

Town Of Corinth  
Planning Commission Meeting  
May 4, 2017  
Unapproved Minutes

**Attendees:**

- **Members:** Chair: Dick Kelley, Karen Galayda, Dan Carter, Russ Pazdro, Zachary Kelley, Kerry Dewolfe, Patricia Rizzo
- **Other Attending:** Energy Coordinator, Town Representative for Two Rivers: Tim O'Dell
- **Clerk:** Anna Brown

**The meeting was called to order at 7:00pm**

**Agenda Modifications:** None

**Approval of Minutes:** Pazdro moved to approve the minutes from the meetings on March 15, 2017 and May 4, 2017. Rizzo seconded. MOTION PASSED UNANIMOUSLY

**Correspondence:** None

**New Applications:** None

**Old Business:** *Financial Report*-Carter reports that the Commission has a total of 4,800. Kelley has been talking with Michael Storage from Two Rivers and they have been drawing up plans for a Hazard Litigation document. The Town Plan needs to have a reference to this document. Kelley has suggested that he speak to Peter Gregory at Two Rivers and mention that the Commission wants to apply for a Municipal Planning Grant.

Kelley moved for the Commission to apply for a Municipal Planning Grant this fall. Rizzo seconded. MOTION PASSED UNANIMOUSLY

*Survey*-O'Dell mentioned a polling institute at Castleton, and they will help the Commission draft the survey if we need the help. Dewolfe has had contact with them before and believes Castleton will be a great resource to help out with specific tasks. Rizzo talked to Nancy Ertle and she was able to locate two surveys from the past. Kelley believes the best way to approach the survey is to set up a committee. The responsibilities would be to draw up a survey, come up with a plan to implement the survey and the final step would be reporting the findings. Plan to have survey finished before October 1, 2017. Dewolfe and Rizzo have volunteered to be on the survey committee. Kelley suggested for Dewolfe to call Two Rivers and ask for sample surveys that other towns have implemented.

*Town Plan*- Kelley said that each commission member needs to pick a section that they want to revise.

- Pazdro-Emergency Services
- Rizzo- Education, History
- Dewolfe-Natural Resources
- Z. Kelley-Transportation
- Galayda-Housing Data, Land Use
- D. Kelley- Economy
- Carter-Utilities and Facilities
- O'Dell-Energy

Kelley said for the next meeting, the Commission needs to address the time and resources each section is going to take. Have the Commission get a general direction to head in. O'Dell said if members cannot find the regional document at the Two Rivers site, to ask him and he can get them an editable document.

**New Business:** Russ moved to name Karen Galayda to be the fill in for Bill Tobin during his absence from the Commission. Dewolfe seconded. MOTION PASSED UNANIMOUSLY

*Changes to Rules and Procedures-*

*Section IV: Regular Officers*

1. Kelley proposes to replace "on the first Tuesday of April" with "at its first meeting following March 31".
2. Add at the end of "D"- "or an administrative assistant employed by the PC"

*Section VI: Regular and Special Meetings*

3. Replace "at 7:00 PM in the Town Hall per the following schedule" with "on the dates and at times set by the PC at its first meeting following March 31"
4. Delete three lines beginning "May-October"

Russ moved to set the changes to the rules and procedures. Rizzo seconded. MOTION PASSED UNANIMOUSLY

Kelley moved to adjourn the meeting. Dewolfe seconded. MOTION PASSED UNANIMOUSLY

**Meeting was adjourned at 8:30 pm.**