

Corinth Planning Commission
Draft Minutes of May 21, 2013
NEXT MEETING JUNE 5, 2013

7:00 Call to Order, members in attendance: Dick Kelley, Susanne Smith, Russ Pazdro, Linda Buonanduci

7:05 May 7, 2013 Minutes – Susanne Smith moved, Dick Kelly second. Voice vote, unanimous.

7:15 Russ Pazdro moved to spend up to \$60 for Susanne Smith to attend the spring VLTC planning forum on 5/23; Linda Buonanduci seconded. Voice vote, unanimous. Susanne Smith asked to make summary of seminar at 6/5 meeting. Susanne arranged that Town of Corinth will receive bill. Holly will send the request to the Select Board.

7:10 Review of mail: Waste water permit of TR Jackson.

OLD BUSINESS

7:20 Review of Thurston exemption. Confirmation of exemption, review of process.

7:30 Discussion of Administrator. Susanne to call Lynn Sciortino

Scope of PC Tasks --

Minutes (produce, distribute, amend & publish to Town Clerk)

Public notice of hearings – newspaper, posting and on site

Town Web Page (work with Ric Sheridan to post agenda, minutes, notices): Bill Tobin

Application Administration (responsible for determining completeness, sending notices):

Linda B

Facebook Liaison (Coordinate set up and page administrators): Joshua Gaetz

Correspondence (Must access Town Hall file before meetings& coordinate agenda):

Linda B

Parliamentarian/Statute Reviewer (provide research): Susanne, Russ & Dick

Process documentation and organizer: Linda & Lynn

Produce MOMAs, distribute and keep filing: Linda & Lynn

7:35 Review and Conclusions from TRORC Discussion. Susanne will follow up with Kevin G for flood plain regulation advice and town plan materials. Discussion of the fated town ordinance – copies will be sought for review.

7:45 Facebook Page discussion.

NEW BUSINESS:

7:50 Goals & Objectives – CALENDAR PLANNING. Change of Commission meeting date to the first Wednesday of each month. Next meeting set for June 5. Dick Kelley identified the distinction between the bylaws and the PC operating procedures. Holly conducted brief legal review of statutory references and agreed that no procedural barriers exist to making the change in meeting date. Holly agreed to prepare revised **Rules of Procedure and Conflict of Interest Policy I** for next meeting. (Current rules are on the web page). Holly agreed to alert the Selectboard and ask them to alert the building managers.

8:50 Flood plain regulation will be reviewed and discussed at the June 5 meeting.

Vacation plans were discussed. Vacations are staggered but the July meeting, which would occur on July 3, may need to be replaced.

Discussion of objectives in drafting Town Plan; members identified issues and ideas.

8:55 Adjourn