

Corinth Planning Commission
July 10, 2013
Approved Minutes

Attending for the Commission: Holly Groschner, chair; Susanne Smith; Bill Tobin; Russ Pazdro; Linda Buonanduci; Lynn Sciortino, clerk.

Absent: Josh Gaetz, Dick Kelley

Others Attending: Allen Locke, Dan Breslaw, Tim Ward, Kelly Ward, Gordon Jarvis

The meeting was called to order at 7:00 p.m.

Smith moved to approve the amended minutes of the June 5, 2013 meeting. Tobin seconded. Motion passed.

Correspondence

Waste Water System and Potable Water Supply Permit #WW-3-10649 by means of a letter to Virginia Osgood from the State of Vermont dated June 3, 2013 has been filed in the CPC file cabinet. File name: *Osgood, Virginia 082-05268a Exempt Subdivision*. Email from Peter Gregory of TRORPC regarding support for development of town plan prompted discussion about the town plan. Questions arose regarding approval of the plan. The plan has been approved by the voters but not by Two Rivers? This needs to be clarified before applying for a planning grant.

Minutes of Meetings

The Clerk will write the "raw" minutes and send them to the Chairman for feedback. After corrections are made, the "draft" minutes will be sent to the Town Clerk and the Planning Commission members for review. At the next meeting, the minutes will be corrected (if necessary) and approved. The "approved" minutes will be sent to the Town Clerk, Planning Commission secretary and the web manager to be posted on the Corinth website.

Flood Plain Regulations Draft

Smith and Buonanduci passed out copies of the draft and explained how the document was developed. They used Model 2 from Two Rivers as a foundation and included data from the original Corinth bylaws. Members will review the draft and provide feedback. **Groschner asked that the members be prepared to discuss, in detail, the language of this document at the next meeting.**

Writing and Passing a Town Ordinance

Pazdro reported that a website, VPIC.info, (tab on planning & zoning) has information on this topic.

Four Rivers Food Center Project

This organization includes local volunteer groups in Thetford, Royalton, Chelsea and Corinth whose mission is to provide locally grown, affordable food year round, in turn allowing farmers and processors to make a better living. Dan Breslaw presented

background information about the project and the group's future plans. There is a lot of interest in Corinth, with over 50 people attending a "community conversation" at the library in November, 2011. Breslaw and the Planning Commission discussed possible impacts on the town and connections to the work of the PC.

Ward/Jarvis

Application for Annexation

Tim and Kelly Ward, owners of a parcel of land on Claflin Road desiring to transfer a portion of said property (31.4 acres) to an abutting property owner, Gordon Jarvis, submitted an application for review by the Planning Commission. The application included a map showing the location of both properties and a sketch plan of the proposed subdivision. (The following day, July 11, 2013, the Planning Commission received information via email that the Applicant (Ward) Parcel is recorded in Book 89, Pages 246-7, dated 12-10-2008 and the Annexing Parcel (Jarvis) is recorded in Book 82, Pages 194-5, dated 9-20-2005). The Town tax map was used in lieu of a survey of Ward's land, with approximated dimensions of the boundary lines, and with the parcel ID numbers. Ward is conducting a survey and will submit a copy of the survey when completed. Both parties signed the application and Ward paid the \$15 fee.

Tobin moved to approve the annexation on the condition that the application is completed to the satisfaction of the Planning Commission. Smith seconded. Motion passed. Next steps include completing a MOMA to be delivered to the Town Clerk for recording. A Certificate of Annexation will then be issued to the property owners.

Other Business

The Planning Commission discussed purchasing a set of tax maps to use during their evening meetings.

Groschner moved to adjourn. Smith seconded. The meeting adjourned at 9:00 p.m.

NEXT MEETING: Wednesday, August 7, 2013 at 7:00 p.m.