

Town of Corinth Board of Selectmen

Financial Meeting Minutes

March 13, 2012

Attending: Board of Selectmen, Allen Locke, Chair, Susanne Smith, Chris Groschner

Treasurer, Susan Fortunati
Financial Assistant to the Board, Suzanne Hansen

Locke called meeting to order at 4:20 pm. Bills were reviewed and warrants signed.

Treasurer brought up concerns re vendor payment paperwork requirements.

The Board established a policy that all vendors providing a product must provide a W-9 form and all vendors providing a service must provide a W-9 and an insurance certificate with worker's comp. coverage or a non-employee work agreement.

Treasurer has asked for or provided these forms and in some cases they have not been returned/filled out. Henceforth, failure to provide the above-mentioned paperwork will result in delayed payment for services rendered or product provided.

VLCT Pacif and Worker's Comp. Insurance was discussed. The Board reviewed changes included in the policy which was renewed as of January.

Meeting was adjourned at 6:20pm.

Susanne Smith
Selectman