

Town of Corinth
Board of Selectmen
P.O. Box 461
Corinth, Vermont 05039

Unapproved Minutes of the Financial Meeting
June 3, 2014

Attending: Allen Locke, Chairman; Chris Groschner; Russ Pazdro.
Others Attending: Susan Fortunati, Treasurer; Suzanne Hansen, Financial Assistant to the Board; Joe Hill, First Constable; Lynn Sciortino, Board Clerk.

The meeting was called to order at 5:02 p.m.

Orders for Payment

The Board reviewed outstanding bills and signed orders for payment.

Journal Entries

The Board reviewed and approved the May Journal Entries.

Other Business

The Board reviewed steps the owners of the old East Corinth store have taken at the request of the Board: construction debris has been moved out of the town right-of-way, an open trench next to the front foundation has been partially back-filled, and orange warning cones placed next to the remaining portion of the open trench.

It was reported that Melinda Palmer will be doing the mowing at the Town Hall this summer. NIMS (National Incident Management System) questionnaire was reviewed by the Board. Parts had been completed by Joe Truss, Emergency Management Coordinator and Nancy Ertle, Town Clerk. Pazdro moved to have Groschner complete the questionnaire. Locke seconded. Motion passed. The completed form will be reviewed again at the June 9, 2014 meeting and sent to Two Rivers.

Green Up - Bills for the trash and tires (\$241 total) will be paid from Conservation Commission funds.

Joe Hill discussed ATV complaints and recent break-ins. Residents need to report suspicious behavior, lock their doors and consider installing a video surveillance system.

The Board discussed Town Meeting 2014 Article 11 (To see if the voters will vote a sum not to exceed \$5,000 to establish an Emergency Management Operations Center.) as this article was deferred to the Selectmen for further review. No decisions were made.

The Board discussed the Automated External Defibrillator (AED) in the Town Hall office space.

Correspondence

The Board received a letter from Northeast Slopes thanking the Highway Department for plowing the parking lot. The Board agreed to plow the parking lot next year. The Road Commissioner and Highway Crew will be notified.

The Board agreed to renew the license for the listers to use the Marshall and Swift cost tables for property assessments.

The Board received a letter from Washington Electric regarding the relocation of lines on Cookeville Road. They referred the matter to the Road Commissioner for input and will address it at the June 9 meeting.

Calcium Chloride - Groschner moved to sign the contract with Gorman Group for calcium chloride for controlling dust. Pazdro seconded. Motion passed.

The Board received notice of a VLCT sponsored symposium on Governmental Accounting and Auditing to be held June 19, 2014. Fortunati and Locke may attend.

The Board received a draft letter from Sullivan, Powers & Co. outlining opportunities to strengthen internal financial controls. The Board will consider for future adoption drafts of an investment policy and a fraud prevention policy, both based on VLCT suggested language.

Building Maintenance

Groschner reported receiving three bids to refinish the wood floors in the Town Hall. Discussion followed. Groschner will gather more information for the Board and a decision will be made at the June 9th meeting. Groschner is still collecting bids for the painting project at the Town Hall.

Executive Session

Groschner moved to go into executive session at 7:22 p.m. to discuss personnel. The Treasurer and Clerk were asked to attend. Locke seconded. Motion passed.

The meeting resumed at 8:35 p.m. with the following decisions in pay rates and salaries for Town Employees for the 2015 fiscal year.

Personnel Pay and Policies

Locke moved to approve following rate of pay for the Town Clerk for hours worked during the 2015 fiscal year. Groschner seconded. Motion passed.

Nancy Ertle, Town Clerk \$20.83/hour worked with a maximum expenditure of \$26,000/year

Locke moved to approve the following salary for the Town Treasurer for the 2015 fiscal year. Groschner seconded. Motion passed.

Susan Fortunati, Town Treasurer \$27,040/year

Locke moved to approve the following salaries and rate of pay for the Highway Department for the 2015 fiscal year. Groschner seconded. Motion passed.

Frank Roderick, Road Commissioner \$2,400/year

Joe Blodgett, Road Foreman \$19.80/hour

Bryan Hart \$17.90/hour

Nelson LaFrancis \$18.53/hour

William Eastman \$15.00/hour

Frank Roderick \$15.00/hour

Locke moved to approve the rate of pay for the following Appointed Town Officers for the 2015 fiscal year. Groschner seconded. Motion passed.

Karen Galayda, Administrative Officer \$12.00/hour

Marin Haney, Assistant Town Clerk \$12.00/hour

Brenda Carter, Assistant Town Treasurer \$12.00/hour

Karen Galayda, Assistant Town Treasurer \$12.00/hour

Suzanne Hansen, Financial Asst. to the Board \$12.00/hour

Lynn Sciortino, Selectboard Clerk \$12.00/hour

Locke moved to approve the following rate of pay for the Transfer Station Attendants for the 2015 fiscal year. Groschner seconded. Motion passed.

Joan Hayward	\$12.00/hour
William Farr	\$12.00/hour

Locke moved to approve the following rate of pay for the Town Constables for the 2015 fiscal year. Groschner seconded. Motion passed.

Joe Hill, First Constable	\$12.00/hour
Chris Diaz, Second Constable	\$12.00/hour

Groschner moved to table the rate of pay for the Listers' Department until the June 9, 2014 meeting of the Selectboard. Pazdro seconded. Motion passed.

Groschner moved to adjourn. Pazdro seconded. Motion passed.
The meeting adjourned at 8:52 p.m.

