

Town of Corinth Jan.9, 2012
Regular Selectboard Minutes unapproved

Attending:Selectboard Members: Russ Pazdro, Chair, Allen Locke, Susanne Smith

Road Commissioner: Frank Roderick

Fire Department: Thomas King, Assistant Chief
David Danforth, Deputy Chief

Chris Groschner

Pazdro called meeting to order at 7pm.

Regular minutes for Dec.6 and Dec. 12 were approved.
Minutes for special meetings of Dec. 8 and Dec. 14 were approved.

Several bills were reviewed and warrants were signed.

Fire Department concerns were brought up and several options for future financing were discussed. The matter was tabled pending further investigation by both the Selectboard and Fire Dept.

Re Facilities and Town hall issues it was agreed that the usual fee would be charged for hall use for yoga classes, since there are heating costs, etc.

Additionally, Selectboard agreed that Norm Collette and Connie Longo would be paid as per usual for the town meeting hall set-up.

Waste Management Concerns: Notification letters re Jan. 18 and Feb. 29 public information meetings to discuss town vote on joining Northeast Kingdom Waste Management District will be sent out Tuesday, Jan. 10. Meeting notice is already posted in town and advertisement has been sent to Journal Opinion.

Meeting was adjourned at 8:50pm.

TOWN OF CORINTH EMERGENCY SELECTBOARD MEETING

Jan.12, 2012

Attending: Selectboard - Russ Pazdo, Chair, Susanne Smith, Allen Locke
Joyce McKeeman, chair. Waste Management Comm.
Mike Casella , Mike Wark Casella Waste Management

Meeting came to order at 4:00 pm and chairman immediately called for executive session to begin contract deliberations.

No decisions were reached.

Executive session ended at 5:15 pm and meeting was adjourned.

Town of Corinth
Public Information Meeting
January 18, 2012

Attending:

Selectboard Members: Russ Pazdro-Chair, Susanne Smith, Allen Locke

Waste Management Committee Members: Joyce McKeeman-Chair, Lois Jackson, Luise Graf

Executive Director of Northeast Kingdom Waste Management District: Paul Tomasi

Board Clerk: Lynn Sciortino

Sixteen Residents of Corinth

Meeting was called to order at 7:02 p.m.

McKeeman made introductions and outlined the duties and responsibilities of the Corinth Waste Management Committee.

Smith provided information on waste management in Corinth and explained the benefits of joining a solid waste district. Compliance with new state regulations pertaining to HHW collections was the primary reason for the investigation of solid waste districts. The Board and the Waste Management Committee believe it is in the town's best interest to join the Northeast Kingdom Solid Waste District.

Tomasi presented a history and overview of Northeast Kingdom Waste Management District. He outlined the many services the Waste District provides including HHW collection, educational workshops and assuming responsibility for state and federal mandates, facility certifications and permit requirements. One of the goals of the NEKWMD is to "relieve the financial and administrative burden on rural Vermont towns".

There were many questions from Corinth residents concerning costs, recycling, public education, equipment, hazardous waste and the obligations/responsibilities as a member town.

A formal hearing will be held at the Town Hall on Wednesday, February 29, 2012 at 7 p.m.

Residents will vote on NEKWMD membership on Town Meeting Day--March 6, 2012.

Meeting ended at 8:00 p.m.

TOWN OF CORINTH EMERGENCY SELECTBOARD MEETING

Jan.19, 2012

Attending: Selectboard - Russ Pazdo, Chair, Susanne Smith, Allen Locke
Joyce McKeeman, chair. Waste Management Comm.
Mike Casella , Mike Wark Casella Waste Management

Meeting came to order at 4:10 pm and chairman immediately called for executive session to begin contract deliberations.

No decisions were reached.

Executive session ended at 5:15 pm and meeting was adjourned.

Corinth Selectboard Meeting Feb.7, 2012

Unapproved Minutes

Attending: Selectboard members; Russ Pazdro, Chair, Susanne Smith and Allen Locke, Suzanne Hansen, Selectboard assistant, Susan Fortunati
Treasurer

Pazdro Called the meeting to order at 4:10 p.m.
Bills were reviewed and the warrants were signed

Meeting was adjourned at 5:00 pm.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
February 13, 2012

Attending:

Selectboard Members: Russ Pazdro-Chair, Allen Locke, Susanne Smith

Road Commissioner: Frank Roderick

Town Treasurer: Susan Fortunati

Board Clerk: Lynn Sciortino

Guests: Norm Collette, Connie Longo

Pazdro called the meeting to order at 7:12 p.m.

Approval of January 3, 2012 Selectboard Finance Meeting Minutes:

Pazdro moved to amend the minutes to include "Suzanne Hansen, Selectboard Financial Assistant, would be reviewing the journal entries." Smith seconded the motion and it was passed unanimously. The minutes were approved with the above change.

Pazdro moved to approve the minutes of the January 9, 2012 Regular Selectboard Meeting, the January 30, 2012 Special Selectboard Meeting, the January 12, 2012 Emergency Meeting, the January 19, 2012 Emergency Meeting and the January 18, 2012 Public Informational Meeting. Smith seconded. The motion passed unanimously.

Public Concerns:

A call from a Corinth resident prompted a discussion about 911 calls for ambulance service and the option to choose the service that is closest. If a person requires an ambulance, they may call any service directly or call 911 and get Upper Valley Ambulance Service. The town is presently under contract with Upper Valley Ambulance Service. The Board will be reviewing the language in the contract.

Treasurer's Concerns:

A memorandum from VLCT, containing recommendations for improvements and a municipal internal controls' checklist, was read and discussed. The Board and the Treasurer rated each item on the list. This completed checklist provides a concise record of strengths and weaknesses rating the town's operations. The information will help pinpoint specific areas that need addressing. A letter of response will be written to VLCT with the results.

Fortunati has looked into direct payroll deposit for town employees that are interested. There is no cost for the service at this time.

A letter from Assistant Judges, Joyce McKeeman and Victoria Weiss, informed the treasurer that Corinth's share of Orange County taxes for fiscal year 2012-2013 is \$28,624.97. \$30,000 had been budgeted for this. It will be paid in July.

