

Meeting Minutes

Corinth VT Cemetery Commission Special Financial/Business Meeting

Friday June 5th 10 AM

Corinth Town Hall Porch

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Meeting came to order at 10.05 AM.

AGENDA:

1. Vote in Officers.

Following Discussion, Motion made and seconded to vote in the following officers for 2020-21: Raymond Chair, Norm Secretary; motion passed unanimously.

2. To Approve meeting minutes of August 8th 2019.

Raymond made a motion to approve. Geoffrey seconded, Norm yes.
August 8th 2019 Meeting approved.

3. Introduction of new commissioner Geoffrey Hoots.

4. Old Biz: Discuss in brief any old businesses needing attention.

Raymond signed a past due resolution to be filed by Norm with the town treasurer. No other old Business.

5. Finances: Go over all finances. Approve/Direct new town treasurer to be on all accounts/Direct new treasurer to move funds as needed (specify) and to pay outstanding & upcoming bills-warrants in a timely fashion./Any other financial business that may come before this meeting.

Discussion followed on the list of Approvals/Directives for the new Town Treasurer:

5-A. To Approve/Direct town treasurer to be on all Cemetery Commission Accounts. (Norm to help treasurer's office as needed to help make a smooth transition to the Cemetery Accounts & Billing needs).

5-B. To Direct new treasurer to move funds as required to pay outstanding & upcoming bills/warrants in a timely fashion.

Present needs:

1. Move the full Braman CD fund (approx \$25,000.00 to the Fidelity/Puritan Fund Accounts.
2. Withdraw \$2,000.00 from Fidelity/Puritan Fund into the checking account.
3. Move accounts/funds as needed in any given year to insure working capital remains available. Moving of funds by town treasurer not to exceed \$5,000.00 at any given time without Cemetery Commissioners approval.
4. To direct town treasurer to adjust/update the online warrant form as follows:
 - 4-A. Change the Office & Machine Labor rates to \$14.00 hr.

4-B. To add a Labor column for figuring other Labor at \$18.00.
4-C. Reduce the Rider Mower fee and from \$17.00 an hr to \$16.00 an hour.
4-D. To change the warrant form & office paperwork on Workman's Comp & Social Security to include only Raymond, Norm Wayne & Geoffrey on the payroll. Don & Connie to be removed.

5-C. Any other financial business that may come before this meeting.

Discussion followed on the list of Directives/Approvals for the new Town Treasurer:

Raymond moved to accept changes for treasurer, Geoffrey second, Norm yes. So Approved.

6. Projects: Discuss and approve this year's project goals.

Many ongoing cemetery projects discussed from filling sunken graves, monument repairs, roads, fences, gates & trees & limbs etc. Memorial repairs & straightening in most of the older cemeteries is very much needed. Corinth Corner's needs its fence and gate along the road in the new section this year.

Motion by Geoffrey to approve this year's projects as needed, Norm second, Raymond yes. So Approved.

7. Maps & Burial Records: Evaluate.

It was decided to start the process of copying and photographing the cemetery maps currently in Raymond's care so they can be cleaned up and filled with the town clerk's office.

Motion by Norm approved, second by Geoffrey, Raymond yes. So Approved.

8. Green Burials: Though we will have little time at this meeting to discuss Green Burials, we need to acknowledge that it needs to be addressed going forward.

Good conversation on green burials with three differing opinions on the many different aspects of green burials.

We agreed that we will need to meet specifically on this subject going forward. No action taken.

9. Meetings: Discuss Cemetery Comm meetings in general. Set next meeting.

No Action.

10. Conduct any other business that may come before the board. No Action.

Meeting adjourned at 12:45 PM

Respectfully Submitted by The Corinth Vermont Cemetery Commission.

Norm Collette (2023)

Raymond Moulton (2022)

Geoffrey Hoots (2021)