

Town of Corinth
Board of Selectmen
P.O. Box 461
Corinth, VT 05039

Unapproved Minutes of the Financial Meeting
November 3, 2014

Attending: Allen Locke, Chairman; Chris Groschner; Russ Pazdro
Others Attending: Susan Fortunati, Treasurer; Suzanne Hansen, Financial Assistant to the Board; Frank Roderick, Road Commissioner; Caroline Locke; Lynn Sciortino, Board Clerk.

The meeting was called to order at 5:01 p.m.

Highway Department

Roderick reported on sand, plows and winter readiness. He updated the Board on the Corinth Park & Ride, noting that the solar lights have been installed. The state will soon be putting up signs and paving the aprons to the lot. He went on to explain that the Claflin Road project (being done in conjunction with the National Guard) has been postponed until next year. When asked about signs banning ATVs from all Corinth roadways, Roderick said the signs have been ordered and will be put up at all entrances to the town as soon as they come in.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment.

Other Business

*Groschner reported that the Animal Control Officer contract has been sent to Paula Clement. Discussion followed regarding whether to continue services with Central VT Humane Society. No decisions were made.

*Fortunati reported that the town has received a contract from Anne McKinsey, Corinth website designer. She went on to explain the payment schedule for McKinsey.

*Fortunati notified the Board of a broken second story window at the Town Hall. The Board suggested contacting either Chester Clark or Eugene Davis for repair work.

*Groschner received a complaint of a dead dog on Thurston Hollow and notified 2nd Constable, Chris Diaz, who responded to the complaint.

*Fortunati received a report from VLCT following a recent safety inspection of town buildings. Recommendations were made for the Town Garage, Academy Building and Town Hall. Fortunati will address each item on the report and send it to VLCT when completed. She will forward the recommendations for the Academy Building to the Historical Society.

*The Board agreed to conduct monthly checks on fire extinguishers and emergency lights in the Town Hall. Pazdro suggested putting it on the agenda each month and agreed to be responsible for writing future Selectboard agendas.

*Fortunati informed the Board that the Property Insurance Renewal Document had recently been submitted.

*Fortunati reported the auditor's recommendations regarding the emergency generator fund and the fire station study fund. Locke moved to authorize the surplus balance in the emergency generator fund be moved to the general fund. Groschner seconded. Motion passed. Groschner moved to authorize the deficit balance in the fire station study fund be moved to the general fund. Pazdro seconded. Motion passed.

*Discussion took place concerning the Town Forest Committee, surplus monies from the Open Space Conservancy Grant and wages paid to Val Stori. The Board asked Fortunati to contact Rick Cawley and ask him to send Stori a letter concerning the overpayment for her services to the Town Forest Committee. Frank Roderick, Town Forest Committee Chairman, is looking into the question of the surplus grant money. The Board would like to see a merger of the Town Forest Committee and the Conservation Commission once the Forest Committee Plan has been completed.

*The auditor also specified that the Town Hall Maintenance Fund should only be used for capital expenditures and not for general maintenance projects. The Board felt this should be addressed at the Budget Meetings in November.

*Regarding space management in the Town Hall, it was agreed that a state archivist be called in the spring to assist with the management of files and paperwork. State general records schedules and retention time tables need to be closely followed when managing municipal records.

Journal Entries

The Board reviewed and approved some of the Journal Entries from September and October.

Fire Extinguishers and Emergency Lights

The Board checked and found all to be working properly.

Groschner moved to adjourn. Pazdro seconded.

The meeting adjourned at 6:44 p.m.