Fortunati also reported that work on Fraud Risk Management is scheduled for this year.

Facilities/Town Hall Issues:

Norm Collette reported that the electrical and plumbing work will be completed soon. There are new lights and outlets in the Town Hall and a water softener will be installed to help prevent future plumbing problems. Next month Collette will bring three itemized bids for a new heating system. He also noted that the piano is in need of extensive repairs and it might be best to look for a replacement. The Board agreed and asked Collette to see if anyone has a piano they would like to donate to the town. Concerns were raised in regard to the Town Hall Usage Policy. The policy was last updated in 2005 and is in need of changes. Collette will research the issue and bring a draft of the changes to the Selectboard.

Road Commissioner's Report/Highway Concerns:

Roderick presented a claim for partial state payment for a box culvert. The figures on the claim needed to be adjusted and resubmitted. Roderick next presented the Annual Certificate of Highway Miles. Pazdro moved that the Board sign the Certificate and send it to the Agency of Transportation. Locke seconded and the motion passed unanimously.

Waste Management Concerns:

After a lengthy discussion addressing the selection of a waste hauler to service Corinth's transfer station, the Board came to a decision. Locke moved that the chair contact Casella Waste Management and commence negotiations to create a contract in order to continue with their services. Pazdro seconded the motion. The motion passed by a vote of 2 to 1.

Committees:

Fortunati stated that she had not received the second half payment for taxes on the land donated by Susan Shea. It was marked paid and expensed off to the Town Forest Committee.

Correspondence:

The Selectboard received a letter with a request to look into a neglected property. The town has no authority to control access or intervene however, since this is a private property. The Board also received a letter from Sugar Maple Preschool asking that signs be put up near the school to warn motorists to slow down for children. The road commissioner said that the ground is frozen now but signs can be put up in the spring. He felt that arranging orange cones near the school would help in the interim and agreed to see that the cones were delivered.

Locke moved to adjourn the meeting and Pazdro seconded the motion. The motion passed unanimously and the meeting was adjourned at 10:25 p.m.

Corinth Emergency Selectboard Meeting Feb.23, 2012

Unapproved Minutes

Attending: Russ Pazdro, Chair, Susanne Smith and Allen Locke
Mike Casella, Casella Waste Management Systems

Pazdro called the meeting to order at 6:30p.m.

Pazdro moved to go into executive session for the purpose of negotiating a contract. Smith seconded, motion passed . Board came out of executive session at 7:15 , No decision was made.

Meeting was adjourned at 7:15 pm.

Town of Corinth
Unapproved Minutes of Emergency Selectboard Meeting
February 29, 2012

Attending:

Selectboard Members: Russ Pazdro-Chair, Allen Locke, Susanne Smith

Road Commissioner: Frank Roderick

Substitute Board Clerk: Kelly McFarline

Pazdro called the meeting to order at 7:50 p.m.

Road Commissioner's Concerns:

Pazdro moved to permit the Road Commissioner to post roads all over town in accordance with state statutory weight limits. Specifically, maximum weight limit for single axle trucks is 15,000 pounds; maximum weight limit for 2-axle trucks is 18,000 pounds; and for trucks with 3 or more axles, the maximum weight limit is 20,000 pounds. The statutory weight limit will be effective March 1, 2012 and end May 15, 2012 or sooner should conditions allow. According to V.S.A. § 1110 of Title 19, the selectmen shall post signs in at least two public places in town and the signs must "be conspicuously placed at each end of the highway or portion of the highway" where the weight restrictions exist. Smith seconded. The motion passed unanimously.

Pazdro moved to adjourn. Smith seconded. The motion passed unanimously and the meeting adjourned at 7:54 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
March 12, 2012

Attending:

Selectboard Members: Allen Locke-Chair, Susanne Smith, Chris Groschner

Town Treasurer: Susan Fortunati

Road Commissioner: Frank Roderick

Lister: Karen Galayda

Board Clerk: Lynn Sciortino

Guest: John Osowski

Locke called the meeting to order at 7:05 p.m.

Smith moved to nominate Allen Locke for Selectboard Chairman. Groschner seconded.

The motion passed with 2 in favor, 1 abstention.

Smith moved to approve the minutes of the February 13, 2012 Regular Selectboard Meeting and the February 29, 2012 Public Informational Meeting. Groschner seconded.

The motion passed unanimously.

Appointment of Municipal Officers:

Locke moved to appoint Linda Weiss, Russ Pazdro, Lee Porter, Irene Mann and Lora Nielsen to 1-year terms on the Budget Committee. Groschner seconded. The motion passed unanimously.

Locke moved to reappoint Frank Roderick and Earl Adams to 3-year terms on the Conservation Commission. Groschner seconded. The motion passed unanimously.

Locke moved to reappoint Diana Perry to a 1-year term as Animal Control Officer.

Groschner seconded. The motion passed unanimously.

Smith moved to reappoint Jack Learmonth to a 1-year term as the E-911 Coordinator.

Groschner seconded. The motion passed unanimously.

Locke moved to reappoint Joe Truss for 1-year terms as the Emergency Management Coordinator and the Upper Valley Ambulance Service Rep. Groschner seconded. The motion passed unanimously.

Smith moved to appoint Holly Groschner, Anne Margolis, Tim O'Dell, Dan Wing and Gabe Zoerheide to the Energy Committee for one year. Groschner seconded. The motion passed unanimously.

Locke moved to reappoint Bob Fortunati and to appoint Mike Danforth and Gary Bicknell for 1-year terms as Fence Viewers. Smith seconded. The motion passed unanimously.

Locke moved to appoint Joshua Gaetz to a 3-year term, Ryan Dodge to a 3-year term and Holly Groschner to a 2-year term (to complete Peter Keene's term) on the Planning Commission. Kevin Kinerson will remain as an alternate until his term expires in 2014.

Smith seconded. The motion passed unanimously.

Locke moved to appoint Russ Pazdro to a 3-year term as a public member of the Revolving Loan Fund Committee. Smith seconded. The motion passed unanimously.

