax bills go out. He needs the grand list. Lister Kelly Ann Donahue has until July 24th to have the grand list to Kelley. Kelley wondered about having a special selectboard meeting to set the tax rate. It was determined that because the next selectboard meeting will take place on August 2nd, there is no need for a special selectboard meeting as it will take place 2 weeks before the deadline for the selectboard to approve the tax rate.

ARPA sewer study

Cawley talked with Ben Machin about including storm drain and outlet mapping in the Redstart contract to conduct the sewer study in East Corinth village. Machin agreed to adding it to the original contract for a cost not to exceed \$1500. Kramer made a motion to approve Redstart's proposal to include stormwater assessment billed at Redstart's hourly rates not to exceed \$1500 total. Cawley seconded and the motion passed unanimously.

Appointments

Joe Truss has agreed to be the representative for the Upper Valley Ambulance. Kramer made a motion to appoint Joe Truss as the representative for Upper Valley Ambulance. Cawley seconded and the motion passed unanimously. Kelly Ann Donahue agreed to be the E911 coordinator. Kramer made a motion to appoint Kelly Ann Donahue to be the E911 coordinator. Cawley seconded and the motion passed unanimously. Jeremiah Goyette is now officially a member of the Corinth school board as Joe Nolin tendered his resignation, and the board approved his appointment at their July 5th meeting contingent on Mr. Nolan's resignation.

The board reviewed new correspondence, including the new highway map from VTRANS with a small change; the intersection of Brook Rd. with Cookeville Rd from a Y to a stop. The board will ask road foreman Blodgett to review for any other changes.

Kramer made a motion to adjourn the meeting. Cawley seconded and the motion passed unanimously. Meeting adjourned at 8:59 PM.