

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
January 12, 2015

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Frank Roderick, Road Commissioner; Joe Blodgett, Road Foreman; Joe Truss, Emergency Management Coordinator; Ed Pospisil, Fire Chief; Jen Brooks-Wooding; Tim Moore; Michael Casella; Lynn Sciortino, Board Clerk.

The Meeting was called to order at 7:00 p.m.

Approval of Minutes

Pazdro moved to approve the minutes of the December 8, 2014 Regular Selectboard Meeting and the January 6, 2015 Financial Meeting. Long seconded. Motion passed.

Public Concerns

Joe Truss inquired about 911 numbering in town, specifically South Road. E-911 Coordinator, Frank Roderick explained that the numbers begin at the intersection of Route 25 and South Road in Bradford and continue into Corinth. 911 information is available for all Vermont towns at e911.vermont.gov and includes maps with street names and numbers.

December 2014 Power Outages

Groschner explained that many Corinth residents were without power due to a winter storm from December 9 to December 14. The Selectboard contacted Washington Electric on the 12th as there were still over 500 people in the dark. They were informed that four poles were down but that power should be restored by that evening. Also on December 12, the fire department and the emergency management coordinator met at the Town Hall, and with the Town Treasurer's assistance, put together a plan. The fire department then went door-to-door and checked on people to see if they needed anything. The Selectboard acknowledged the fire department's dedication and fine work. Discussion followed regarding Designated Emergency Shelters. Corinth has three designated buildings with generators (Town Garage, Town Hall and WRVS) but they do not have emergency supplies and are not affiliated with the Red Cross. Waits River Valley School is looking into becoming a Red Cross shelter. Ed Pospisil stated that he has been in touch with the Red Cross to discuss how residents with medical needs can be assured of receiving aid during an emergency. He presented a confidential form that people can fill out so that the town has a record of residents with medical issues. The Board agreed with the idea of putting such a list together and discussed how to notify people of the new form. Joe Truss reminded people to call 439-5155 during an emergency as this number connects directly to the Hanover dispatch and might be more efficient than 911. The Board discussed ways to alert people in town to the 439-5155 number. Groschner will contact Amy Peberdy about inserts in the Town Reports.

Casella Waste Management

Michael Casella presented the 2014 transfer station report. Total tons of trash was 221.01 and total tons of recycling was 82.87 for the year. He explained that the state costs are increasing and new laws are coming down from the legislature. Corinth is accepting e-waste again using Casella's container; NEK is the handler and will be picking it up. The Board thanked Casella Waste Management for their services and the only suggestion was to provide name tags for their employees.

Highway Department Report

Roderick and Blodgett reported that the Corinth Park & Ride is open. The Board will see about putting this announcement on the Town Website. A Grand Opening may be planned for the spring. The Highway Department asked the Board to consider the purchase of a new truck and presented different options. Pazdro moved to authorize the Road Foreman to order a Western Star truck from R.R. Charlebois, Inc. Groschner seconded. Motion passed.

Annual Town Meeting Warning

The Board discussed plans to write the warning for the Annual Town Meeting being held Tuesday, March 3, 2015. A special meeting will be held on January 23, 2015 at 6:00 p.m. at the Town Hall to review and sign the warning. Burt Cooper, Town Moderator, will be invited to a February meeting to review the warning.

Correspondence

The Board received the 2015 Certificate of Highway Mileage form. It was agreed to discuss and sign this at the next meeting, allowing the Road Commissioner time to review the figures. A permit application for a hazardous waste collection day on May 6 was received and signed.

Other Business

The Board tabled discussion on a Dilapidated Buildings Ordinance.

Pazdro moved to appoint Kerry DeWolfe to the Planning Commission per the Commission's recommendation. Long seconded. Motion passed.

Groschner moved to approve the amount of \$500 be added to the Town Office budget for meetings. Long seconded. Motion passed.

Emergency Lighting and Fire Extinguishers

The board checked and found all to be working properly.

Groschner moved to adjourn. Long seconded.

The meeting adjourned at 9:28 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
February 9, 2015

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Frank Roderick, Road Commissioner; Lynn Sciortino, Board Clerk.

The meeting was called to order at 7:03 p.m.

Approval of Minutes

Pazdro moved to approve the minutes of the January 12, 2015 Regular Selectboard Meeting, the January 23, 2015 Special Selectboard Meeting and the February 3, 2015 Financial Meeting. Long seconded. Motion passed.

Highway Department

Roderick reported there is an acceptable amount of sand for the remainder of winter road maintenance and went on to explain how the sand and salt are mixed. The electrical problems with the International truck have been repaired, and once a part arrives, all the trucks will be in good working order.

Special Selectboard Meeting

The Board set Thursday, February 12, 2015 at 3:00 for a Special Meeting at the Corinth Town Hall. Preparations for Town Meeting Day will be addressed as well as any other business that comes before the Board. Sciortino will post notices and notify the JO.

Correspondence

The Board received notice that Earl Adams has resigned from the Conservation Commission. Pazdro moved to accept with regret the resignation of Earl Adams from the Conservation Commission. Groschner seconded. Motion passed.

The Board received copy of a vicious dog complaint that had recently been filed by a resident after being bitten while walking on Ryder Road. Groschner agreed to look into the matter and contact the Dog Officer, Paula Clement, for more information regarding next steps.

The Rutland Town Selectboard is asking towns to call for more involvement in permitting renewable energy projects in Vermont. The Rutland Board drafted a resolution and sent it to every town asking them to consider adoption. The resolution, called "Resolution to Increase the Input of VT Municipalities Regarding the Siting of Renewable Energy Projects," seeks support of legislation to restore local community input to the regulatory process. To date, five towns have adopted the resolution. Long agreed to study the matter and report back to the Board.

The Board received a notice from VLCT regarding the March 21 Spring Selectboard Institute at the Capitol Plaza Hotel in Montpelier.

The Board reviewed remaining correspondence.

Other Business

The Board discussed snow removal from the porch roof.

The Board discussed topics to address at future meetings:

- *Hiring a Building Manager
- *Town Hall Cleaning Bids
- *Public Hearing on Proposed Flood Regulations
- *Dilapidated Buildings Ordinance

Emergency Lighting and Fire Extinguishers

The Board checked and found all to be working properly.

