

Town of Corinth
Board of Selectmen
P.O. Box 461
Corinth, VT 05039

Minutes of the Financial Meeting
January 7, 2020

Attending for the Board: Steve Long, Rick Cawley.

Others Attending: Kerry Claffey, treasurer; Suzanne Hansen, financial assistant; Karen Galayda, administrative officer; Nancy Ertle, town clerk.

The meeting was called to order at 4:00 p.m. The board agreed to change the order of the agenda to hear Karen Galayda first.

The board agreed to correct the minutes from the previous meeting to say that the new hourly rate as of January 1 for the administrative officer is \$16.00. Galayda also pointed out that the term for the AO is three years, and that a new term begins in March.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment. The Board reviewed payments made in previous month.

General Journal

The board reviewed the treasurer's journal entries for June and July. He will present entries from more months at the next meeting.

Town Clerk business

The board discussed the options for mailing the town report. Ertle said that we could continue to do it in-house, explaining that all of the reports mailed to 05039 don't have to have an address label on them, and that she could get help with the paperwork. The board agreed to continue to handle the mailing in-house so the local Post Office gets the revenue. Cawley and Long also agreed to transport the boxes from the Town Hall to the Post Office for mailing.

The Clerk asked for approval to switch postage meters from Pitney-Bowes to FPUSA when the current machine runs out of ink. The board approved.

Other Business

The board agreed to work on the Warning for Town Meeting at its next meeting on Monday, January 14.

The meeting adjourned at 6:20.