Attending for the Board: Steve Long, Hal Drury.
Others Attending: Susan Fortunati, treasurer; Suzanne Hansen, financial assistant to the board; Neysa Russo, assistant treasurer, Karen Galayda, listers chair and administrative officer.

The meeting was called to order at 5:00 p.m. In the absence of chair Chris Groschner, Hal Drury chaired the meeting.

Galayda brought copies of the new forms for applications for annexations, boundary agreements, primary subdivision and minor subdivision. The board voted to approve those. The board decided to table the discussion of the fees for a major subdivision until all three members of the board were present.

Galayda informed the board that after the townwide reappraisal, the CLA, the Common Level of Appraisal, had barely shifted. Likewise, the COD, the Coefficient of Dispersion, had only moved slightly. A townwide reappraisal would have been expected to change those figures significantly. Galayda is concerned about this and is working on ascertaining if the new CLA and COD figures are accurate and if so, what the town can do about it.

Orders for Payment
The Board reviewed outstanding bills and signed orders for payment. The Board reviewed payments made in previous month.

Journal Entries
The Board reviewed and approved the Journal Entries for the month of December.

Treasurer
Fortunati has the draft of the audit and she is going over it.

Long moved to adjourn and Drury seconded. Meeting adjourned at 5:45.