

Town of Corinth Selectboard

PO Box 461
Corinth, VT 05039

Unapproved Minutes of Financial Meeting
March 8, 2022

Attending for the Board: Rick Cawley and Carl Demrow. Nick Kramer via Zoom. Anne Rosten, select board clerk.
Others attending: Dick Kelley, treasurer; Suzanne Hansen, board financial assistant attended by Zoom call.

The meeting was conducted in person and on Zoom. Chair Cawley called the meeting to order at 7:03 PM.

Warrants and Bills

Dick Kelley opened discussion on the warrant. He noted a check for \$30,000 is due the Fire Dept. and will send out this week.

He also notified the board that cemetery commissioner Geoff Hoots submitted a bill for 9 hours labor as consultant for cemetery investment. There was some confusion as to who to charge for payment which will be cleared up with a call to the cemetery commission.

Kelley and Hansen then reported on the incoming revenue from February property taxes and collected delinquent taxes with more coming in weekly.

There was some interest in the higher electric bill for the town garage. As an aside, Demrow expressed concern about the melting ice and snow the town trucks bring into the town garage that takes time to evaporate and asked if drains in the floor might be possible.

After more discussion Nick Kramer made a motion to approve the warrant and authorize chair Cawley to sign for him. Demrow seconded and the motion passed unanimously.

Accounts payable: Kramer made a motion to approve the accounts payable authorizing Cawley to sign for him. Demrow seconded and the motion passed unanimously.

Payroll: Little discussion on the differing ways employees are paid. Kramer made a motion to approve the payroll authorizing Cawley to sign for him. Demrow seconded and the motion passed unanimously.

There was more discussion about the funds and accounts and the way the NEMRC software portrays them.. Kramer asked Kelley if he would ask NEMRC for an explanation of the formats of its financial reports to help the board and all concerned better understand the financial reports. Kelley informed them that there will be a training session in Fairlee for town clerks and treasurers next month.

Audit status

Kelley reported that he's talked with Chad Hewitt from Sullivan and Powers. They are close to finishing FY 2020 and still have work to do on the FY 2021 audit. Hopefully both will be completed by the May town meeting.

Treasurer's office/assistant treasurer

Kelley announced that the new assistant is working out well. The learning curve is steep but she is making good progress on organizing spreadsheets and grants. Kelley is looking forward to reducing his hours as she takes on more responsibilities. Another concern is the number of machines and work stations within the office as more people are sometimes scheduled to do their work there. Cawley suggested having a conversation with Scott Welch, the GPT technician,

Other business that comes before the board

Kelley reminded the board that Joe Blodgett needed to be issued a credit card for the town garage. It was suggested to have a \$1500 credit limit. Demrow made a motion to approve having Joe Blodgett issued a credit card with a \$1500 limit. Kramer seconded and the motion passed unanimously.

Kelley requested that the time of the financial meetings be changed to earlier in the evening. It was determined that an earlier meeting time was impossible as board member Kramer has a full time job in Montpelier and can not get to the town hall before 7:00 PM.. A possible schedule change of regular selectboard meetings to the first Monday of the month and the financial meetings to the second Monday of the month was also considered so as to allow more time for the financials to process. Cawley asked that the subject be thought over and then discussed at the next regular selectboard meeting.

Demrow made a motion to adjourn. Kramer seconded and the motion passed unanimously.

The meeting adjourned at 8:17 PM.