

Town of Corinth
Unapproved Minutes of Regular Selectboard Meeting
April 8, 2013

Attending for the Board: Allen Locke, Chairman; Chris Groschner; Ryan Dodge.
Others attending: Susan Fortunati, Treasurer; Frank Roderick, Road Commissioner;
Lynn Sciortino, Board Clerk; Mark Nielsen, Joe Truss, Larry Kupferman, Susanne
Smith, Norm Collette, Connie Longo, Ed Pospisil, David Danforth and Jim Hinsworth.

The meeting was called to order at 7:00 p.m.

Approval of Minutes Groschner moved to approve the minutes of the March 11, 2013 Regular Selectboard Meeting. Dodge seconded. Motion passed.

Groschner moved to approve the amended minutes of the April 2, 2013 Financial Meeting. Dodge seconded. Motion passed.

Designation of Town Hall as an Emergency Shelter Larry Kupferman, Red Cross Shelter Initiative Coordinator, presented information on designating buildings as Red Cross emergency shelters. He has completed a review of the Town Hall and discussed his findings with the Board. He answered questions and outlined the next steps. An agreement, drafted by the Red Cross, was left with the Board. The decision was made to send the agreement to Rick Cawley, Town Attorney, to look over before taking any action.

Town Hall Capital Needs Assessment Mark Nielsen, architect and Corinth resident, was asked by the Board to speak on this issue. Nielsen explained that a capital needs assessment is a budgeting tool used to address known and predictable elements of a building; a spreadsheet containing all components of a building to help plan for the future and smooth out funding over time. Susan Fortunati stated that the Town has data on file that could be used in putting together such an assessment. Norm Collette, Facilities Manager, said he has drafted plans for future Town Hall projects that would also be useful to include. The Board felt that Fortunati and Collette should work together using a spreadsheet template from Nielsen to get started on this project.

Treasurer's Report Fortunati provided a payment authorization form for signature authorizing a \$6,666 reimbursement to Richard Balagur for a property bought at tax sale. The property was redeemed by the owner last week. The Board signed. The Treasurer reviewed VLCT requirement for Workers' Compensation documentation from suppliers of services to the town.

Highway Department Roderick reported that the roads are in good shape coming out of mud season and that the expenses have been less this year compared to last year.

Green Up Day--May 4, 2013 Roderick spoke for the Conservation Commission who sponsors Green Up Day. He reported that Becky Buchanan is the 2013 coordinator of the event. The Conservation Commission was recently informed that Casella Waste Management will not take Green Up trash for free this year. Discussion followed. Roderick will collect more information and report to the Selectboard.

Appointments Locke moved to reappoint Bob Sandberg (member) and Susanne Smith (alternate) to the Northeast Kingdom Waste Management District Board of Supervisors for a one year term. Dodge seconded. Motion passed.

Locke moved to appoint Linda Buonaduci to the Planning Commission for one year to fill out a term that expires in 2014. Dodge seconded. Motion passed.

According to Title 24 VSA 4502, appointments to the Conservation Commission are for a four year term. Roderick will bring this information back to the Commission.

Fire Station Feasibility Study Discussion included appointing a committee and hiring an architectural firm. Suggestions were made for committee members.

Groschner moved the Selectboard to solicit proposals from two architectural firms with experience in municipal building planning. Dodge seconded. Motion passed.

Groschner will contact E.H. Danson and Studio Nexus.

Locke moved that the Selectboard appoint a Municipal Fire Hall Feasibility Study Committee to manage the process and interface between the firm hired to create the study and the Selectboard, to be staffed as members are identified. Groschner seconded. Motion passed. The Selectboard will be making appointments of committee members at a future meeting.

Locke moved to adjourn. Dodge seconded. The meeting adjourned at 8:44 p.m.