Smith was designated as the Selectboard representative to this committee.

Groschner moved to reappoint Frank Roderick to a 1-year term as Road Commissioner.

Locke seconded. The motion passed unanimously.

Locke moved to reappoint Jen Brooks-Wooding to a 1-year term as Service Officer. Smith seconded and the motion passed unanimously.

Locke moved to reappoint Virginia Barlow to 1-year terms as Tree Warden and Surveyor of Wood and Timber. Groschner seconded. The motion passed unanimously. Smith moved to appoint Luise Graf, Lois Jackson, Joyce McKeeman, Forbes Morrell, Bob Sandberg and Greg Thurston to 1-year terms on the Waste Management Committee. Groschner seconded and the motion passed unanimously. Chris Groschner agreed to be the Selectboard representative on this committee.

Locke moved to reappoint Karen Galayda to a 1-year term as Zoning Administrator. Groschner seconded and the motion passed unanimously.

Locke moved to reappoint Louise Sandberg and Forbes Morrell and appoint Frank Roderick to 1-year terms on the Zoning Board of Adjustment. Groschner seconded and the motion passed unanimously.

Public Concerns:

John Osowski described the damages to his property due to drainage runoff. The problem has been ongoing over several years. He and the road commissioner have recently walked the property and discussed possible solutions. Roderick suggested putting in a culvert on Blue Wind Lane at the corner of the cemetery. The Selectboard agreed and the work will be done when the road conditions allow.

Treasurer's Concerns:

Bills and Warrants were submitted to the Selectboard and signed. Smith moved to sign the renewal for a tobacco/liquor license for the East Corinth General Store. Locke seconded the motion and it passed unanimously. The Board received notification from Washington Electric Company regarding a 200 foot line planned for a section on Brook Road. Locke moved to grant permission for WEC to perform the work on Brook Road (Project 303-39). Smith seconded. The motion passed unanimously.

Listers' Concerns:

Galayda reported concerns regarding a property in town. One of the concerns is the possibility of an inadequate septic system. Groschner stated that he would look into the matter.

Facilities/Town Hall Issues:

The estimate for a new furnace for the Town Hall will be completed soon. The Town Hall Use Policy will be presented at the April meeting. Corinth Historical Society made a donation for the use of the Town Hall March 10, 2012.

Road Commissioner's Report/Highway Concerns:

Roderick reported that the Highway Department is investigating the possibility of selling, purchasing, and/or trading various equipment.

Correspondence:

The auditors' report was received from Sullivan & Powers.

Smith moved to sign a letter of agreement between the Town of Corinth and Northeast Kingdom Waste Management District pursuant to the Australian ballot vote on March 6, 2012. Groschner seconded the motion and it was passed unanimously.

Smith moved to adjourn the meeting. Groschner seconded. The motion passed unanimously and the meeting was adjourned at 9:32 p.m.

**Town of Corinth
Board of Selectmen**
P.O. Box 461
Corinth, Vermont 05039

**Approved Minutes of the Special Meeting of the Board
March 28, 2012
1:30 p.m., at the Town Hall**

Attending for the Board: Allen Locke, Chairman; Susanne Smith
Guest: Paul Tomasi, Executive Director, NEK Waste Management District

The meeting was called to order at 1:30 p.m.

The Board agreed to go into executive session, with the participation of Mr. Tomasi, to review a proposed contract between the Town of Corinth and Casella Waste Management, Inc.

The Board concluded its executive session at 3:25 p.m.; no decisions were taken as a result of the proceedings.

The meeting was adjourned at 3:30 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
April 9, 2012

Attending:

Selectboard Members: Allen Locke-Chair, Susanne Smith, Chris Groschner

Road Commissioner: Frank Roderick

Board Clerk: Lynn Sciortino

Guests: Connie Longo, Norm Collette, Robyn Brill, Joe Blodgett

Locke called the meeting to order at 7:00 p.m.

Smith moved to approve the minutes of the March 12, 2012 Regular Selectboard Meeting, the March 13, 2012 Financial Meeting and the April 3, 2012 Financial Meeting.

Groschner seconded. The motion was passed unanimously after the correction of a spelling error.

Locke moved to appoint Gabe Zoerheide to a 3-year term on the Conservation Commission. Groschner seconded. The motion passed unanimously.

Locke moved to appoint Jane Conner to a 3-year term beginning April 17, 2012 as Town Representative on the Library Board of Trustees. Groschner seconded. The motion passed unanimously.

2012 Town Plan

Robyn Brill stated that the Planning Commission would like to readopt the present town plan (adopted in 2007). Smith moved that the Selectboard hold a public meeting on May 14, 2012 for the purpose of establishing the 2012 Town Plan. Locke seconded and the motion passed unanimously. The Selectboard will review the plan prior to the hearing.

The public can access the town plan at www.corinthvt.org.

Highway Department

Two grants (signs/radios) were presented and signed. Joe Blodgett and Frank Roderick explained the Public Works Emergency/Non Emergency Mutual Aid Agreement which is renewed every three years. Locke moved to approve the renewal of the Mutual Aid Agreement. Groschner seconded. The motion passed unanimously.

Building Maintenance

Norm Collette reported that the piano in the Town Hall has been repaired and there is no need to look for a replacement. Three bids for a new Town Hall furnace were presented and discussed. Groschner moved to accept Dan's Plumbing and Heating's bid for \$12,400. Locke seconded the motion and it passed unanimously. Locke signed the estimate from Dan's Plumbing and Heating. Collette will contact Dan and begin plans for the conversion.

Town Hall Use Policy

Collette is in the process of revising the Town Hall Use Policy. The Board had input and offered suggestions on several policy revisions.

Old Business

Groschner reported back to the Board that he had contacted the health officer concerning a property with a possible septic issue. He and health officer, Glynn Pellagrino, will make recommendations to remedy the situation.

New Business

The contract between Casella and the town is being reviewed. Northeast Kingdom Waste Management District and the town attorney are reviewing the document.