Long moved to adjourn. Pazdro seconded.

The meeting adjourned at 8:06 p.m.

Town of Corinth
Board of Selectmen
P.O. Box 461
Corinth, VT 05039

Unapproved Minutes of the Special Meeting
February 12, 2015

Attending: Chris Groschner, Chairman; Russ Pazdro; Steve Long.

Others Attending: Burt Cooper, Moderator; Ed Pospisil, Fire Chief; Jon Spanier.

The meeting was called to order at 3:02 p.m.

Town Meeting Preparations

The Board discussed the Town Meeting Warning with Moderator, Burt Cooper.

Generator

The Fire Department asked if the Town Hall's back-up generator could be connected to the Cookeville Fire Station in order to supply power during emergency situations. The Board directed the Fire Department to obtain a bid from a qualified electrician.

Bids for Town Hall Cleaning

The Board opened bids for the Town Hall cleaning. No decisions were made, but Groschner will follow up with one of the bidders.

Groschner moved to adjourn. Pazdro seconded.

The meeting adjourned at 3:50 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
March 9, 2015

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Frank Roderick, Road Commissioner; Chris Diaz, 2nd Constable;
Jessica Osgood; Lynn Sciortino, Board Clerk.

The meeting was called to order at 7:00 p.m.

Election of Chairman

Pazdro moved to nominate Chris Groschner as Chairman of the Corinth Selectboard for the upcoming year. Long seconded. Motion passed. Groschner accepted the nomination.

Resolution Establishing the Date, Time and Place of Regular Meetings

Pazdro moved the following resolution: The Corinth Selectboard, on March 9, 2015, established the date, time and place of its regular meetings. Financial meetings will be held on the first Tuesday of every month, 5:00 p.m., at the Corinth Town Hall and Regular meetings will be held on the second Monday of every month, 7:00 p.m., at the Corinth Town Hall. Long seconded. Motion passed. Sciortino will post notice.

Approval of Minutes

Pazdro moved to approve the minutes of the February 9, 2015 Regular Selectboard Meeting, the February 12, 2015 Special Meeting and the March 2, 2015 Financial Meeting. Long seconded. Motion passed.

Welcome

The Board welcomed Steve Long, recently elected, and Chris Groschner, recently reelected, to the Corinth Selectboard.

Public Concerns

Jessica Osgood notified the Board that she was interested in filling the vacant seat on the Waits River Valley School Board. She stated her qualifications and answered questions from the Board. Pazdro moved to appoint Jessica Osgood to the position of school director at Waits River Valley School until the next election, March 1, 2016. Long seconded. Motion passed.

Chris Diaz requested the purchase of a portable radio to use while performing his duties as 2nd Constable. Groschner moved to authorize the purchase of a portable radio from Joe Truss for the 2nd Constable at a cost of \$175. Pazdro seconded. Motion passed.

Appointments

The Board presented a slate of appointments for consideration:

Budget Committee (one year): Lee Porter, Linda Weiss, Irene Mann,
Amy Peberdy, Mike Pittman, Raymond Moulton*
E911 Coordinator (one year): Frank Roderick
Emergency Management Coordinator (one year): Joe Truss
Upper Valley Ambulance Rep. (one year): Joe Truss
Energy Coordinator (one year): Tim O'Dell*
Fence Viewer (one year): Gary Bicknell, Robert Fortunati, Mike Danforth
NEK Board of Supervisors (one year): Joyce McKeeman*
NEK Board of Supervisors Alternate (one year): Bob Sandberg*
Planning Commission (three years): Kerry DeWolfe, Susanne Smith

Revolving Loan Fund Committee (three years): Ginny Barlow
Surveyor of Wood and Timber (one year): Ginny Barlow
Tree Warden (one year): Ginny Barlow
Service Officer (one year): Jen Brooks-Wooding
Forest Committee (one year): Frank Roderick, Dina Dubois, Kevin Eaton,
Courtney Haynes, Val Stori*
Board of Adjustment (one year): Frank Roderick, Kevin Eaton, Maxine Slack, Peter Allen (alt)
*New Appointment (All others are reappointments)

Groschner moved to accept the slate of appointments. Pazdro seconded. Motion passed.
Sciortino will prepare appointment letters, to be signed by Selectboard Chair and mailed to each appointee.

Review Dog Ordinance

Groschner moved to table this discussion until a future meeting. Pazdro seconded. Motion passed.

Facilities Manager Position

The Board discussed the expectations of the Facilities Manager. Groschner will write up a job description for the position and send it to the other board members for review.

Highway Department

The Highway Department will be purchasing sand from Haverhill, NH in the fall. The Board discussed costs and the quality of the sand.

Pazdro moved to accept the recommendation of the Road Commissioner that no vehicle having a weight, including vehicle and load, in excess of the weights specified shall be operated on any part of the following Town Highways (classes 1,2,3 and 4): Two-axle Trucks - 15,000 lbs, Three-axle Trucks - 18,000 lbs, and Tractor Trailer Units - 20,000 lbs. effective March 10, 2015 through May 15, 2015 (or until signs are taken down). Long seconded. Motion passed. The Highway Department will post the roads. Sciortino will post notice of the weight limits on the town bulletin boards.

Roderick informed the Board that he would be attending a Flagger's Training Workshop in Hartford, VT next week. He also plans to attend a VLCT sponsored training workshop on construction contracts on April 7. Long expressed interest and may attend the April 7 training.
Roderick will send Long information.

Other Business

Groschner examined the Town Website and found it informative and easy to use. He felt the links to Facebook were unobtrusive, and in some cases useful.

The Board discussed the Town Hall paving project. It was agreed to hold a well publicized Special Meeting at a future date. In the meantime, the Board is considering installing grates on the porches to cut down on the amount of dirt being tracked in. Groschner will check to see if Dan Wing would like to work on this project. The Board will ask the Town Clerk for the average number of people using the Town Hall on a daily basis and ask Rick Cawley for the number of square feet of pavement requiring a permit. Roderick will ask the Road Foreman if that information is on the previous bids received.

