

Town of Corinth
Board of Selectmen
P.O. Box 461
Corinth, VT 05039

Minutes of the Financial Meeting
August 4, 2020

Attending for the Board: Chris Groschner, Steve Long, Rick Cawley.
Others Attending: Dick Kelley, treasurer; Karen Galayda, assistant treasurer; Suzanne Hansen, financial clerk for selectboard.

The meeting was held as a Zoom call. It was called to order at 4:05 p.m.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment. The board members authorized Galayda or Kelley to sign their names with his or her initials adjacent. The Board reviewed payroll and payments made in previous month, and authorized signatures under the same conditions.

Setting Tax Rate

Kelley reported that the expected information on the tax rate from the state hadn't yet arrived. In order for the tax bills to go out by 8/13, the tax rate needs to be set. The selectboard meets on Monday, August 10, and will plan on setting the tax rate then, assuming that all information is in hand.

Journal entries

Galayda said there were no journal entries to approve at this time. The board discussed the way these were handled under past treasurers and requested that the treasurer examine how it was done under Susan Fortunati. Galayda said 2016 was a year they should use as the model.

Property Tax collection protocols

Groschner reported that the materials had arrived in order to install the plexiglass shield at the counter. The treasurer has written a letter to go out in tax bills outlining the payment options, including direct withdrawal, mail, and the dropbox slot on the porch of the town hall. The letter encourages taxpayers to avoid hand delivering the payments. Two days have been set aside for accepting cash payments: September 14 from 10 to 2 and September 15 from noon to 6. He will email the letter to the board.

Other business

Long reported that Charlie White had volunteered to serve on the budget committee. The board approved his addition to the committee.

The meeting adjourned at 5:25.