

Corinth Planning Commission
October 2, 2013
Approved Minutes

Attending for the Commission: Holly Groschner, Chair; Bill Tobin; Russ Pazdro; Linda Buonanduci; Dick Kelley; Lynn Sciortino, Clerk.
Absent: Susanne Smith; Josh Gaetz.

The meeting was called to order at 7:00 p.m.

Approval of Minutes Pazdro moved to approve the minutes of the September 4, 2013 meeting. Kelley seconded. Motion Passed.

Correspondence

*The Commission received notice of a public hearing on the proposed Washington, Vermont Town Plan being held October 7, 2013.

*The Commission received a letter from the Town Report Committee asking for their annual report and budget requests before November 1, 2013.

*The Commission received annexation applications from Roger Martin.

*The Commission received FEMA maps

Approval of Annexations

After reviewing Roger Martin's application information, Pazdro moved to grant the following annexations. Kelley seconded. Motion passed.

Grantor: Roger Martin
Grantee: Earl and Constance Gagnon
Parcel # 077-08927
Book 72 Page 292
Residential Use
October 2, 2013

Grantor: Roger Martin
Grantee: Adam Florentine
Parcel # 077-08961
Book 95 Page 676
Residential Use
October 2, 2013

Grantor: Roger Martin
Grantee: Roger and Constance Martin
Parcel # 034-00304
Book 43 Page 355
Residential Use
October 2, 2013

Buonanduci will write up the certificates and the MOMA s and send to Groschner. Groschner will sign and send back to Buonanduci in a PDF file.

O'Meara Application

The Commission went through the application for subdivision. It was confirmed to be exempt. Pazdro moved to grant the following exempt subdivision. Tobin seconded. Motion passed.

Applicant: Bruce O'Meara

Purchaser: Marie O'Meara

Date Recorded: October 2, 2013

Recording Book & Page: Book 46 Page 315
Parcel # 084-04780

Letter of approval has been sent to O'Meara.

Next Year's Budget

The Commission discussed equipment and services that are needed and projected costs in order to submit a budget to the Budget Committee for consideration.

Included were: maps, services from Two Rivers, computer, printer, scanner, space on the server, secure backup and a technology consultant.

Groschner asked Kelley and Buonanduci to look into the PC's technology needs.

It was agreed to inquire about the possibility of setting up a computer in the Listers' office for the Planning Commission.

Potential Planning Commission Candidates

The Commission generated a list of potential candidates to fill a vacated seat.

Status of Assigned Jobs

Tobin reported he was unable to attend the September 17th meeting in Bradford on Zoning Bylaws.

Groschner reported that she attended a Flood Plain Management Meeting on September 23rd. She gave a summary of the meeting to the Commission.

(FEMA standards, qualifying for flood insurance, enforcement, state and federal aid, qualifying for grants were among topics addressed)

Kelley reported that he has contacted Two Rivers and received information and maps.

Tobin, Kelley and Pazdro were not able to meet on September 11th to review Flood Hazard Regulations.

Action Items

1. Groschner will ask the Selectboard to set a Flood Hazard Permit fee (suggest \$15)
2. Groschner will check cites in section 1.1 of Flood Plain Regulations Draft.
3. Tobin will look into the Bradford Zoning Bylaws Draft.
4. Tobin, Kelley and Pazdro will review the Regional Planning Commission's comments and the proposed Flood Hazard Regulations and propose a modification in the Corinth Town Plan.
5. Kelley will continue work with Two Rivers to obtain maps that overlay with parcel maps.
6. Groschner and Buonanduci will work on the revisions to the Flood Hazard Area Permit Application.
7. Buonanduci will write up the Martin certificates and MOMAs and send to Groschner, who will sign them and send back to Buonanduci in a PDF.
8. Track Selectboard and Budget Committee meetings in November.
9. Contact potential candidates for Planning Commission to gauge interest. Write up an ad for the Corinth Newsletter, the JO and the LRN.
10. Read the laws pertaining to fluvial flooding.
11. Groschner will send Buonanduci the state fluvial flood hazard language.
12. Tobin will bring tax maps in CD format to the next meeting (11-6-13).
13. Buonanduci will email parcel numbers and other information from Roger Martin's application to Sciortino.
14. Groschner will email recording book and page and date recorded to Sciortino and Buonanduci.
15. Check availability of Listers's office for Planning Commission's use.
16. Groschner will check budget amounts submitted in the past.
17. Groschner will draft a proposed annual report and have it ready for the other members to look over at the special meeting October 23rd.

Special Meeting

A special meeting to focus on "Flood Plain Review" will be held Wednesday, October 23rd from 7:00 - 9:00 at Groschner's home. Sciortino will not attend.

Kelley moved to adjourn. Pazdro seconded. The meeting adjourned at 9:02 p.m.

NEXT MEETING: Wednesday, November 6, 2013 at 7:00 p.m.