Jonathan Spanier requested a meeting with the Selectboard to discuss the construction of a Fire Hall through a single contractor. The Board proposed meeting on Tuesday, March 17 at 5:30 p.m. The Board will invite Rick Cawley to attend. Groschner will contact Spanier to set the date.

The Board had received a resolution from the Rutland Town Selectboard requesting that towns have more input in permitting renewable energy projects (particularly solar) in Vermont. After researching the

matter, Long recommended not signing the resolution. He felt that towns already have sufficient input in that process.

Instructions on accessing the public Wi-Fi at the Town Hall can be found on the town website.

Correspondence

The Board received a letter from Joe Nolin thanking the Highway Department for help rounding up their escaped pig.

The Board received an appointment form from the VT Dept. of Children and Families to fill out for the Service Officer, Jen Brooks-Wooding, for a one year appointment. The form was filled out, signed and will be submitted to the Town Clerk.

Emergency Lighting and Fire Extinguishers

The Board checked and found all to be working properly.

Long moved to adjourn. Pazdro seconded.

The meeting adjourned at 8:52 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
April 13, 2015

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Frank Roderick, Road Commissioner; Lynn Sciortino, Board Clerk.

The meeting was called to order at 7:01 p.m.

Approval of Minutes

Long moved to approve the minutes of the March 9, 2015 Regular Selectboard Meeting and the April 7, 2015 Financial Meeting. Pazdro seconded. Motion passed.

Dilapidated Building Ordinance

The Board reviewed the proposed ordinance and made two minor changes. It has been reviewed and approved by Rick Cawley, Town Attorney. The procedure for passing a new town ordinance was discussed and a tentative schedule was outlined.

Flood Hazard Area Bylaws

The Board received copies of the new Flood Hazard Area Bylaws, recently drafted and approved by the Corinth Planning Commission. The procedure for adopting town bylaws was discussed and a tentative schedule was outlined.

Highway Department

Roderick reported a culvert failure on White Road. The road crew was doing repairs on April 13. The Highway Department recently purchased a used 40 ton capacity utility trailer for \$500. Groschner asked about an accident which occurred last week on Claflin Road involving a town truck and a privately owned vehicle. Roderick said he would look into it and report back to Groschner. Long and Roderick presented a summary of the workshop they attended on Municipal Contracts. Work on the Chicken Farm Bridge continues.

Forest Committee

Roderick reported that signs marking the trails in the F.X. Shea Town Forest have been erected at intersections on numbered posts to help hikers find their way. The committee is now preparing maps of the trails which will include the newly numbered posts.

Conservation Commission

The CC Tree Planting will be Saturday, May 9 at 1:00 p.m. at the Town Hall. Green Up Day is Saturday, May 2. Pick up your bags at the Town Hall or at the Transfer Station on April 25th.

Other Business

Peter MacMurray, president of the Corinth Historical society, notified the Board that he expects the Academy window replacement project to be completed before the summer museum sessions begin in May.

The Board discussed the Town Hall septic system. Since abutting property owners do not have much interest in a leach field being installed on their properties, other options were considered. Groschner moved that the Board contact Dan Carter to conduct a study of possible leach field locations for the Town Hall. Pazdro seconded. Motion passed. Long will contact Dan Carter.

Correspondence

The Board received copies of the updated Regional Plan from Two Rivers. Also received was the annual report from NEKWMD. The Board reviewed remaining correspondence.

Emergency Lighting and Fire Extinguishers

The Board checked and found all to be working properly.

Groschner moved to adjourn. Pazdro seconded.

The meeting adjourned at 8:44 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
May 11, 2015

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Frank Roderick, Road Commissioner; Dick Kelley, Planning Commission Chairman; Susanne Smith, Planning Commission Member, Lynn Sciortino, Board Clerk.

The meeting was called to order at 7:00 p.m.

Approval of Minutes

Long moved to approve the minutes of the April 13, 2015 Regular Selectboard Meeting.

Pazdro seconded. Motion passed.

Long moved to approve the minutes of the April 16, 2015 Emergency Selectboard Meeting.

Pazdro seconded. Motion passed.

Groschner moved to approve the minutes of the May 5, 2015 Financial Meeting with the following corrections: spelling correction to "Deede Thurston" and the last sentence in the last paragraph changed to "Eye care insurance was authorized providing Thurston meets the minimum work requirement hours, if any." Long seconded. Motion passed.

Pazdro moved to approve the minutes of the May 7, 2015 Special Selectboard Meeting.

Long seconded. Motion passed.

Public Concerns

Roderick questioned the progress being made on installing porch floor grates at the Town Hall. The Selectboard has been looking into the matter but so far has not been able to find anything suitable. Groschner will check with VT Salvage Exchange in White River Junction. Roderick suggested Capitol Steel and Supply Company in Montpelier might be able to make them.

***Groschner moved to close the regular meeting in order to begin the Public Hearing.

Long seconded. Motion passed.

***Groschner moved to open the Public Hearing. Pazdro seconded. Motion passed.

The Public Hearing began at 7:10 p.m.

Flood Hazard Area Bylaws Public Hearing

The Selectboard presented the new bylaws and answered questions. The definition of perennial streams can be found within the definition of the river corridors section on page 4 of the bylaws.

Sacha Pealer from the Agency of Natural Resources will keep the town informed of updates from the state. Dick Kelley explained that the Planning Commission recently received information from Two Rivers regarding Town Building Registration Permits (to be considered by the Planning Commission). He will forward the information to the Selectboard. No public questions or comments had been received by phone or email.

***Long moved to close the Public Hearing. Pazdro seconded. Motion passed.

***Groschner moved to reopen the regular meeting. Pazdro seconded. Motion passed.

The regular meeting reopened at 7:22 p.m.

Highway Department

Roderick reported that the Mac truck has been sent off to the company that bought it. The Town Garage has the replacement metal parts for the Town Hall porch railing ready and will be installing. The Selectboard would like to thank Dan Wing for his help in repairing the Town Hall steps/railing. Upcoming highway projects include work at the intersection of Miller Road and Brook Road. Groschner informed the Board that he received a copy of The Orange Book at a recent workshop. This is a handbook for local officials, which provides information on state-aid programs available through the Agency of Transportation. It will be kept in the Selectmen's file cabinet.