Correspondence

Correspondence was reviewed and discussed. Locke moved to approve a request from Washington Electric Co-Op to relocate a distribution line on Pike Hill Road. Groschner seconded the motion and it passed unanimously.

Groschner moved to adjourn. Locke seconded. Meeting adjourned at 10:00 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
May 14, 2012

Attending: Selectboard Members: Allen Locke - Chair, Susanne Smith, Chris Groschner, Road Commissioner: Frank Roderick, Road Foreman: Joe Blodgett, Town Treasurer: Susan Fortunati, Lister: Karen Galayda, Planning Commission Member: William Devins, Board Clerk: Lynn Sciortino, Guests: Elisabeth, Dennis, Elsa and Adylyne Kulakowski

Locke called the meeting to order at 7:04 p.m.

Smith moved to approve the minutes of the April 9, 2012 Regular Selectboard Meeting. Groschner seconded. The motion passed unanimously.

Groschner moved to approve the minutes of the May 8, 2012 Financial Meeting. Smith seconded. The motion passed unanimously.

Locke called a recess at 7:10 in order to convene the Public Hearing on the 2012 Corinth Town Plan. There were no comments, questions or concerns. The Selectboard Meeting resumed.

Public Concerns: The Board received a letter dated May 4, 2012 from Joan and Rich Moore requesting to make improvements and perform maintenance on Hazlett Road (class IV). Dennis Kulakowski, another owner of property abutting the road, expressed concerns and presented his plans for improving the road. Blodgett said he would take a look at the project and advise the landowners. The Board suggested that the two parties meet and discuss the proposed work so the plan is clear and all are in agreement.

Corinth Town Plan: Groschner moved to adopt the Town of Corinth Town Plan 2012 as submitted by the Planning Commission. Smith seconded. The motion passed unanimously. Devins stated that the Planning Commission wants to do a comprehensive rewrite of the plan over the next five years. Locke stated he would like the Board and the Planning Commission to begin addressing the recommendations in the Town Plan.

Treasurer's Report: Bills and warrants were submitted to the Board. A credit application was presented for signatures in order to finance a new excavator. Discussion followed concerning financing. Blodgett will set up a meeting between the Town and Nortrax Northeast to clarify the application process. Smith moved that the Selectboard approve the purchase of a 2011 John Deere excavator ZX120-3 from Nortrax Northeast for \$115,050 less the \$45,500 trade-in on the town's 1998 Komatsu PC-240-LC. Groschner seconded the motion and it passed unanimously.

Highway Department: Blodgett reported that the Roods requested permission to take down a tree near their garage. The Highway Dept. will contact TR Jackson, the property owner, to discuss this project. As planned at the February Selectboard meeting,

pedestrian signs were posted in East Corinth Village. A discussion followed concerning speed limits and signage.

Old Business: Groschner reported that he has checked in with the Health Officer concerning a property with a possible septic issue. The Health Officer will be sending a certified letter to the landowner.

Correspondence: Materials on the development of a regional sustainability plan was received. Locke proposed that Smith and Groschner review the paperwork. A new contract from the Orange County Sheriff's Office was received. Discussion followed on the cost and amount budgeted for this service. Locke moved that the Board approve the renewal of the law enforcement contract with Orange County Sheriff's Office for one year effective July 1, 2012. Smith seconded. The motion passed unanimously.

Groschner moved to adjourn. Locke seconded. The meeting was adjourned at 9:08 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
June 11, 2012

Attending: Selectboard Members: Allen Locke-Chair, Susanne Smith, Chris Groschner, Road Commissioner: Frank Roderick, Road Foreman: Joe Blodgett, Planning Commission Members: Robyn Brill and Ryan Dodge, Health Officer: Glynn Pellagrino, Board Clerk: Lynn Sciortino, Guest: Barry Stryker

Locke called the meeting to order at 7:03 p.m.

Smith moved to approve the minutes of the May 14, 2012 Regular Selectboard Meeting with one correction. The town's Komatsu PC-240-LC is a 1999, not a 1998. Groschner seconded the motion and it was passed unanimously.

Minutes from the June 5, 2012 Financial Meeting were approved on June 12, 2012.

Public Concerns: Chris Groschner asked the Selectboard if he could temporarily store some stones from a construction project behind the Corinth Academy. The request was approved.

Highway Department: Groschner moved to accept a bid from Global Truck Traders, Inc. for \$18,100 to purchase the 2002 Mack RD690P dump truck with wing and all-way plow. Locke seconded. The motion passed unanimously. Blodgett will notify Global Truck Traders that their bid was accepted. Referring to a discussion on speed limits held last month, Blodgett reported that a speed calculating machine is available for the town to use. The Board asked Blodgett to obtain the machine and conduct a traffic speed survey on Village Road. Brill said that the Planning Commission had been discussing speed limits and signage as well. They will get back to the Selectboard with their ideas and recommendations. Roderick stated that he is currently rewriting Corinth's Traffic Ordinance.

Maintenance Contract: Smith moved that the town renew the Town Hall generator maintenance contract with Control Power Systems for \$550. This is a one year contract in effect from June 2012 to May 2013. Groschner seconded. The motion passed unanimously. Smith moved that the Treasurer disburse \$550 for the contract renewal with Control Power Systems. Groschner seconded. The motion passed unanimously.

Appointment of School Director: The Board acknowledged the resignation of School Board Member, Dick Kelley. The Selectboard will be appointing a replacement for Kelley. A notice seeking candidates was posted but there has been no response.

Planning Commission: Brill reported that the Planning Commission is looking into setting up a Facebook page for the town as a way to build stronger social connections and increase citizen involvement. Brill noted that they are in the preliminary planning stages

but wanted feedback from the Selectboard. Smith moved that the Board direct the Planning Commission to continue investigating Facebook and report back in September. Locke seconded the motion. It passed unanimously.

Health Officer Matters: Options for the burned out Eastman property were presented. Liability issues and possible health/safety concerns were discussed. Pellagrino felt that the health concerns were minimal. Pursuant to advice from VLCT and the expressed disposition of the Board, Locke will follow up by contacting Town Attorney, Rick Cawley, to determine what actions, if any, need to be taken.

