

Minutes F.X. Shea Town Forest Committee Oct. 15, 2013

Members present: Dina Dubois, Kevin Eaton, Frank Roderick, Courtney Haynes

Friend of the committee: Val Stori

Meeting called to order 7:35pm.

I. **Minutes** approval. Dina's name missing from members present. Courtney moved to approve minutes with Dina's name added. Frank seconded. All in favor.

II. **Committee relationship with conservation commission?**

Review of why forest committee separate from Conservation commission. State mandates for conservation commissions. Forest committee can be separate. Both provide naturalist walks/talks and trail maintenance. Perhaps after forest committee completes initial management plan this subject can be re-examined.

III. **Forest report for town report.** Request for Forest report and any funding request to be sent to budget committee by Nov. 1. Frank will draft the report. Has Val's OSI request and the town website and minutes to use to write the report. The committee has received OSI grant money and will pursue the Wildlife Film Festival as a fund raiser in the winter. Frank will request \$500 to support the continuing work of the Forest Committee.

The email request was sent to Ginny Barlow. Frank will correct the mailing list for the town so requests go to Frank, not Ginny (the former chair).

**IV. Coordinator payment.** Frank will work with Susan Fortunati and Val to account for discrepancy of payments to Val. Val may have been paid twice for reimbursement of books. She is willing to continue being paid as coordinator for the double payment.

**V. Kiosk update.** Need to pay Nick Zanstra \$186.40 for kiosk timber wood. Frank will give bill to Susan. Adam is working the wood as he can. Rafters need to be done before the roofing. Hope to get kiosk up before hard frost. Placement of kiosk to be on the right side as one enters the "landing" Forest sign is on the right side of entrance to landing. Both sides of kiosk need to be easily accessed.

**VI. Trail Maintenance day.** Sunday Nov. 3 from 1-3. Val will send out LRN notice. About blowdown removal and tools to bring. Make put in some sign posts. Seasonal snacks supplied. Apples, Cider, (Dina) cheddar and crackers (Kevin), cookies ( Courtney).

**VII. Full Moon walk update.** Dina has hung posters and put notice in LRN. Susanne and Linda will lead singing. NO fire! But fake fire with tea lights battery powered and solar lights that Dina is putting together. Frank will lead the walk 3-40 minutes on Orange trail.

**VII. Map status.** Courtney will finish walking the trails with the GPA to make spatial points. Then Trail names and color coding can be done before printing map for cards and kiosk.

**VIII. Management plan.** Courtney reported she has reformatted and condensed the plan and eliminated repetitions. And created a table of contents. She has put comments in the margins and will complete that by next meeting. She will send that version out for the committee to study and be ready to comment on for the next meeting. We will make decisions on some sections at that time. Also she has made a list of some of the more problematic topics.

**Next meeting Nov. 6, 2013 7:30 town Hall.** Agenda for that: map decisions, budget/forest report for town report, Film Festival management plan.

Courtney moved to adjourn at 8:55, seconded by Frank. All agreed.

Submitted by Dina DuBois