Pazdro moved that the Selectmen sign the Certificate of Compliance for Town Road and Bridge Standards. Long seconded. Motion passed and the document was signed.

Conservation Commission

Roderick reported that the Commission organized the planting of ten additional apple trees in the field behind the Town Hall. The event was well attended. The trees that were planted last year are doing well.

Forest Committee

Roderick reported that signs and posts have been put up along the trails in the Town Forest. A 2x4 laminated map is now posted at the kiosk and map cards are available. A poetry scavenger hunt is planned for third graders from WRVS at the forest on May 14. The poems will remain up for the public to enjoy.

Correspondence

Pazdro moved that the Selectmen sign the maintenance agreement form for the Town Hall generator at a cost of \$550 per year. Long seconded. Motion passed and the document was signed.

Pazdro moved that the Selectmen sign the Annual Financial Highway Plan. Long seconded. Motion passed and the document was signed.

Groschner moved to turn over a bill from Dan Wing for \$106.98 for two Kick Away Shoe and Boot Cleaners to the Treasurer for payment. Long seconded. Motion passed.

The Board received notice from Two Rivers of a Public Hearing on the Regional Plan Updates at the Senior Center in Woodstock, VT on May 27th. The Selectboard's copy of the Regional Plan will be kept in the Selectmen's file cabinet.

The Board reviewed remaining correspondence.

Other Business

Pazdro moved to adopt the Flood Hazard Area Bylaws as presented to them by the Planning Commission, final draft dated April 1, 2015. These bylaws will become effective on June 1, 2015 unless a petition asking for adoption by popular vote is received before May 31st. The petition requires the signatures of 5% of Corinth's registered voters. Long seconded. Motion passed. The Selectboard would like to acknowledge and thank the members of the Planning Commission for their work on drafting the new Flood Bylaws.

Long informed the Board that on May 12, 2015 at 9 a.m. an excavator will be on site as test holes are dug checking possible locations for a Town Hall leach field. Dan Carter will be present. Long will contact Bob Chambers, property owner, with details regarding his property.

Construction of New Fire Station - The Selectboard discussed the May 7th presentation by Morton Buildings, Inc. They agreed to review the terms and conditions of the contract and consult with Rick Cawley, Town Attorney. They will contact other towns with fire stations built by Morton Buildings and possibly schedule a tour of their facilities. Groschner agreed to contact Bristol, VT and Wilton, NY. The Board would also like to create a list of Ad Hoc Advisors for this project. After the research is complete, the Board will be prepared to set a date for a Public Informational Meeting.

Emergency Lighting and Fire Extinguishers

The Board checked and found all to be working properly.

Groschner moved to adjourn. Pazdro seconded.

The meeting adjourned at 8:30 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
June 8, 2015

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Rick Cawley, Town Attorney; Lynn Sciortino, Board Clerk.

The meeting was called to order at 7:02 p.m.

Approval of Minutes

Pazdro moved to approve the minutes of the May 11, 2015 Regular Selectboard Meeting and the June 2, 2015 Financial Meeting. Long seconded. Motion passed.

Changes to the Agenda

Groschner moved that numbers 7 and 8 (Fire Station Update and Notification Ordinance) be addressed first. Pazdro seconded. Motion passed.

Fire Station Update

The Board received feedback from Rick Cawley, Town Attorney, on the Terms and Conditions sent by Morton Buildings, Inc. regarding the construction of a new fire station. Cawley pointed out several problems with the terms, and advised that if the Town were to contract with Morton, it would need to negotiate the terms. He suggested looking into contracts / terms and conditions that were signed by other parties and municipalities when entering an agreement with Morton Buildings. The Board will contact Bristol, VT and Wilton, NY. The Board also discussed researching companies that build fire stations similar to Morton Buildings for comparison. VLCT will be contacted for guidance.

Notification Ordinance

The Board is looking into a process to ensure compliance with the new Flood Hazard Area Bylaws. It would involve a simple form to be filled out prior to new construction. A Mt. Holly, VT ordinance was handed out for consideration. The Board will continue discussion at their next meeting after reviewing the Mt. Holly ordinance.

Flood Hazard Area Bylaws

Long agreed to delete the draft wording and add the signature page to the new bylaws which were adopted on May 11, 2015 and went into effect on June 1, 2015. He will draft language for the public regarding notification to the Administrative Officer if planning any new construction.

Highway Department

The Board had questions on the status of the Miller Road project and the signs restricting ATV use on town roads. Groschner will contact Frank Roderick, Road Commissioner, and report back to the Board at the July meeting.

Correspondence

The Board received the State of VT Bridge Inspection Report Summaries. It was agreed to forward to Frank Roderick. Also received was the Orange County Sheriff's Department Terms of Agreement. Pazdro moved to sign the Terms of Agreement with Orange County Sheriff's Dept. for fiscal year 2016 for the amount of \$6,000. Long seconded. Motion passed. The Board reviewed remaining correspondence.

Other Business

In accordance with the new Dilapidated Buildings Ordinance, Long reported information he had researched on two properties in town. The Selectboard is looking for someone to appoint who would enforce the ordinance and conduct inspections as described in the ordinance. Ideally this person would be part of an inspection team. The discussion will continue at the July meeting.

Emergency Lighting and Fire Extinguishers

The Board checked and found all to be working properly.

Groschner moved to adjourn. Pazdro seconded.

The meeting adjourned at 8:40 p.m.

Town of Corinth
Unapproved Minutes of the Regular Selectboard Meeting
July 13, 2015

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Frank Roderick, Road Commissioner; Joe Blodgett, Road Foreman;
Chris Diaz, Town Constable; Lynn Sciortino, Board Clerk.

The meeting was called to order at 7:00 p.m.

Approval of Minutes

Long moved to approve the minutes of the June 8, 2015 Regular Selectboard Meeting and the July 7, 2015 Financial Meeting. Pazdro seconded. Motion passed.

Town Constable Concerns / Noise Complaints

Diaz reported that he had received and responded to noise complaints on July 3 and July 4. No town ordinance is necessary regarding disturbances of the peace since it is covered in the state statutes. There continues to be concerns with ATVs illegally traveling on town roads. Additional signs prohibiting ATV travel will be erected. Blogett will see that all signs include the ordinance number.