Other Business:

Websterville Baptist School Trustee, Barry Stryker, spoke on the benefits of sending Corinth students to his school for grades 9-12. The payment of tuition at religious schools by town school boards is not authorized at this time and might be challenged in the courts. Stryker presented the school's plan to address the legal issues. He was seeking an initial response from the Selectboard as to whether the Town would support the school's legal effort and, later, perhaps some financial help for mounting a court challenge. Groschner felt the Board needed more time to study the information.

At 9:04 p.m. Smith moved that the Board and Health Officer, Glynn Pellagrino, go into executive session to discuss issues pertaining to health and welfare. Groschner seconded. The motion passed unanimously.

The meeting resumed at 9:50 p.m. No action was taken. There will be further discussion on the topic.

Correspondence was reviewed.

Groschner moved to adjourn. Smith seconded. The meeting was adjourned at 9:52 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
July 9, 2012

Attending: Selectboard Members: Allen Locke-Chair, Susanne Smith, Chris Groschner
Road Commissioner: Frank Roderick, Board Clerk: Lynn Sciortino

Locke called the meeting to order at 7:04 p.m.

Smith moved to approve the minutes of the June 11, 2012 Regular Selectboard Meeting and the minutes of the July 3, 2012 Financial Meeting. Groschner seconded and the motion passed unanimously.

Highway Department: Smith moved to renew participation in the Federal Surplus Property Program. Groschner seconded the motion. It passed unanimously. Smith then moved to authorize the chairman to sign the renewal document when submitted. Groschner seconded the motion and it passed unanimously. Roderick reported that the Highway Dept. has received both sets of radios that were purchased with monies from the Homeland Security Grant. This grant requires attendance at Incident Command Systems Training. Roderick advised that at least one board member attend the upcoming training being held in Barre. Joe Blodgett will forward the details of this training to the Board. Roderick also reported that two bids have been received for a paving project on Goose Green Road (from Bear Notch Road to Young Road). Locke moved to accept the recommendation of the Road Commissioner and accept the bid from Pike Industries for \$134,972.45. Smith seconded. The motion passed unanimously.

Building Maintenance: Norm Collette stated in a letter to the board that he was concerned the back field had not yet been mowed. Roderick said the Highway Dept. would be doing the mowing soon. Collette suggested that in the future it be mowed twice during the season.

Other Business: An attendant is needed at the Transfer Station on Saturday mornings to accommodate the expansion of the recycling program. Duties include collecting fees for tires and seeing that materials are sorted and disposed of properly. The Board will see if anyone from the Highway Department, Energy Committee or Conservation Commission is interested. Casella is raising the "cost per bag" fee beginning July 14. Ginny Barlow has informed the Selectboard that she is resigning from the Conservation Commission. Anne McKinsey will replace her. Emily Rowe will become the new chairman.

At 7:50 p.m. Smith moved that the Board, Sciortino and Roderick go into executive session to discuss the vacant seat on the school board. Groschner seconded the motion and it passed unanimously. The meeting resumed at 8:00 p.m. The Board reported that

they had received a letter from Pamela Doyle expressing interest in the position of school director. The Selectboard will take Ms. Doyle's letter into consideration.

Other Business: The Board received word from Fire Chief Ed Pospisil that Bank of America is planning to tear down the Eastman house which was destroyed in a recent fire and has solicited an estimate from Bill Ricker for the work. Locke will update Rick Cawley of the current plan. Discussion ensued concerning abandoned properties. The Board agreed to investigate the feasibility of a town ordinance that addresses this. Groschner will contact VLCT for advice.

Roderick spoke about plans for the new Park & Ride on Route 25 in Corinth. He presented the state specifications and informed the Board that the deadline for filing the application is August 31. There was a short discussion about property lines.

Correspondence: Avada Hearing Clinic has notified the Board that they can provide a free hearing screening in Corinth. Questions were raised and Smith stated that she would get more information about the screening. Other correspondence was reviewed.

Groschner moved to adjourn. Smith seconded. The meeting was adjourned at 8:40 p.m.

**Town of Corinth
Board of Selectmen**
P.O. Box 461
Corinth, Vermont 05039

**Unapproved Minutes of the Special Meeting of the Board of Selectmen,
July 18, 2012,
at 2 p.m. at the Town Hall**

Attending for the Board: Allen Locke, Chairman; Susanne Smith; Chris Groschner

The meeting was called to order at 2:15 p.m.

The Board reviewed the status of negotiations with Casella Waste Management. The most recent exchanges between the Town and Casella have concerned: (a) the formula for calculating changes in bag fees in the period following the first two years of the contract; and (b) the length of the contract--whether it should run for two years with consideration given to a subsequent three years, or whether it should run for five years.

Casella has accepted the Town's proposal for a bag fee formula, but prefers that the contract run for five years.

The Board discussed the pros and cons of entering into a five-year contract, and agreed that the Town's interests would not be adversely affected by meeting Casella's request. It was noted that the contract contains a termination clause that permits the parties to withdraw from the contract upon 90-days' notice by either party.

The Board then formulated a communication to Casella to reflect the decision to accept a five-year term, to confirm the Town's understanding that the effective start date of the contract will be July 1, 2012, and to seek additional clarification as to what kinds of plastics are included in the single-stream recycling program that Casella will operate at the transfer station.

The Board anticipates that the contract will be signed by the parties in the near future, pending a response from Casella.

The meeting was adjourned at 4:00 p.m.

Town of Corinth
Board of Selectmen
P.O. Box 461
Corinth, Vermont 05039

**Minutes of the Special Meeting of the
Board of Selectmen, July 31, 2012**

Attending for the Board: Allen Locke, Chairman; Susanne Smith; Chris Groschner.
Others attending: Susan Fortunati, Town Treasurer; Karen Galayda, Chairman of the Board of Listers.

The meeting was called to order at 5:30 p.m.

The Listers proposed two changes to the 2012 Grand List, under the “errors and omissions” rubric: an increase in the value of Parcel 073-03102 to \$138,000 from \$126,600; and deactivation of Parcel 078-03500, resulting in a reduction of value from \$39,600 to zero. The Board unanimously approved these changes, resulting in a net decrease in value of the 2012 Grand List of \$28,200.

