

Town of Corinth
Planning Commission Meeting
December 3, 2014
Unapproved Minutes

Attending for the Commission: Holly Groschner, Chair; Dick Kelley; Linda Buonanduci; Steve Long; Bill Tobin; Dan Carter; Lynn Sciortino, Clerk.

Absent: Susanne Smith.

Others Attending: Paul Thomas; Frank Roderick, Road Commissioner.

The meeting was called to order at 7:04 p.m.

Introduction of Public Participants and Sign-In & Swear In

The commission made introductions. Public participants were sworn in.

Changes to the Agenda

- 1) Move the Road Commissioner's report to the beginning of the meeting.
- 2) Add Administrative Officer's Role to New Business

Approval of Minutes

Long moved to approve the minutes of the November 20, 2014 meeting. Kelley seconded. Motion passed.

Road Commissioner's Report on Tyler Lane

Frank Roderick, Road Commissioner, presented a report on the condition of Tyler Lane as requested by the Planning Commission regarding the Thompson subdivision application. He reported that he had made an inspection on November 25 and found that the width and surface of the road met the minimum standard and should be adequate for one or two more homes. He suggested that the first 300 feet of the road be graded flat and topped with 2 to 4 inches of crushed gravel. Roderick's written report was submitted.

Correspondence

The Commission received a sketch map from Paul Thomas, to be included in his subdivision application.

The Commission received an Annexation application and check from Nancy Ertle.

New Applications - Informational Meetings

*Nancy Ertle - It was determined that the application is a Boundary Agreement application. Both parties (Ertle and Shumway) have signed the application agreeing to the change in the boundary line between the Shumway property, Parcel ID # 079-02035 and the Ertle property, Parcel ID # 079-02085. A check for \$10 was included. The parcel belonging to Ertle was recently approved for subdivision by the Planning Commission. Kelley moved that since the Planning Commission has determined that the proposed boundary agreement does not constitute a subdivision, annexation or lot line adjustment, that the informational meeting be waived and the Boundary Agreement between Ertle and Shumway be approved. Tobin seconded. Motion passed. A decision letter will be sent to the parties involved.

Pending Applications and Hearings

*Public Hearing for Paul Thomas Subdivision Application - It was determined that the Thomas application is not complete, as an appropriate draft survey of the property (with all abutters' names and ready for mylar) is needed. After thorough review of the tax map, it was found that a fifth abutter (Keith and Kathleen Friedland) needed to be added. Long moved to continue the Thomas Public Hearing on January 7, 2015 subject to contacting the Friedlands. Tobin seconded. Motion passed. An official notice of the hearing will be mailed to the Friedlands not less than 15 days before the hearing date. Groschner will review Title 24, the process for a Planning Commission continuing a publicly warned meeting.

*Thompson, Kenneth and Louise - Subdivision Application - Deliberated Hearing
Considering all materials previously submitted and the Road Commissioner's report from tonight's meeting, Long moved to approve the Thompson subdivision application for residential use. Kelley seconded. Motion passed.

New Business

*A meeting to discuss the role of the Administrative Officer will take place at a later time when Karen Galayda is present. Groschner asked the Planning Commission's Treasurer, Dan Carter, to track the amount of time the Administrative Officer is currently spending on Planning Commission business.

*The Commission discussed future projects including the Town Plan and the Subdivision Bylaws.

Long moved to adjourn. Tobin seconded.
The meeting adjourned at 9:32 p.m.

NEXT MEETINGS:
December 18, 2014
January 7, 2015