Groschner moved to change the order of the agenda and address Highway Concerns next. Long seconded. Motion passed.

Road Commissioner's Report / Highway Concerns

Blodgett presented a paving contract with Blacktop Paving Company. Pazdro moved to hire Blacktop Paving Company to pave a 1.1 mile section of Chelsea Road from Eagle Hollow Road to just beyond the Tobin residence at a cost of \$126,272. Long seconded. Motion passed and the contract was signed.

Following discussion and the recommendation of the Highway Department, Long moved to sell the 1996 International Truck to Hook's Construction, Chelsea, VT for \$1,700. Pazdro seconded. Motion passed. Hook's will pick up and transport the vehicle.

Work on Miller Road will begin in two or three weeks.

Roadside mowing continues.

Roderick looked into grates for the Town Hall porches at Capitol Steel and Supply Company in Montpelier, reported costs to the Board as well as a suggestion of someone who could install the grates. Discussion followed which included the information from the Facilities Manager regarding ADA compliant grates. No decisions were made. The Board is waiting to hear back from the Facilities Manager.

Fire Station Update

The Board received a list of building contractors from Dan Wing. Discussion was tabled, giving the selectmen time to review Wing's recommendations. Groschner will invite the Fire Department to the August 10th meeting for an update and discussion of next steps.

Dilapidated Buildings Ordinance / Appointment of a Building Safety Officer

The Board discussed people who might be interested in the position of Building Safety Officer. Groschner will contact John Haney. Pazdro will contact Carole Freeman for recommendations. The Board asked Roderick to check the Eastman property on Cookeville Road to see if debris is in the town right-of-way.

Administrator's Notification Form

Groschner informed the Board that Rick Cawley, Town Attorney, recommended a notification form, rather than a separate ordinance, be used to inform the Administrative Officer of all construction. Notification is necessary to ensure compliance with the Flood Hazard Bylaw. Long agreed to assist the Administrative Officer in writing the notification form for Corinth. He will bring the proposed form to the next meeting. For public awareness, it was suggested that an explanation and a copy of the form be put in the next Town Report and that a press release be written for the Journal Opinion. Long agreed to write a press release for the Board to review.

Fee Structure for Flood Hazard Area Bylaws

Long moved to set up a fee structure for the new Flood Bylaws stating the cost of \$25 for a permit application. Additional fees would be determined by the costs of additional hearings that are necessary. Groschner seconded. Motion passed.

Committees

Pazdro moved to appoint Brad Wheeler to the Conservation Commission filling the seat left vacant by Earl Adams. Wheeler's term will end in 2017. Groschner seconded. Motion passed.

The Town Report Committee is looking for a replacement for Amy Peberdy. Groschner will contact Anne McKinsey to see if she is interested in the position.

Correspondence

The Board reviewed correspondence.

Other Business

On July 9, the Town Clerk, Treasurer, Facilities Manager, Selectboard and Historical Society conducted an inventory of items in storage at the Town Hall. Plans were made for cleaning and reorganizing. Long moved to contact the president of the Corinth Historical Society, Peter MacMurray, and offer the school desks to the CHS if they are picked up by August 1, 2015. Pazdro seconded. Groschner will contact Peter MacMurray.

Test Emergency Lighting and Fire Extinguishers

The Board checked and found all to be working properly.

Groschner moved to adjourn. Pazdro seconded.
The meeting adjourned at 8:55 p.m.

Town of Corinth
Unapproved Minutes of the Regular Selectboard Meeting
August 10, 2015

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Frank Roderick, Road Commissioner; Joyce McKeeman, NEKWMD Supervisor; Dan Wing; Dina Dubois; Suzanne Opton; Lynn Sciortino, Board Clerk.

The meeting was called to order at 7:01 p.m.

Approval of Minutes

Long moved to approve the minutes of the July 13, 2015 Regular Selectboard Meeting, the July 27, 2015 Emergency Meeting and the August 4, 2015 Financial Meeting. Groschner seconded. Motion passed.

Change To Agenda

Groschner moved to reassign #5 Highway Concerns to the #9 position. Pazdro seconded. Motion passed.

Waste Management Report

Joyce McKeeman, Northeast Kingdom Waste Management District Supervisor for Corinth, reported that clarification was needed on what items can be accepted under the expanded recycling program. She will print a list of acceptable items and update the attendants at the Transfer Station. McKeeman explained that more provisions of Vermont's Universal Recycling Law (Act 148) went into effect on July 1, 2015. A poster showing the items that can not be put in the landfill will be posted at the Town Hall and at the Transfer Station.

Public Concerns

Dan Wing requested that the Selectmen change the yield sign to a stop sign at the intersection of Brook Road and Cookeville Road. He stated that this is a very dangerous intersection and there have been numerous incidents recently. Groschner and Long both mentioned near misses that they had been involved in at that intersection. The Board agreed to look into changing the sign. Pazdro will check with state requirements as this would mean changes to the Corinth Highway Ordinance.

Change To Agenda

Pazdro moved to address #9 Town Hall Septic Plan next. Groschner seconded. Motion passed.

Town Hall Septic Plan

Long presented the draft plan of a new Town Hall septic system. The plan was produced by Dan Carter, licensed by the VT Dept. of Environmental Conservation. The Board and the public discussed the proposed plan. The meeting adjourned at 7:40 p.m. to make a site visit. The meeting reconvened at 7:55 p.m. Questions and concerns were addressed. More information is needed regarding the location of two nearby wells, those of Blythedale Farm and Joan Curley. The town will purchase the plan from Dan Carter, obtain several bids to determine the cost of the project and bring that information to the budget meetings in November.

Fire Station Update

Groschner acknowledged the dedication of the Corinth volunteer firefighters and expressed appreciation for their years of service to the town. The Board discussed outstanding concerns and possible solutions. In support of the firefighters' efforts to create a new municipal fire station, the Board agreed to formulate a plan to move forward and to communicate that in a letter to the fire chief.

Appointment of Building Inspector for Dilapidated Buildings Ordinance

Two names were submitted for consideration. Both are outside contractors who work for other towns. Groschner will contact them to gather information about their services and pricing. He will report back to the Board.