The Board reviewed the sums of money required in Fiscal Year 2012-2013 to meet municipal obligations approved at Town Meeting 2012. These sums require a tax rate of \$0.1533 for the General Fund, \$0.4028 for the Highway Fund, and \$0.0051 to fund local agreements not to impose taxes on certain properties. These rates were added to the State-imposed education tax rates of \$1.3099 for homestead properties and \$1.3446 for non-residential properties.

The sums of these rates yielded overall tax rates for 2012-2013, which the Board unanimously approved, as follows:

Residential Tax Rate: \$1.8711 per \$100 of valuation;
Non-residential Tax Rate: \$1.9058 per \$100 of valuation.

The meeting was adjourned at 5:50 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
August 13, 2012

Attending: Selectboard Members: Allen Locke-Chair, Susanne Smith, Chris Groschner, Road Commissioner: Frank Roderick, Lister: Karen Galayda, Board Clerk: Lynn Sciortino, Guest: Pamela Doyle

Locke called the meeting to order at 7:08 p.m.

Groschner moved to approve the minutes of the July 9, 2012 Regular Selectboard Meeting. Smith seconded. Passed unanimously.

Groschner moved to approve the minutes of the July 18, 2012 Special Selectboard Meeting. Smith seconded. Passed unanimously.

Groschner moved to approve the minutes of the July 31, 2012 Special Selectboard Meeting. Smith seconded. Passed unanimously.

Public Concerns: A request had been made for mowing on Chelsea Road. Roderick reported that the mowing equipment is undergoing repairs at this time. Mowing will continue when equipment is in working order. Following up John Osowski's concern in March, Groschner asked about a project on Blue Wind Lane. Roderick said he had received the necessary permissions, a pathway for water had been agreed upon and the culvert and swale will be in place before winter.

Listers' Report: The Selectboard accepted an Errors & Omissions Report submitted by Galayda outlining a correction in the acreage of Parcel #077-09314 reducing the value of this parcel by \$5,100. Smith moved to approve the listers' proposal to correct parcel #077-09314. Groschner seconded. The motion passed unanimously.

Highway Report: Roderick described the recently begun project of installing a new box culvert at the intersection of Backway Road and Cookeville Road in West Corinth. Paving of Goose Green Road from Bear Notch Road to Young Road is in progress. Roderick also noted that the proposal plans for the new Park & Ride will be finished and submitted by next week. For public safety, the Board will investigate lighting the Park & Ride area.

At 7:40 p.m. Locke moved that the Board go into executive session for the purpose of conducting an interview with Pamela Doyle. Ms. Doyle had expressed interest in filling a vacant seat on the school board. Smith seconded the motion. It passed unanimously. The meeting resumed at 8:21 p.m. No decisions were made.

Fire Warden Appointment: Wade Pierson notified the Board of his plan to resign as Corinth Fire Warden. Although a state appointed position, the Selectboard can make recommendations for his replacement. There was a lengthy discussion concerning the

responsibilities of the Fire Warden. Many questions were raised and Locke suggested tabling the issue in order to gather more information. Groschner agreed to look into this. The Board will address the appointment at their next meeting.

Transfer Station Attendants: Smith moved to hire JoAnn Hayward and Bill Farr as alternating transfer station attendants for the NEK District expanded recycling/waste oil collection program to commence on September 8, 2012. Groschner seconded the motion and it passed unanimously. Training will be provided for the new attendants. Smith will see that signs are posted to inform the public of the new services.

Town Forest Committee: Groschner moved to appoint Kevin Eaton and Greg Manning to the Town Forest Committee. Smith seconded the motion and it passed unanimously.

Correspondence: The Selectboard received notice that the Town Health Officer's 3-year term expires August 31, 2012. Groschner will contact Glynn Pellagrino to see if he is interested in another term. Groschner stated that there was interest in planning activities for Corinth's 250th celebration. He will update the Board of plans and meeting dates when known. The Selectboard received and signed the Hazardous Waste Site Info Verification Report.

Smith moved to adjourn. Groschner seconded. The meeting was adjourned at 9:18 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
September 10, 2012

Attending: Selectboard Members: Allen Locke-Chair, Susanne Smith, Chris Groschner,
Road Commissioner: Frank Roderick, Board Clerk: Lynn Sciortino,
Guests: Pamela Doyle, Kenneth Schaffer, John Osowski

Locke called the meeting to order at 7:01 p.m.

Smith moved to approve the minutes of the August 7, 2012 Financial Meeting.

Groschner seconded. Passed unanimously.

Groschner moved to approve the minutes of the August 13, 2012 Regular Selectboard Meeting. Smith seconded. Passed unanimously.

Public Concerns: John Osowski attended to discuss the roadwork on Blue Wind Lane. He stated that the work had not yet been completed to satisfaction. Roderick responded that the work had been held up due to an issue concerning water lines, but that it should resume in a week or two.

Lister Appointment: Locke moved that the Board recommend the appointment of Melissa Mahony for the position of lister to fill out an unexpired term until March, 2013. Smith seconded the motion and it passed unanimously.

Highway Department: Roderick reported that the mowing equipment has been repaired and roadside mowing is in progress. Bill Eastman was hired to mow the field behind the Town Hall. The new box culvert in West Corinth has been installed and guardrails will be attached. Roderick also informed the Board that all forms and applications for the new Park & Ride were filed. Completion of the Park & Ride will likely be next summer. Sand for the upcoming winter will be purchased from Salomaa's sandpit.

School Board Appointment: At 7:28 p.m. Locke moved that the Board go into executive session for the purpose of meeting with Pamela Doyle, a candidate for the school board. Smith seconded and the motion passed unanimously.

At 7:53 p.m. the Board excused Ms. Doyle and invited Ken Schaffer into executive session for an interview for the school board position. The Board met with Mr. Schaffer until 8:25 p.m. The Board remained in executive session.

