

Town of Corinth Selectboard

PO Box 461
Corinth, VT 05039

Unapproved Minutes of Financial Meeting
January 4, 2022

Attending for the Board: Rick Cawley, Nick Kramer, and Carl Demrow (via Zoom). Anne Rosten, select board clerk. Others attending: Dick Kelley, treasurer; Geoff Hoots, member of the cemetery commission; Suzanne Hansen, board financial assistant attended by Zoom call.

The meeting was conducted in person and on Zoom. Chair Cawley called the meeting to order at 7:08 PM.

Warrants and Bills

Kelley presented a bill of \$199 from Irving for hooking up the modine and various tests on the fire station heating system and requested approval to pay it. Kramer made a motion to approve Kelley to pay Irving. Demrow seconded and the motion passed unanimously.

Kelley reported on some last minute changes to the account balance; \$923.21 to be paid to Northern Tool for an oil pump kit, a bill from TROC for a paving grant, and a bill from Sullivan and Powers for the audit of FY2020. Cawley was concerned about the balance in the town account not showing deposits from different sources i.e. the tax sale, etc. . Kelley and Hansen explained that revenue is first posted to the general ledger and then items are posted in various categories going forward. Delinquent tax collector Fortunati informed Treasurer Kelley that delinquent tax funds have been coming in and more to come next month. Kramer asked if one wanted to view all the bills and invoices for the highway dept. whether there is a paper trail to follow. Kelley stated that there is but Joe Blogett was the best resource for that information. Kramer made a motion to approve the warrant . Demrow seconded and the motion passed unanimously. Demrow authorized Cawley to sign the warrant and payroll for him.

Accounts payable; Demrow made a motion to approve the accounts payable. Kramer seconded and the motion passed unanimously.

Payroll: Kelley informed the board that Norm Collette has been set up on payroll for his job as town hall maintenance employee. Demrow made a motion to approve the payroll. Kramer seconded and the motion passed unanimously. Then there was some discussion about the Emerald Ash Borer account that Kelley will reconcile. Anne McKinnsey needs the treasurer's report by Feb 1st which Kelley will do.

Audit status

Kelley has not heard from Sullivan and Powers since November 18th even though he's made numerous phone calls and emails. He will keep trying.

ARPA funds

Demrow has tried to access the federal reporting portal without success as there is a reporting deadline coming in April. The board decided to defer discussion about forming the ARPA committee to the next select board meeting which is Monday, the 10th.

Update on cemetery commission finances/account access

Hoots stated that he still cannot access the Fidelity accounts. Only the treasurer can authorize putting another on the account. Cawley asked Kelley if he would put Hoots on the Fidelity account. Kelley agreed and was asked to put aside some hours on Friday the 14th to work with Hoots on that. Hoots then asked Kelley if he would set up another mutual

account for the cemetery. Kelley said he would do that. Hoots would also like to have Moulton and Collette (the other cemetery commission members) to have access to the Fidelity account for viewing.

Treasurer's office/assistant treasurer

Kelley reported that he's been in touch with an applicant for the assistant treasurer's position. He will continue the process with the applicant.

Other business that comes before the board

Cawley will put the final budget approval on the agenda for Monday's select board meeting.

Kelley then aired a few grievances about the status of his job. He has spent time gaining perspective over the past few weeks on exactly what is required of him and what his authority is for making decisions, appointments, etc. He has also inquired of the VT attorney general and VLTC for pertinent information regarding the statutes for a town treasurer. The board listened and commended Kelley for the amount of work he has put in to bring the office up to speed. They asked that Kelley, the selectboard, and the cemetery commission move forward together and solve the issues at hand and have a long term working relationship.

Demrow made a motion to adjourn. Kramer seconded and the motion passed unanimously.

The meeting adjourned at 8:45 PM.