Municipal Planning Grant

Long reported that the Planning Commission would like to apply for this grant and use the funds for assistance in rewriting the Town Plan. Two Rivers would like to meet with the Selectmen regarding the grant. It was agreed to put them on the agenda for September 14th.

Flood Bylaws Construction Form

Long reported that he had met with the Planning Commission and the Administrative Officer to create the form. Pazdro moved to adopt the Construction Notification Form as presented. Groschner seconded. Motion passed. Long noted that the Administrative Officer will need this form filled out for all construction in Corinth, but that permits will only be required for construction that is planned on properties located in the Flood Hazard Areas. Long will contact Anne McKinsey to set up a separate email account for the Administrative Officer.

Road Commissioner / Highway Concerns

Roderick addressed the stop sign issue raised earlier by stating that to change a yield sign to a stop sign would not require a traffic study. It would require a change to the Town of Corinth Stop Sign Ordinance. The board will write up the change to the ordinance and consider it for adoption. Roderick next reported on the work at the intersection of Miller Road and Brook Road and the work on the Chicken Farm Bridge.

Roderick presented information on a new computer for the Town Garage. The Board agreed to purchase the computer from Competitive Computers at a cost of \$799 from previously budgeted funds.

Long informed the Board of a concern involving water in a resident's driveway. After discussion, Long agreed to visit the site with the Road Foreman.

Other Business

Groschner, acting as Corinth Health Officer, submitted a report to the other board members, acting as the Corinth Board of Health.

Committees

The Town Report Committee will meet the last week in August. Anne McKinsey will replace Amy Peberdy on the committee. Sciortino will contact other possible members. The Board agreed to pay McKinsey for her services and noted a need to create a fund for outside services at the budget meetings in November.

The Board acknowledged the resignation of Gabe Zoerheide from the Conservation Commission.

The Town Forest Committee's plan with the county forester is nearly complete and will be submitted to the Selectboard soon. When the Town Forest Committee dissolves, some of its members will join the Conservation Commission.

Correspondence

The Board received notification that the Health Officer's term expires August 31, 2015.

No new names were presented for this position.

The Board received the proposed Chelsea Town Plan to review.

The Board received notice of Two Rivers Regional Plan Public Hearing.

The Board reviewed remaining correspondence.

Test Emergency Lights and fire Extinguishers

The Board checked and found all to be working properly.

Groschner moved to adjourn. Long seconded.

The meeting adjourned at 9:40 p.m.

Town of Corinth
Unapproved Minutes of the Regular Selectboard Meeting
September 14, 2015

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Dick Kelley, Planning Commission Chair; Michele Boyer, Animal Control Officer; Frank Roderick, Road Commissioner; Joe Blodgett, Road Foreman; Dan Wing; Lynn Sciortino, Board Clerk.

The meeting was called to order at 7:00 p.m.

Approval of Minutes

Long moved to approve the minutes of the September 1, 2015 Financial Meeting after striking the last sentence in the Federal Surplus Property Program paragraph. Pazdro seconded. Motion passed. Pazdro moved to approve the minutes of the August 10, 2015 Regular Selectboard Meeting. Long seconded. Motion passed.

Public Concerns

Michele Boyer, Corinth Animal Control Officer, presented the Corinth Dog Control Ordinance and asked the Board for clarification in Section 10 - Impoundment. For public awareness, the place of impoundment is Country Canine Kennels. The phone number is 439-6877. In Section 12 - Penalties and Costs, Boyer proposed that if an impounded dog needs a rabies vaccination, the owner may make a deposit to the Town Clerk in the amount of \$30 in exchange for the release of their dog, redeemable on licensing the dog. She also proposed an impoundment fee of \$10 and a boarding fee of \$20 per night during which the animal is impounded. The Board agreed and Anne McKinsey will be contacted with updated information to be posted on the Corinth website.

Town Constable Concerns

Chris Diaz will be contacted and asked to look into the matter of an abandoned car in the town right-of-way on Hemlock Lane.

Municipal Planning Grant

Dick Kelley, Planning Commission Chair, outlined details of the grant. Monies will be used for Two Rivers' assistance in writing the Corinth Town Plan. The Planning Commission has already voted in favor of applying for the grant. Long moved that the Town of Corinth sign the resolution for a Municipal Planning Grant with Two Rivers-Ottawaquechee Regional Commission. Pazdro seconded. Motion passed and the resolution was signed. Groschner will contact Kevin Geiger to ascertain the grant administrator.

Flood Hazard Bylaw Administration

The Board reviewed an application for permit form and approved it for use by the Administrative Officer. The Board agreed to direct the Town Clerk, based on a reading of the Flood Hazard Bylaws, to record a Certificate of Occupancy as presented by the Administrative Officer regarding the property of Donnalyn Lyon.

Highway Department

Blodgett requested that money be repurposed in order to do repairs to the Town Garage. Groschner moved to approve the request regarding improvements to the Town Garage per

MP Builder's estimate. Long seconded. Motion passed.
Chicken Farm Bridge - Work is progressing rapidly.
Miller Road - Work is nearly completed.
Blodgett will inspect a section of South America Road to see if newly planted trees are in the town right-of-way.

Building Inspector for Dilapidated Buildings

Groschner reported he had contacted professional inspectors and found the cost prohibitive. Pazdro agreed to contact the Town of Hartford and ask who they use. Terry Murphy will be asked if he is interested in the position.

Stop Sign Ordinance

Pazdro moved to adopt the amended Town of Corinth Stop Sign Ordinance. Long seconded. Motion passed. The amended ordinance was signed and dated. It will go into effect in 60 days, unless a petition with 5% of voters is received (within 44 days). The ordinance will be posted and copies will be available at the Town Clerk's office. The amendment changes the yield sign for southbound traffic on Brook Road at the intersection with Cookeville Road to a stop sign. The new ordinance reads as follows:

Town of Corinth Stop Signs

An Ordinance establishing stop signs and other traffic control devices.

ARTICLE 1. **Authority.** This ordinance is adopted under authority granted in 23 V.S.A § 1008, 24 V.S.A § 229(4) and 24 V.S.A Chapter 59.

ARTICLE 2. **Purpose.** The purpose of this ordinance is to regulate traffic in order to protect the public health, safety and welfare.