The meeting resumed at 9:07 p.m. Smith moved to appoint Pamela Doyle to serve the remainder of Dick Kelley's term on the school board which expires in March, 2013. Groschner seconded the motion. It passed unanimously.

Fire Warden Appointment: Locke moved to recommend to the state the appointment of David Danforth to the position of Town Fire Warden for a term of five years. Groschner seconded the motion and it passed unanimously.

Health Officer Appointment: The Board is considering possible candidates for Town Health Officer. Locke will assume the position until an appointment is made replacing Glynn Pellagrino.

Correspondence: The Board received notice of the upcoming Annual VLCT Business Meeting. Locke moved to appoint Chris Groschner as the town's voting delegate to the October 4, 2012 Annual VLCT Business Meeting in Essex Junction. Smith seconded. The motion passed unanimously.

On September 27, 2012 there will be an Emergency Management Incident Command System Meeting in Montpelier. All three Board members plan to attend.

Other correspondence was reviewed and discussed.

Other Business: Smith reported that expanded recycling started September 8. Both attendants have been trained in waste oil collection. A sign will be posted to notify people of the additional services. Groschner reported that a group of Corinth residents have met to begin planning the town's 250th celebration. Other meetings will be scheduled. The Town Report Committee will meet in September. Date and time to be announced. The Selectboard asked the Board Clerk to take minutes at the monthly Financial Meetings beginning October 2, 2012. Sciortino agreed.

Smith moved to adjourn. Groschner seconded.

The meeting was adjourned at 10:09 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
October 8, 2012

Attending: Selectboard Members: Allen Locke-Chair, Susanne Smith, Chris Groschner,
Road Commissioner: Frank Roderick, Treasurer: Susan Fortunati, Board Clerk: Lynn Sciortino,
Energy Committee Members: Dan Wing, Tim O'Dell, Anne Margolis

Locke called the meeting to order at 7:02 p.m.

Smith moved to approve the minutes of the September 4, 2012 Financial Meeting, the September 10, 2012 Regular Selectboard Meeting and the October 2, 2012 Financial Meeting. Groschner seconded the motion. It passed unanimously.

Treasurer's Report: Fortunati suggested to the Board that the town apply for a loan from Vermont Municipal Equipment Loan Fund to pay off part of an existing loan on the 2011 John Deere excavator at a lower interest rate. The application is due October 15, 2012. Locke moved to submit a request to Vermont Municipal Loan Fund for a loan of \$70,000 to be applied to the recent purchase of the town's excavator. Groschner seconded. Motion passed. Discussion followed concerning the Highway Capital Reserve Fund. The Board signed paperwork from Sullivan, Powers & Co. outlining their scope of services and responsibilities. The auditors were working at the Town Hall on October 3rd and 4th. Fortunati next presented the Town Forest Consultant Contract with Open Space Conservancy. Questions arose concerning the grant and the Board felt they needed more information before signing.

Road Commissioner's Report: Roderick reported the receipt and delivery of a new truck on October 6. The road crew has been putting up winter sand. They have been trying out new loaders anticipating a possible purchase next year. The guardrail work scheduled on Backway Road will take place within the next week. Joanne Hayward began working at the Transfer Station on October 6 in the expanded recycling storage unit. She and Bill Farr will be working on alternate Saturdays. Joe Blodgett is in the process of finding a shipping container for tires.

Energy Committee: The Energy Committee went over the data gathered from a recent energy survey then made a presentation on the feasibility of Corinth becoming a Property-Assessed Clean Energy District (PACE). This is a program which would allow residents to finance home energy improvements through repayments on their property tax bills. The committee wanted the Selectboard's initial reaction to the concept and to discuss next steps. The Selectboard suggested planning a public awareness meeting and circulating a petition to see if 5% of the voters would support adding it to the warning as an article to be voted on at Town Meeting. More information can be found at their website pacenow.org.

Ambulance Service Fees: Upper Valley Ambulance Service announced a cost increase. Discussion followed regarding other services, rates and contracts. Smith agreed to investigate the matter and report back to the Board at a later date.

Conservation Commission Appointment: Groschner moved to appoint Anne McKinsey to the Conservation Committee to fill out Emily Rowe's unexpired term. Rowe's term expires in 2013. Smith seconded and the motion passed unanimously.

Other Business: Groschner reported he had contacted the Red Cross to obtain more information about Town Designated Emergency Shelters. In order for the Red Cross to recognize a designated space and provide a shelter kit, towns need to fill out the necessary paperwork, appoint a shelter manager and have a place to store the kit. A regional sheltering representative is available to come to a Selectboard meeting if interested. Corinth has already designated the Town Hall and the Town Garage as emergency shelters. The school was proposed as a possible site in order to split the cost of a generator with the town of Topsham. Locke suggested looking into further development of the Town Hall as one of Corinth's official emergency shelters. Groschner will pursue acquiring a shelter kit from the Red Cross.

Correspondence: The Board reviewed and discussed correspondence.

Groschner moved to adjourn. Smith seconded and the motion passed. The meeting adjourned at 9:37 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
November 12, 2012

Attending: Selectboard Members: Allen Locke-Chair, Susanne Smith, Chris Groschner,
Road Commissioner: Frank Roderick, Board Clerk: Lynn Sciortino

Locke called the meeting to order at 7:06 p.m.

Smith moved to approve the minutes of the November 5, 2012 Financial Meeting.

Groschner seconded the motion and it passed unanimously.

Smith moved to approve the minutes of the October 8, 2012 Regular Selectboard Meeting with the following changes: Replacing the last two sentences in the Treasurer's Report, under Town Forest business, "an expense sheet outlining Val Stori's services and materials from March to June, 2012, was approved by the Board. Discussion followed concerning a contract revision drafted by Stori. Questions arose and the Board felt they needed more information before signing" and in the Energy Committee's report, the website for information about PACE was changed to <http://pacevermont.wikispaces.com/>. Groschner seconded the motion and it passed unanimously.

Highway Department: Roderick reported that the culvert for Blue Wind Lane has been installed, a swale established and the road reshaped for better drainage. Other projects this month included grading many of the town's roads. In anticipation of the winter season, five thousand cubic yards of sand have been delivered.

