

Town of Corinth Selectboard PO Box 461 Corinth, VT 05039
Unapproved Minutes Of Financial Meeting May 9, 2022

Attending for the Board: Rick Cawley and Nick Kramer; Carl Demrow attending via Zoom. Anne Rosten, select board clerk. Others attending: Dick Kelley, treasurer.

The meeting was conducted in person and on Zoom. Chair Cawley called the meeting to order at 7:03 PM.

Warrants and Bills

There were a few items discussed regarding the warrant, i.e. the WRVS school payment, a quote from Lane for culverts, rent to Undercover Tents for the town meeting. Carl Demrow brought up the fact that the proposed budget does not reflect the significant rise in fuel prices. The board and treasurer Kelley then reviewed how the town hall maintenance is appropriated. Needed supplies are reimbursed by the accounts payable and work hours by payroll. The amount of \$1317 due to Northern Nurseries is actually a reimbursement due to Virginia Barlow, the tree warden, for tree plantings at the fire station and the transfer station. Demrow made a motion to approve the warrant and authorize either of the attending selectboard members to sign for him. Kramer seconded and the motion passed unanimously.

Treasurer Kelley then brought up the possibility of getting a check scanner which would save a lot of time getting checks to the bank and funds would be reconciled daily. The cost would be \$60 per month for the service. The board and Kelley discussed possible contract issues but decided to go ahead and pursue it. Kramer made a motion to authorize Kelley to pursue the scanner agreement using his discretion providing there is no binding contract for the town. A bill from Washington Electric for \$496.03 was questioned regarding the destruction of a pole by a truck. The board decided to let the insurance company handle it.

Accounts payable: Kramer inquired about the postage charges which set off a discussion about the existing postage meter which has not lived up to town hall office expectations. Apparently the meter from Pitney Bowes operated more efficiently; something to think about further. Demrow made a motion to approve the accounts payable and authorize either of the attending selectboard members to sign for him. Kramer seconded and the motion passed unanimously.

Payroll: It was noted that Norm Collette, the town hall maintenance manager, has been paid and will be listed on the payroll next month. The board and treasurer then had a lively discussion about the typos in the town report; some of them glaring. Who does the proofreading and does the town need a town report committee before the report goes to the printer? Demrow made a motion to accept the payroll and authorize Either of the attending selectboard members to sign for him. Kramer seconded and the motion passed unanimously.

Audit status, letter to CPA

Kelley reported that he got four emails from Sullivan and Powers, still with no progress. Cawley stressed that the town is 2 fiscal years behind and that the current audit is the one requirement for the town report. Demrow will draft a letter to Sullivan and Powers to press them for further progress and to inform the town when the audit will be ready. Kelley suggested looking to other accounting firms. Cawley made clear that the first step is to send the letter and go from there.

Other business that comes before the board

Cawley received a request from Mary Ellen Gray, daughter of Dustin and Jane White, to have Undercover Tents set up the tent earlier as the White family is holding Jane's memorial service on Saturday May 14th at the town hall, three days before the town meeting. It was noted that the White family has provided numerous years of service to the town and the selectboard agreed to honor the request.

Executive session to discuss personnel matters

Demrow made a motion to go into executive session to discuss a personnel matter. Kramer seconded and the motion passed unanimously. The board came out of executive session at 8:47; no action taken.

Kramer made a motion to adjourn. Demrow seconded and the motion passed unanimously.