ARTICLE 3. **Definitions.** For purposes of this ordinance the following words and/or phrases shall be defined as follows:

- a. Stop sign: The signs described in MUTCD, section 2B-4.
- b. Highway and Town Highway: As defined in 19 V.S.A. § 1 (12) & (21).
- c. Intersection: Any point at which a highway joins another at an angle, whether or not it crosses the other.
- d. MUTCD: The Manual for Uniform Traffic Control Devices issued by the Federal Highway Administration.

ARTICLE 4. **Location of Stop Signs.** Stop signs shall be erected on the following highways for the regulation of traffic at the following intersections:

- a. Chelsea Road. Eastbound traffic at the intersection of Goose Green Road and Brook Road.

- b. Eagle Hollow Road. Northbound traffic at the intersection with Chelsea Road.
- c. Brook Road. Southbound traffic at the intersection with Cookeville Road.

ARTICLE 5. Location of Other Traffic Control Signs.

ARTICLE 6. Violations & Enforcement.

- a. A violation of this ordinance shall be a civil matter enforced in the Vermont Judicial Bureau in accordance with the provisions of 24 V.S.A §§ 1974a and 1977 et seq.
- b. This ordinance may be enforced by any properly qualified Vermont law enforcement officer.

ARTICLE 7. Penalties & Waiver Fees. All penalties and waiver fees shall be those established by the Vermont Judicial Bureau for traffic violations.

ARTICLE 8. Severability. If any portion of this ordinance is held unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected and shall remain in full force and effect. If any statute referred to in this ordinance shall be amended, this ordinance shall be deemed to refer to such amended statute.

ARTICLE 9. Notice. This ordinance shall be entered into the minutes of the town records and shall be posted in at least 5 conspicuous places in town. A concise summary of this Ordinance (or the entire ordinance) shall be published in newspapers of record within 14 days of its adoption, accompanied by information as to where the full text of it may be examined, the rights of voters to petition for a vote, and the name, address and telephone number of a person who is available to answer questions about it.

ARTICLE 10. Effective Date. This amended ordinance shall take effect 60 days following adoption by the selectboard, unless a petition requesting voter approval is submitted within 44 days following adoption as provided in 24 V.S.A § 1973.

Amended this _____ day of _____, 2015.

Board of Selectmen

Chris Groschner

Russ Pazdro

Steve Long

Adoption History

Adopted March 8, 2004.

Amended September 14, 2015.

Committees

Roderick reported that the Forest Committee plan is nearly completed. Two landowners wish to meet with the committee to clarify the marking of trees to help define the property lines. He projected that the Forest Committee will merge with the Conservation Commission in November.

Sciortino reported on the Town Report Committee. The printing estimate came in less than last year. Anne McKinsey will bill the town for her services.

Other Business

The Board has decided to turn off the streetlight outside the Town Hall for two months. Discussion followed on outside lighting issues. Groschner will ask the facilities manager to replace burned out bulbs in the outside lights around the building.

Correspondence

A bill from Dan Carter was received for the septic work. Cost of the inspection was included. The bill will be turned over to the treasurer.

Information from NEKWMD regarding the new food scraps law was reviewed. The Board will ask Joyce McKeeman, representative to the board, to let them know that Corinth has composting facilities in place and that we are in compliance.

The Board reviewed remaining correspondence.

Test Emergency Lights and Fire Extinguishers

The Board checked and found all to be working properly.

Groschner moved to adjourn. Pazdro seconded.

The meeting adjourned at 9:20 p.m.

Town of Corinth
Unapproved Minutes of the Regular Selectboard Meeting
October 12, 2015

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Karen Galayda, Lister; Melisa Mahony, Lister; Tom Cain; Ted Nelson;
Lynn Sciortino, Board Clerk.

The meeting was called to order at 7:00 p.m.

Approval of Minutes

Pazdro moved to approve the minutes of the September 14, 2015 Regular Selectboard Meeting and the October 6, 2015 Financial Meeting. Long seconded. Motion passed.

Reappraisal Update

Galayda presented an update on the town reappraisal which began in July of this year. Discussion followed regarding roles and responsibilities of all involved. Vermont Appraisal Company was hired to aid the listers in the project and to provide training in different areas of the reappraisal process. Tom Cain and Ted Nelson, from VT Appraisal Company, asked that in order to work more efficiently as a team with the listers, that they be issued a key to the building and granted access to computers for data entry, as per terms of the contract. The Board agreed to issue Cain a key to the building and to look into the matter of computer access. The Board asked that a meeting of the listers and VT Appraisal Company be scheduled to establish policies and procedures for moving forward on the town reappraisal and report back to the Selectmen.

Resignation of WRVS School Board Member

The Board accepted with regret the resignation of Steve Simpson, longtime member of the WRVS School Board, term ending in 2018. Possible candidates for his replacement were discussed. An ad will be placed in the Journal Opinion advertising the vacancy.

Appointments to the Conservation Commission

Pazdro moved to appoint Kimberly Hotelling and Kevin Buchanan for positions on the Conservation Commission, terms to be determined. Long seconded. Motion passed.

Corinth Fire Warden

Pazdro moved to recommend to the state Joe Truss to fill out the unexpired term (ending in 2017) of David Danforth as Corinth Fire Warden. Long seconded. Motion passed.

Correspondence

The Board received a letter from Two Rivers informing them that grant money might be available to create a Town Mitigation Plan.

The Board received a note of thanks for support from the American Red Cross.
Remaining correspondence was reviewed.

Other Business

Chris Groschner, Corinth Health Officer, recently inspected the property and the current septic system at the former East Corinth General Store at 657 Village Road in East Corinth. Following a discussion with the state health department, it was determined that there is not a public health hazard or hazard to the Tabor Branch of the Waits River at this time. No septic permit was found, however, for the present system.

Chris Diaz, Corinth 2nd Constable, notified the Board that he recommends the abandoned car, located within the town's right-of-way on Hemlock Lane, be towed and impounded. The Board agreed and will make arrangements with a towing service.

The Board discussed the position of Dilapidated Building Officer. Pazdro will contact Ed Pospisil to see if he is interested.

