

Town of Corinth
Planning Commission Meeting
September 2, 2015
Unapproved Minutes

Attending for the Commission: Dick Kelley, Chairman; Linda Buonanduci; Susanne Smith; Bill Tobin; Dan Carter; Lynn Sciortino, Clerk.

Others Attending: Mary Martin; Joe Holland: Chris Preston; Chris Sargent; Tory Levite.

The meeting was called to order at 7:02 p.m.

Approval of Minutes

The minutes from August 5, 2015 were reviewed. The wording of the second sentence under New Business was changed to read, "She proposed that she take over processing all applications except Non Exempt Subdivision applications and issuing permits that do not require a hearing." Smith moved to approve the minutes as amended. Buonanduci seconded. Motion passed.

New Applications - Informational Meetings

Note: The Administrative Officer will process the Larabee/Stiegler Boundary Line Adjustment application and the Dow/Bruleigh Annexation application.

EC Properties

Non Exempt Subdivision Application Part 1

Parcel # 034-00349C and 349B

Book/Page 57/364

Property on Fairground Road

Proposed to divide off approximately 20 acres from a 97 acre parcel.

A map of the property was reviewed. Byron Kidder is preparing a survey of the newly created lot. The Commission will review Part 2 of the application and hold the Public Hearing for Subdivision on October 7, 2015. A list of abutters will be obtained from the Administrative Officer so that certified notices can be mailed. The JO will publish the notice. Notices will also be posted on the property and at the public posting locations.

Chris Preston

Exempt Subdivision Application

Parcel # 077-10524

Proposed to divide off .5 acre

Map of the property and septic design were reviewed.

Preston will meet with the Administrative Officer.

New Business

Two Rivers-Ottawaquechee Regional Commission representatives, Chris Sargent and Tory Levite, presented information on Municipal Planning Grants. The grant application discussed is due September 30. Money could be used for Two River's assistance with writing the Corinth Town Plan. Grant awards would be issued in January. If Corinth received this grant, the town would need to provide a matching amount of \$525. Tobin moved to authorize Dick Kelley to sign the Municipal Planning Grant application for work on the Town Plan. Carter seconded. Motion passed. Kelley will bring the application to the Selectboard meeting on September 14 for their

approval. If approved, the Selectboard would elect a member to be the authorized official for Intelligant software. Kelley would then scan the completed application to Two Rivers.

The Commission discussed changes to the Subdivision Bylaws that would allow the Administrative Officer to process applications for subdivisions (not including Non Exempt Subdivisions). No changes were made to the bylaws. It was agreed to invite the Administrative Officer to the meeting on October 7th to discuss procedures. Kelley will call Karen Galayda, AO.

The Commission approved changes to the Informational Meeting Request Form, the Construction Notification Form and the Subdivision Application Part 2 of 2 Form. These three documents are now in final form and ready to use.

Dan Carter agreed to gather information and prepare a budget report for the next meeting.

Smith moved to adjourn. Tobin seconded.
The meeting adjourned at 9:22 p.m.