

Town of Corinth  
Planning Commission Meeting  
March 4, 2015  
Unapproved Minutes

Attending for the Commission: Dick Kelley, Chair; Susanne Smith; Kerry DeWolfe; Linda Buonanduci; Dan Carter (excused @7:15); Lynn Sciortino, Clerk.

The meeting was called to order at 7:06 p.m.

Approval of Minutes

Smith moved to approve the minutes of the February 19, 2015 meeting. DeWolfe seconded. Motion passed, with Buonanduci abstaining.

Correspondence

The Commission reviewed correspondence.

Old Business

\* Flood Bylaws - The Commission reviewed the Flood Bylaws Draft and made minor revisions to the document. Buonanduci took notes on the changes and will type up a final draft and send to members for the final review. The document will then be turned over to the Selectboard. Smith moved that the Planning Commission approve the Flood Hazard Area Bylaws as amended. DeWolfe seconded. Motion passed.

\* DeWolfe presented a sample certificate of service to be used in place of certified mail. The Commission agreed to the new practice and Kelley filed the certificate of service.

\*Building Registration Forms - Kelley, after consultation with Kevin Geiger at Two Rivers, discussed the possible use of this type of form (similar to a building permit) if the Planning Commission wants to move in this direction as a way to be cognizant of future construction in flood-prone areas. No decisions were made.

\* Activities Log - DeWolfe presented a disclaimer to be added to the spreadsheet. "The content provided in this chart is presented as a courtesy to be used only for informational purposes and is not represented to be error free." Buonanduci will add the disclaimer to the Activities Log. Buonanduci will also add another column to the spreadsheet for the purpose of recording the date the PC signed the mylar. The column will include the wording: For all applications submitted after January 1, 2015. NA will be added to the mylar signature column for applications submitted before January 1, 2015.

\* Subdivision application Form Part 2 - Buonanduci recommended that the Commission continue to print MOMAs on 8 1/2 x 11 paper and reduce the font size if necessary.

New Business

The Planning Commission discussed their meeting schedule as they look ahead to revising the Subdivision Bylaws and updating the Town Plan. DeWolfe moved the following resolution:

The Corinth Planning Commission, on March 4, 2015,  
established the date, time and place of its regular  
meetings. The meetings will be held on the  
first Wednesday of every month, 7:00 p.m.  
at the Corinth Town Hall.

EFFECTIVE APRIL 1, 2015

Smith seconded. The motion passed.

The Planning Commission Resolution will be posted on the designated bulletin boards.

Smith moved to adjourn. DeWolfe seconded. The meeting adjourned at 8:45 p.m.