Long notified the Board that Sacha Pealer, floodplain manager with the VT Agency of Natural Resources, is available to provide training to Corinth Board of Adjustment members. Long will contact the members of the BOA.

Test Emergency Lights and Fire Extinguishers

The Board checked and found all to be working properly.

Groschner moved to adjourn. Pazdro seconded.
The meeting adjourned at 8:58 p.m.

Town of Corinth
Unapproved Minutes of the Regular Selectboard Meeting
November 9, 2015

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Frank Roderick, Road Commissioner; Lynn Sciortino, Board Clerk.

The meeting was called to order at 7:00 p.m.

Approval of Minutes

The name of the store in the October 12, 2015 Selectboard minutes (Other Business - first paragraph) was changed to the "former Martin's Village Store." Groschner moved to approve the corrected minutes of the October 12, 2015 Regular Selectboard Meeting and the November 3, 2015 Financial Meeting. Pazdro seconded. Motion passed.

School Board Appointment

Long agreed to post an ad for the position of WRVS school board member on the LRN.

Road Commissioner's Report

Roderick reported that the Goose Green Bridge painting project has been completed; paperwork was signed for reimbursement from the VT Agency of Transportation's Bridge and Culvert Program. Work on the Chicken Farm Bridge continues. The Town Garage addition will be finished next week. The new stop sign at the intersection of Brook Road and Cookeville Road is in place and the lines have been repainted to direct traffic. Roderick will ask the Road Foreman to check out the turn-around at the end of Tullar Road to determine room for plows.

Committees

Conservation Commission - New members, Kimberly Hotelling and Kevin Buchanan, will serve terms to end in 2019.

Forest Committee - The committee is waiting for finalization of the management plan. The plan will be submitted to the Selectmen when completed.

Correspondence

The Board received a letter from Washington Electric regarding pole relocation. Exact locations of the poles are needed before agreement can be made. Pazdro will follow up.

The Board received and completed an appointment form to appoint Joe Truss as Corinth Fire Warden.

A letter from Two Rivers informing the Board that grant money may be available to create a Local Hazard Mitigation Plan was reviewed. Selectmen will contact people who may be interested.

The Board received a letter from Pine View Farm asking that Karen Galayda recuse herself from the appraisal of their property. Groschner will contact Galayda.

Morton Builders sent a letter regarding construction of a new fire station, stating that they were pleased to begin the process.

Other Business

Pazdro moved to appropriate \$75 for piano tuning. Long seconded. Motion passed.

Dilapidated Buildings Officer search continues. Bob Sandberg agreed to the position if no one else can be found.

Test Emergency Lights and Fire Extinguishers

The Board checked and found all to be working properly.

Long moved to adjourn. Pazdro seconded.

The meeting adjourned at 7:46 p.m.

Town of Corinth
Unapproved Minutes of the Regular Selectboard Meeting
December 14, 2015

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long.
Others Attending: Frank Roderick, Road Commissioner; Dina DuBois; Dan Wing;
Lynn Sciortino, Board Clerk.

The meeting was called to order at 7:00 p.m.

Approval of Minutes

Pazdro moved to approve the minutes of the November 9, 2015 Regular Selectboard Meeting and the December 1, 2015 Financial Meeting. Long seconded. Motion passed.

Public Concerns

Roderick noted that the Mentoring Project was not included on the list of appropriations. Pazdro moved to add an amount of \$500 for the Mentoring Project to the list of appropriations to be considered at Town Meeting. Long seconded. Motion passed. Susan Fortunati, Town Treasurer, will be notified of the addition.

Dina DuBois and Dan Wing had positive feedback for the streetlight near the Town Hall being turned off and also for the decision to install grates on the porches. They inquired about access to the town orchard. The Board responded that access will change to the opposite side (behind the fire station) and Jeff Flye/Billy Eastman have been contacted about maintenance of the orchard.

Roderick informed the Board that the Highway Department will be scraping the Town Hall parking area to alleviate some of the mud.

Calendar

The Board reviewed their 2016 calendar in preparation for Town Meeting. The following dates were proposed:

January 5, 2016 Financial Meeting

January 11, 2016 Regular Selectboard Meeting (Pazdro will bring proposed warning for review)

January 26, 2016 - Special Meeting to sign the warning at 5:00 p.m.

January 27, 2016 - File warning with the Clerk; Post the warning in three public places

February 2, 2016 - Financial Meeting

February 8, 2016 - Regular Selectboard Meeting

March 1, 2016 - Town Meeting

February 29, 2016 or March 8, 2016 - Financial Meeting (date to be decided)

March 14, 2016 - Regular Selectboard Meeting

Road Commissioner's Report

Roderick reported the Highway Department has been responding to muddy conditions in West Corinth. The final inspection of the Chicken Farm Bridge occurred on December 11, 2015.

Correspondence

Roderick approved the plans from Washington Electric for upgrading and relocating lines within the town's right-of-way. Groschner moved to sign the permit for Washington Electric for upgrade and relocation of lines on Cookeville Road. Long seconded. Motion passed. The permit was

given to the Town Clerk to mail to WEC and file a copy for the Board's records. The second permit request from WEC will be signed at the Board's next meeting.

The Board received notice from Two Rivers regarding new stormwater standards.

The Board received information from Two Rivers concerning state highway paving in 2016.

Nothing is planned for Corinth's Route 25.

The Board received a proposed budget from VT Superior Court, Orange. This was forwarded to Susan Fortunati, Treasurer.

The Board received a proposed budget for Northeast Kingdom Waste Management District.

It will appear in the Town Report and be posted in the designated spots.

The Board reviewed the figures for VLCT dues.

Committees

The Planning Commission notified the Board that no change was necessary in their budget request after learning they had not received the Municipal Planning Grant applied for in September.

Old Business

Long agreed to call Jay Lackey, VT Dept. of Forests, Parks and Recreation to see if a letter of resignation from David Danforth, Corinth Fire Warden, has been received.

Test Emergency Lights and Fire Extinguishers

The Board checked and found one light was out. A report to Greg Thurston will be made.

The test switch for the light in the Listers' office needs to be relocated, if possible, to make it accessible.

Long moved to adjourn. Groschner seconded.

The meeting was adjourned at 8:23 p.m.