

Town of Corinth  
Board of Selectmen  
P.O. Box 461  
Corinth, VT 05039

Unapproved Minutes of the Financial Meeting  
July 2, 2019

Attending for the Board: Steve Long, Rick Cawley  
Others Attending: Kerry Claffey, treasurer; Suzanne Hansen, financial assistant.

The meeting was called to order at 4:00 p.m.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment. The Board reviewed payments made in previous month.

End of year closeout

Claffey said that he had emailed Susan Fortunati to ask for her assistance in closing out the year. He hasn't heard back, but will follow up by phone.

Town Computers

The board reviewed Scott Welch's written proposal for IT services by his company, GPT. The board voted to accept the proposal.

Auditors

The board reviewed the Auditors recommendations for rectifying deficiencies in internal control. Claffey explained that he was working on reconciling the balances in the grants receivable and deferred inflows of resources accounts to the year end balances. He also said that he is working on documenting the office's internal control system. He said, and the board agreed, that the last expressed deficiency had been remedied. The selectboard does review and approve the payroll warrants.

Assistant Treasurer

Claffey reported that Karen Galayda, who has previously served as assistant treasurer, had offered to serve in that role again. The board approved hiring Galayda as assistant treasurer at the appointed officials rate.

Accounting software

Claffey wants to purchase the cash receipts module that is part of the software package offered by NEMRC, which is the software the town uses for accounting. The board approved the expenditure.

The meeting adjourned at 6:15.