Building Maintenance: Norm Collette has advertised for proposals for painting the Corinth Academy Building. Proposals need to be in by the end of November.

Transfer Station: The Selectboard reiterated its policy that items placed in the scrap metal bin become town property, the sale of which, by the town, helps to defray the expense of maintaining the Transfer Station. Removal of items from the scrap metal bin for personal use is permitted but "picking for profit" is not. A sign will be posted near the scrap metal bin informing people of this policy. A cautionary sign, in accordance with Vermont law pertaining to the recycling of refrigerators, freezers and air conditioners, will also be posted. Smith agreed to order the signs. Northeast Kingdom Waste Management District will start receiving data sheets from the Transfer Station with the amount of oil, oil filters, batteries, florescent bulbs that are being recycled each week.

Town Hall: Groschner told the Board that someone has offered to donate a new six-foot movie screen that mounts on the wall. The decision was made to accept the offer. Groschner also asked about the policy on renting the Town Hall. Norm Collette has been working on revisions to this policy and will be asked for an update.

Other Business: Groschner reported that he had received the petitions from the Energy Committee supporting Corinth becoming a Property-Assessed Clean Energy District and adding an article to the warrant to be voted on at the Town Meeting March 5, 2013. The Board will turn the petitions over to the Town Clerk for verification.

Roderick informed the Board that the administrator of the Park & Ride Program came to look over the proposed site for the new Park & Ride. He made suggestions to the plan, which included adding four solar lights, and the grant application was submitted.

Larry Kupferman, shelter initiative coordinator for the Northern Vermont Chapter of the American Red Cross, sent the town a shelter agreement form. Locke felt that Rick Cawley, Town Attorney, should look over the form before the town signs the agreement with the Red Cross. Groschner suggested inviting Kupferman to the next Selectboard meeting to discuss the agreement and tour the facility. Groschner will attend an informational seminar in Newbury on November 15.

Northeast Kingdom Waste Management District requires an Australian ballot vote on their budget at the Town Meeting. A public informational hearing will take place prior to this vote.

After collecting information from various ambulance services, Smith recommended the town renew their contract with Upper Valley Ambulance Service. The Board agreed.

Correspondence: The Board received a wetlands permit application from Washington Electric Co.-Op. informing the town of work to be done along Brook Road.

Groschner moved to adjourn. Smith seconded.
The meeting adjourned at 8:37 p.m.

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
December 10, 2012

Attending: Selectboard Members: Allen Locke-Chair, Susanne Smith, Chris Groschner, Road Commissioner: Frank Roderick, Lister: Jen Brooks-Wooding, Town Treasurer: Susan Fortunati, Constable: Joe Hill, Orange County Sheriff: Bill Bohnyak, Board Clerk: Lynn Sciortino

Locke called the meeting to order at 7:03 p.m.

After deleting the words "in accordance with Vermont law" in the Transfer Station paragraph, Smith moved to approve the minutes of the November 12, 2012 Regular Selectboard Meeting as amended. Groschner seconded the motion and it passed unanimously. Smith moved to approve the minutes of the December 4, 2012 Financial Meeting. Groschner seconded the motion and it passed unanimously.

Orange County Sheriff's Department: Bill Bohnyak, County Sheriff, presented statistics on reported incidents and traffic citations in Corinth for the year. He explained the upgrades and growth within the department. He also outlined how the town, county and state departments work together. The Board questioned whether the contracted time of five to six hours per week with OCSD was sufficient as there have been recent concerns about speeding and theft. Bohnyak said speed carts could be set up in certain areas where speeding had been reported. Corinth may want to consider increasing the number of patrol hours in the future. He urged residents to lock their doors, not leave valuables in their cars, pay attention to their surroundings and call right away if they have an incident to report or notice anything suspicious. For the Orange County Sheriff's Department, call (802) 685-4875. In an emergency, call 911. To report anonymously, go to <http://orangecountysheriff.com>.

Listers' Report: Jen Brooks-Wooding reported two constructed dwellings on Lost Meadow Road appear to have septic systems in place yet no permits on file. The Board recommended the listers check the state electronic permit files to see if they are recorded there.

Treasurer's Report: Susan Fortunati presented the town employees health insurance renewal forms for signatures. Locke moved to change the town employees Blue Care CDHP (HMO) health insurance deductible from the \$2,000-\$4,000 level to the \$2,500-\$5,000 level effective January 1, 2013. Groschner seconded the motion, it passed unanimously and the forms were signed.

Highway Department: Frank Roderick submitted a letter that had been circulated urging that the Highway Department not alter the intersection of Coppermine Road and Center Road. This is a triangular intersection that the department has talked about changing for

maintenance and safety reasons. Jen Brooks-Wooding recalls only one accident in the many years she has lived near the intersection. Dina Dubois and Dan Wing wrote to support leaving the intersection as it is. Dubois suggested posting two stop signs at the intersection. Another solution discussed was trimming back some of the trees. Roderick acknowledged the concerns and suggestions. He stated the department will be exploring alternatives. Roderick also reported that the application for the Corinth Park & Ride has been approved and that the application for the driveway permit has been submitted.

Building Maintenance: A question was raised concerning the painting of the Academy Building. The Board was asked if the painting needed to be done by June 30, 2013 since that is the end of the fiscal year. After checking the VLCT Treasurers' Handbook, it was determined that since \$15,000 in the Town Hall Maintenance Fund has already been assigned for the painting, it can be carried over into the next fiscal year.

Signage for Transfer Station: Two signs are needed at the Transfer Station for the expanded recycling program. Smith agreed to be the contact person and look into ordering the new signs.

Other Business: A sound system with cordless microphones, transmitters and receivers was recently donated to the town. The Selectboard agreed to setting it up to see if it would be helpful to use during public meetings.

Correspondence: The Board received notification from VLCT of a dues increase. The preliminary 2013-2014 Orange County budget indicated there may be an increase in the county tax. Other correspondence was reviewed.

Smith moved to adjourn. Locke seconded.
The meeting adjourned at 9:15 p.m.