Town of Corinth Board of Selectmen P.O. Box 461 Corinth, VT 05039

Unapproved Minutes of the Financial Meeting June 2, 2015

Attending for the Board: Chris Groschner, Chairman; Russ Pazdro; Steve Long. Others Attending: Greg Thurston, Facilities Manager; Susan Fortunati, Treasurer; Suzanne Hansen, Financial Assistant to the Board; Lynn Sciortino, Board Clerk.

The meeting was called to order at 5:00 p.m.

Town Hall Maintenance

The Board discussed Town Hall maintenance with Greg Thurston, Facilities Manager, and exchanged lists of projects. Updating the septic system, building a roof over the ramp, relocating the propane tanks, completing the floor refinishing, cleaning/organizing upstairs and bathroom repairs and painting were among the projects discussed. The Board directed Thurston to go ahead with the upstairs cleaning and the floor refinishing. Items such as old school desks will be brought down to the main floor then sold at a later date. Brown's Flooring will be contacted to buff up the wood floors and add a final coat of urethane. It was decided to continue with Dan Carter's services for a septic design which can be addressed during budget meetings in November. Groschner moved to allow Greg Thurston to spend amounts up to \$250, without preauthorization, for purchases necessary for Town Hall maintenance. Long seconded. Motion passed. The Board then signed a letter to be sent to Oakes Brothers notifying them that Greg Thurston, Joe Blodgett, Chris Groschner, Russ Pazdro and Steve Long are the authorized Town of Corinth signers for purchase orders with them.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment.

Other Business

- **The Board acknowledged that the new Flood Hazard Area Bylaws went into effect June 1, 2015 and the new Dilapidated Buildings Ordinance will go into effect June 15, 2015. The Board discussed working on a Building Notification Ordinance and will put this on the agenda for their June 8 meeting.
- **Groschner agreed to attend a meeting on June 16th with the Highway Department and state representatives regarding Eagle Hollow Road.
- **The Board continues to study the process for building a new fire station. It received and will review a contract with terms and conditions from Morton Buildings, Inc. A copy will be sent to Rick Cawley, Town Attorney. Discussion will continue at the next meeting. Other items for the June 8th meeting were proposed.

Treasurer's Report

Fortunati presented the annual letter from the Dept. of Taxes agreeing to use Marshall and Swift Tables. The Board signed.

VLCT sponsored symposium on Governmental Accounting and Auditing is scheduled for June 16. Fortunati will attend.

The Board reviewed VLCT's quarterly report on Claims Costs.

Fortunati presented the annual contract with Sullivan and Powers for signatures. Pazdro moved to sign the contract with Sullivan and Powers for \$10,400 to conduct the town audit for fiscal year 2015. Long seconded. Motion passed.

Purchase/Finance New Highway Department Truck

The Board discussed the financial details of purchasing a new Western Star truck for the Highway Department. Fortunati will contact the bank to set up the paperwork. She will contact Joe Blodgett to get information on the extended warranty.

Journal Entries

The Board reviewed and approved the Journal Entries for May.

Long moved to adjourn. Groschner seconded.

The meeting adjourned at 6:55 p.m.