

Town of Corinth
Board of Selectmen
PO Box 461
Corinth, VT 05039

Unapproved Minutes Of Financial
Meeting
May 6, 2021

Attending for the Board: Chris Groschner, Rick Cawley, Carl Demrow. Anne Rosten, select board clerk.
Others attending: Dick Kelley, treasurer; Suzanne Hansen, board financial assistant, Nick Kramer.

Meeting conducted on Zoom.

The meeting was called to order at 4:07 PM.

Warrants and Bills

Kelley noted the bill from WRVS was for \$460,645 which was \$27,355 less than the \$488,000 that was budgeted for 2021.

Discussion ensued over the rate of pay for the extra hours treasurer, assistant treasurer, financial assistant, and consulting are working. The goal is to organize, streamline, and make more efficient the treasurer's office before deciding whether we need to hire more help. It was agreed that \$20.00 would be the hourly pay.

Kelley relayed that the new phone system is installed and functioning except for minor glitches which will be addressed on Tuesday when Key Communications will send a tech out. Haven't received the bill yet.

Kelley also received a bill from the State for a "Stormwater Operating Fee" at the tune of \$1350. Kelley and the board will look into it for more details and find out exactly what the fee is for.

The board asked Kelley to contact Chris Bruce who did our mowing and lawn care last year and hire him for this year.

Cawley made a motion to move the warrant to pay April's bills. Groschner seconded and the motion passed unanimously. Cawley also made a motion to have Kelley pay the bills and sign the warrant and payroll for the select board and add his initials. Demrow seconded and motion passed unanimously.

Audit

Kelley is working on the 2020 Audit which will not be available for the Town Meeting as should be. Due to the pandemic and confusion in the changing of treasurer's office, getting all the documentation has been delayed. Kelley will send a letter to management at Sullivan and Powers to have them keep us on their agenda so we can get back on track.

Phone system

Chris stated that we did not need to purchase the extra handset for the kitchen after all. An existing one was found in the Hall and will work just fine. The new system so far is working quite well.

Covid funds

Kramer reported that he's looking at the VLCT guidelines and expects more input from the federal government. Monday May 10th is when the first segment of funds will reach the State. The State then has 30 days to disperse the funds to the towns. The town of Corinth should receive \$140,000 and the county may add to that. Cawley asked how it is required to be spent. Kramer related that it is to go for infrastructure. Cawley listed a couple of needs such as Town Hall siding and

East Corinth sewer. Demrow mentioned the Emerald Ash Borer Tree Removal. Kramer will bring more information to Monday night's select board meeting.

Assistant treasurer position and responsibilities

Kelley, Hansen, and Fortunati are working on the process for accounting job descriptions, organization, procedures, and documentation to update the office. Hansen has reconciled the books through February and will continue until caught up.

Town Meeting Warning

Cawley reported that Nancy Ertle was concerned that some town residents did not receive their town reports. Groschner suggested we can publish in the Journal Opinion and have extra copies available at the Town Meeting.

EC Fiber appointment of reps

Groschner moved to appoint Holly Groschner as the town representative, Ed Childs as first alternate, and Tim Odell as second delegate. Cawley seconded and motion passed unanimously.

Other business

Groschner asked about the tent setup for Town Meeting. Luke Knapp will set it up on the Sunday before the meeting and Cawley to set up the sound system Tuesday morning before the meeting. Any and all help will be gratefully accepted for setting up.

Groscher moved to adjourn. Demrow seconded and motion passed unanimously. Meeting adjourned at 5:06 PM.